

## **WROUGHTON PARISH COUNCIL**



Dear Councillor

31<sup>st</sup> January 2024

Members of the Committee  
are **summoned** to attend a meeting of the  
**OPEN SPACES COMMITTEE** to be held  
on **TUESDAY 6<sup>TH</sup> FEBRUARY 2024 at 7:30PM**  
at the **Ellendune Community Centre, Barrett Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle  
Clerk

### **AGENDA**

1. **Apologies**  
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.
3. **Public Questions**  
To receive and respond to any questions, comments or representations from the public (maximum of 10 minutes).
4. **Chairs Report**  
To receive an update from the Chair.
5. **Minutes**  
To approve the minutes from the Open Spaces meeting on 5<sup>th</sup> December 2023.
6. **Allotments.**  
To note the map attached showing vacant plots and plots which have been let recently.
7. **Tree Works:**  
To note the update on progress and to consider the cost of the PICUS Test – please see report attached.
8. **Willow Brook Gardens**  
To note that it is hoped to cost up the barrier for April's Open Spaces Committee meeting.

To consider the quote from JM O'Toole for footpath improvements in Willowbrook Garden and the addition of a hard standing area in front of the Millennium Wall – please see report attached.

**9. Bollard at North Wroughton and damage by vehicle accessing fields(please see photos attached)**

To note that the resident has been asked to ensure the contractor replaces the bollard as a matter of urgency to reduce the risk of further damage to the open space.

**10. Fly tipping in the Weir Field (please see photos attached)**

To note this has been disposed of and letters have been sent to the residents concerned to try to ensure it does not recur.

**11. Footpaths**

To note that Cllr H Woodward will bring her report to April's Committee meeting.

**Members of Committee**

Cllr D Archer (Chair)

Cllr B Streeton (Vice-Chair)

Cllr L Campisano

Cllr T Kewen

Cllr J Hewer

Cllr L Gough

Cllr N Hooper

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights