

WROUGHTON PARISH COUNCIL



Dear Councillor

26th March 2024

Members of the Committee
are **summoned** to attend a meeting of the
OPEN SPACES COMMITTEE to be held
on **TUESDAY 2ND APRIL 2024 at 7:30PM**
at the **Ellendune Community Centre, Barrett Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle', is written over a horizontal line.

Emma Freemantle
Clerk

AGENDA

1. Apologies & to nominate a Chair for this meeting.

To receive apologies including those from the Chair & Vice-Chair of this Committee and to nominate a Chair for this meeting.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.

3. Public Questions

To receive and respond to any questions, comments or representations from the public (maximum of 10 minutes).

4. Chairs Report

To receive an update from the Chair.

5. Minutes

To approve the minutes from the Open Spaces meeting on 6th February 2024.

6. Allotments.

6.1 To note that a skip will be available to allotment holders on 15th May for the day.

6.2 To consider the request to grant permission for metal detecting on the allotments paddock area – please see report attached.

7. Lighting and CCTV on the Weir Field and in Willow Brook Gardens.

To consider the purchase of replacement signs – please see report attached.

8. Grass cutting of area between Wroughton Health Centre and the ECC (alongside the path to the Bowls Club)

To consider the proposal that the Parish Council mows the whole of the grass area between the ECC and Wroughton Health Centre on a goodwill basis, in order that the area looks at its best for the benefit of residents – please see report attached.

9. To consider purchasing an Amberol planter for Ellendune car park to replace the scaffold poles

To consider purchasing an Amberol self-watering, 3-tier planter (photo attached) to replace the scaffolding poles in the Ellendune car park, at a cost of £454.40, as per quote 20156 (attached), cost to be taken from General Reserves – please see report attached.

10. Maintenance of the shrubs around the Old Swan PH car park, Priors Hill

To consider adding this area to the Grounds Team's maintenance schedule – please see report attached.

11. Footpaths

To receive a verbal report from Cllr H Woodward.

12. Tree Works:

To note the update and consider the recommendation for membership of the Working Party to assess and score the tenders received – please see report attached.

13. Willow Brook Gardens

To note that JM O'Toole have been instructed to carry out the footpath improvements in Willowbrook Garden. We have asked if this could be completed before the Duck Race and we are awaiting a start date.

14. Bollard at North Wroughton.

To receive a verbal update at the meeting.

15. Strategic Priorities for 2025-26

To start to discuss strategic priorities for 2025-26 so that prior to budget setting in the Autumn, the Committee can make a recommendation to F&GP about what Members would like to see in the budget and how much it would cost.

Members of Committee

Cllr D Archer (Chair)
Cllr B Streeton (Vice-Chair)
Cllr L Campisano
Cllr T Kewen
Cllr J Hewer
Cllr L Gough
Cllr N Hooper
Cllr H Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights