

WROUGHTON PARISH COUNCIL



COMMUNITY ASSETS COMMITTEE

**Minutes of the meeting held on 5th March 2024 at 7:30pm
at the Ellendune Community Centre, Barrett Way, Wroughton, Swindon, SN4 9LW**

Present Cllr G Overbury (Chair)
Cllr L Campisano
Cllr J Hewer
Cllr N Hooper (Vice Chair)
Cllr N McMahon

Clerks Cathy Martyn (Deputy Clerk)

Public 0

CA/28 **Apologies**
Apologies were received from
Cllr B Keetch and Cllr B Streeton.

CA/29 **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest or applications for dispensation.

CA/30 **Public Questions**
None.

CA/31 **Chairs Report**
None.

CA/32 **Minutes**
Members **RESOLVED** to approve the Community Assets minutes from the 11th November 2023.

Action: Members asked that the bin at Kings Farm Wood be installed as soon as possible.

CA/33 **Wharf Road Toilets**
Members **NOTED** the report attached as Appendix A and agreed that expenditure needs to be commensurate with the number of people who benefit from it.

Members RESOLVED:

1. **Not to renew the lease for the Public Toilets and to hand them back to Swindon Borough Council when the lease comes to an end on 31st March 2024.**
2. **To propose to Swindon Borough Council that WPC puts a sign on the front wall of the toilet advising: 'These toilets will be closed from 1st April 2024. Toilets are available in the Ellendune Community Centre, whenever the centre is open to the public.'** and to include a simple map showing the quickest route.

3. To delegate to the Deputy Clerk the authority to purchase a sign as soon as F&GP/ Full Council has made a decision, assuming acceptance the recommendation above.
4. To delegate to the Clerk and the Chair of WPC authority to discuss with the Chair of the Ellendune Hall Trust the offer to put the money budgeted for the upkeep and maintenance of the public toilets towards the cleaning of the Ellendune Community Centre toilets, following which they make a recommendation to F&GP.

CA/28

Bus shelters at Thorney Park and Perrys Lane.

Members **NOTED** the report attached as Appendix B and commented that the Thorney Park shelter had probably been installed the wrong way round – ie: it faces into the prevailing wind.

Members **RESOLVED** as follows:

1. The Committee defers making a recommendation pending the outcome of the meeting in April between the WPC Transport Reps, the Clerk and Rachel Oliver (SBC Assistant Design Technician – Public Transport Strategy) together with confirmation from SBC as to whether they are able to access or provide any funding which might cover the whole or part of the cost to purchase 1 or 2 new bus shelters.
2. At that meeting, the Transport Reps request data from Stagecoach as to how many people get on the bus at the Thorney Park and Perrys Lane bus stops.

CA/29

Maunsell Way Pavilion – update

Members **NOTED** the report attached as Appendix C.

Members **RESOLVED**:

To purchase a replacement security steel door (to replace the existing front door) at a cost of £822.98 + VAT, the costs to be taken from 380/3521 Maunsell Way Earmarked Reserve.

CA/34

Weir Field Garage - update

Members **NOTED** the report attached as Appendix D and asked for clarification over the use of the exterior container and how the space was being used within the workshop.

Members **RESOLVED** that they would like to arrange another visit to the workshop to understand better what is stored where.

CA/35

Play Areas – update

Members **NOTED** the report attached as Appendix D and that Badgers Brook play area would be open on Friday 8 March 2024.

Members **NOTED** in the Weir Field play area, the change in the carousel roundabout from the original specification, and that further clarification had been sought from Kompan regarding the gate specification

Members **NOTED** that independent safety inspections would take place at both sites before they were opened to members of the public and that any identified snagging issues would be rectified by Kompan free of charge.

Members **NOTED** the verbal update from the Projects Officer **as follows:**

Members RESOLVED:

1. To give the Community Grants and Project Officer delegated authority to arrange launch events for both sites, subject to the Youth Working Party being updated.
2. That any press releases relating the play area installations and launch events would be developed by the Community Grants and Projects Officer and subject to final signoff by WPC Clerk/ Deputy Clerk and WPC Chair.
3. To give delegated authority to the Clerk/ Deputy Clerk, WPC Chair and Chair of Community Assets to agree any additional funds would be met from Special Reserves to enable youth team attendance at the Weirfield launch event, if additional staffing costs are incurred by SMASH as a result.
4. That the Clerk/ Deputy Clerk, WPC Chair and Chair of Community Assets are able to spend up to £100 on sundry items for the launch events such as sweets, chocolate, bubbles etc if these costs cannot be covered in their entirety by Kompan UK.

CA/36

Youth Work – update from SMASH.

Members **NOTED** the update reports from both the Community Grants and Projects Officer (attached as Appendix E) and SMASH (attached as Appendix F).

Members also **NOTED** that WPC's Safeguarding Policy was being reviewed separately by the Finance and General Purposes Committee and that it would cross reference the Youth Service Level Agreement.

Members also **NOTED** that the Community Projects and Grants Officer would continue to monitor youth attendance at the Thorney Park summer sessions in conjunction with the Youth Working Party and review whether this is well attended and should continue.

Members **NOTED** that whereas the Youth Workers did not meet the same young people when they were running the outdoor outreach sessions, using the library as a comfortable indoor base appeared to be encouraging the young people to attend on a regular basis.

Members RESOLVED:

1. To delegate authority to the Community Grants and Project Officer to meet with the SMASH Chief Executive in order to review and draft updates to the existing Service Level Agreement, within the agreed budget provision.
2. That the final SLA document for 2024-25 would be agreed under delegated authority by the Clerk, Chair of WPC and Chair of Community Assets Committee.

3. That the Community Grants and Project Officer should manage the delivery of the SLA, including one-off events, providing regular updates to the Youth Working Party and Community Assets Committee.
4. To offer SMASH the use of the library space every Tuesday evening throughout the year.
5. That the Community Grants and Project Officer ask Amy to attend to update Members for 30 minutes before the start of the next Community Assets Committee meeting on 2nd May, as they would like to discuss how SMASH could increase the number of young people attending, whether they required additional/ breakout space, a second evening session etc. Members NOTED that any additional sessions or youth workers would come at a cost.
6. That the Community Grants and Project Officer extend thanks on the Committee's behalf to Amy and the SMASH team.

CA/37

Priorities for the Community Assets Committee for 2025-26.

Members NOTED the need to agree a list of strategic priorities so that they could ensure they budgeted to include those priorities in the 2025-26 financial year.

Members RESOLVED to consider at future meetings whether the following should be included as strategic priorities:

- **Benches in Wroughton:** Bring the audit back to the next committee meeting. Members to decide which existing benches needed maintenance and the site(s) of any new benches.
- **Rainbow bench/ friendship bench** to celebrate the NHS and National Pride week: Deputy Clerk to bring updated report to May's CA meeting.
- **Memorial benches policy:** Deputy Clerk to bring draft policy to May's meeting.
- **Funding and extent of Youth provision:** ensure sufficient cost is included for youth provision in 2025-26 following discussions with Amy/ SMASH.
- **Ask the Grounds Team Manager** if he has any suggestions.
- **Bus shelters** – potentially, depending on outcome of discussions with SBC.
- **Clean road signs** with a jet washer as SBC do not appear to be doing this any more.
- Electric vehicles.

Members asked that the Clerk put an agenda item onto the March Full Council meeting for an update on amalgamating the Community Assets and Open Spaces Committees.

Noticeboard at Wichelstowe – Members agreed that this should be done as soon as possible and if there is no budget, that the cost should be taken from the General Reserve. Deputy Clerk to add to agenda for May's CA meeting.

The meeting closed at 20.45

Signed.....

Date.....