

## WROUGHTON PARISH COUNCIL



### PLANNING & HIGHWAYS COMMITTEE

#### Minutes of the meeting held on 17<sup>th</sup> April 2024 at 7:30pm at The Ellendune Community Centre, Wroughton, Swindon, SN4 9LW

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Present</b>  | Cllr D Archer<br>Cllr G Cook<br>Cllr L Gough (Chair of the Planning & Highways Committee)<br>Cllr J Hewer<br>Cllr B Keetch<br>Cllr N McMahon<br>Cllr H Woodward                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Clerk</b>    | Cathy Martyn (Deputy Clerk)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Public</b>   | <b>1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>PH/168</b>   | <b><u>Apologies</u></b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>PH/169</b>   | <b><u>Declarations of Interest &amp; Applications for Dispensation</u></b><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>PH/170</b>   | <b><u>Public Questions</u></b><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>PH/171</b>   | <b><u>Minutes</u></b><br>Members <b>RESOLVED</b> to approve the minutes of the meeting held on 3 <sup>rd</sup> April 2024 - attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>PH/172</b>   | <b><u>Chairs Report</u></b><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>PH/173</b>   | <b><u>Planning Applications Examination</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>PH/173.1</b> | <b>Application Number: S/HOU/24/0321</b><br><b>Location:</b> 2 Manor Close, Wroughton.<br><b>Proposal:</b> Erection of single storey rear extension.<br><b>Comment:</b> Members <b>RESOLVED</b> to make <b>NO OBJECTIONS</b> .                                                                                                                                                                                                                                                                                                                                                                  |
| <b>PH/173.2</b> | <b>Application Number: TPO 2024-02</b><br><b>Location:</b> 32 Trees near Cosford Close/ Alexandra House<br><b>Proposal:</b> TPO made and came into effect on 27 March 2024 on a provisional basis, as part of a review, and will continue for a further 6 months or until confirmed, whichever first occurs.<br><b>Comment:</b> Members strongly support this TPO but wish SBC to clarify the identification numbering, as TPO (no 6) 2002 appears to include these trees, but shows them as having different identification numbers.<br>Members <b>RESOLVED</b> to make <b>NO OBJECTIONS</b> . |

**PH/174**      **Planning Decisions.**  
Members **NOTED** the planning decisions which had been made by Swindon Borough Council.

**PH/175**      **Decisions by SBC to allow TPO Work**  
None.

**PH/176**      **Public Notices**  
None.

**PH/177**      **Wroughton Neighbourhood Plan Working Party (WNP WP)**  
Members **NOTED** the report, a copy of which is attached as Appendix A.

**Members RESOLVED:**

**1.** The Planning Committee would monitor whether SBC keeps to its proposed timetable for the public consultations on the revised SBC LP starting in Summer 2024, and the pre-submission in Winter 2024, with a view to deciding when to form a new WNP WP and when to start reviewing the existing WNP in line with SBC's draft revised Local Plan.

**2.** The Planning Committee would make recommendations to Full Council on WPC's responses to both the public consultation on the revised SBC LP (proposed to start in Summer 2024) and on the pre-submission (proposed to start in Winter 2024).

**In the meantime:**

**3.** All Planning Committee members would read the Government guidance, paper copies of which were given to every committee member at the meeting (see Appendix B):

<https://www.gov.uk/guidance/neighbourhood-planning--2>

**4.** All Planning Committee members would read the original/ existing Wroughton Neighbourhood Plan: <https://wroughton.gov.uk/general-council-information/>

**5.** All Planning Committee members would read the existing SBC Local Plan:

[https://www.swindon.gov.uk/downloads/file/3988/swindon\\_borough\\_local\\_plan\\_2026](https://www.swindon.gov.uk/downloads/file/3988/swindon_borough_local_plan_2026)  
[https://www.swindon.gov.uk/downloads/file/3988/swindon\\_borough\\_local\\_plan\\_2026](https://www.swindon.gov.uk/downloads/file/3988/swindon_borough_local_plan_2026)

(This is nearly 300 pages long.)

**6.** All Planning Committee members would read the most recent timetable for the production of the Local Plan (as set out in the updated Local Development Scheme (LDS) which was endorsed by the Council's Cabinet on 13 December 2023) paper copies of which were given to every committee member at the meeting (see Appendix C):

[https://www.swindon.gov.uk/downloads/file/10354/swindon\\_local\\_development\\_scheme\\_-\\_2024](https://www.swindon.gov.uk/downloads/file/10354/swindon_local_development_scheme_-_2024)

**7.** Members agreed to think who they would like to invite onto the WNP WP. EG: representatives from the local Canal Trust, local businesses, churches, schools, clubs, ordinary residents etc. with a view to inviting these people onto a Working Party once the review of the WNP begins.

8. Cllr Hewer had already contacted Mr S Harcourt who had indicated his willingness to be involved. Cllr Hewer would contact Steve Harcourt and Chris Kennedy to ask them to brief the Committee on the process for drafting and making the previous WNP, including the role of the consultant.

9. The Deputy Clerk/ Clerk to contact other parishes who have recently made a NP to find out whether they used an external consultant, if so how much it cost, whether they were able to access grant funding.

8. A review of the WNP and a budget for this should be included as a strategic priority for the 2025-26 financial year.

PH/178

**Strategic Priorities for 2025-26.**

Possible priorities already suggested:

- Radar Speed signs: information to date assumes each speed sign costs approx. £3,000 + shipping, installation, ongoing maintenance, & data retrieval.
- Cutting back of foliage to ensure road signs are not obscured and clean road signs, particularly those on the entries and exits of the main village.
- Neighbourhood Plan – will require preparation starting with a review of the previous NP. Include support of Borough-owned farms. We don't know whether there will be any funding available, but it will require a budget.
- Quarterly meetings with the Wichelstowe JV Team regarding plans for the pitches/ sports facilities for Mid-Wichel.

**ACTION: future agenda item:**

- **Feedback on road sweeper in 6 months to clarify whether the whole parish can be swept within 12 months, and also an understanding of the priority list for roads to be swept.**

The meeting closed at 20.25

Signed.....

Date.....

Planning & Highways