

Emma Freemantle

From: Emma Freemantle
Sent: 29 April 2024 12:24
To: 'John Hewer (JHewer@cllr.wroughton.gov.uk)'; 'lcampisano@cllr.wroughton.gov.uk'; 'Graham Overbury'; Holly Woodward; Nathanael; Neil McMahon ; Diane Archer; Ben Streeton; Bryan Keetch ; Lynn Gough
Cc: Cathy Martyn
Subject: FW: MTA WEF 26/04/24 Email [Version Ref: 132669379]
Attachments: (#1849533880) Invoice.pdf; Agricultural Vehicle MTA Schedule.pdf

Dear F&GP Members

Please note that due to the recent maintenance issues we have had with the road sweeper vehicle , Karcher have now issued WPC with a new model which is of a higher spec and encountered less driving hours.

Cathy has spent days negotiating with Karcher back and forth due to the inconvenience caused by not having the machine in working order, this means that WPC are now in receipt of a new improved model. Cathy has achieved an extended warranty, additional brush sets and service charges in keeping with the original budget approved.

Unfortunately the downside to this new model means that there is a new insurance premium due for the new financial year, this is detailed below and attached via the paperwork.

This invoice, along with the V112 certificate at £25 will need to be retrospectively approved at the next F&GP Meeting, I have agreed the additional insurance premium via email to enable the machine to get back on the road.

If anyone has any questions please let either myself or Cathy know, thank you.

Kind Regards,

Emma Freemantle
Clerk to the Council



Wroughton Parish Council

Tel: 01793 814735

Web: www.wroughton.gov.uk

From: Lissa Harding <Lissa_Harding@ajg.com>
Sent: 26 April 2024 15:50
To: Emma Freemantle <clerk@wroughton.gov.uk>
Cc: Kevin Millard <Kevin_Millard@ajg.com>
Subject: MTA WEF 26/04/24 Email [Version Ref: 132669379]

Our Ref: 2894297

Dear Emma

Policy Type: Non-Fleet Rated Commercial Motor

Insurer: via MS Amlin

Policy Number: AGRI/105337/2023

Following receipt of your instructions, I have asked your insurers to make the necessary alterations and enclose their documentation for your file.

- Add KX23 DCF - £85,000
- Remove DU21 FGP

Changes to your policy

This vehicle must be fitted with a Cat s5 Thatcham approved tracker within 14 days

Premium Details

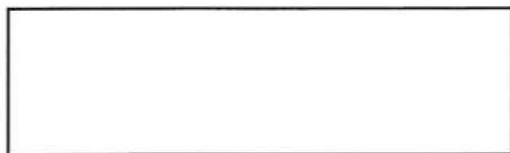
The pro rata additional premium due is £3,597.93 including IPT

Please read carefully the enclosures to ensure they meet your requirements and you understand any Terms that may apply.

If you have any queries, please contact me.

Kind regards

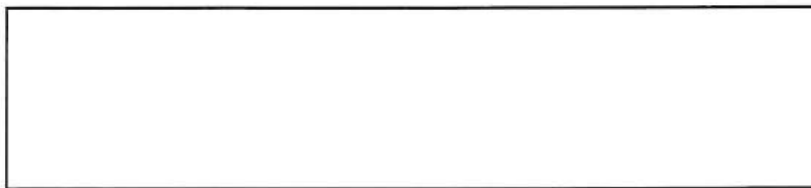
Lissa Harding



Direct: 01483 462860

lissa_harding@ajg.com

Gallagher



This email is being sent by a subsidiary of the Arthur J. Gallagher & Co. global group of companies. For details of the registered office, company number and, where applicable, regulated status of our subsidiaries, please visit <https://url6.mailanyone.net/scanner?m=1s0MtR-0003xR-5Y&d=4%7Cmail%2F90%2F1714143000%2F1s0MtR-0003xR-5Y%7Cin6r%7C57e1b682%7C25626367%7C13533097%7C662BBF056405693933882B7004CD47DA&o=%2Fphtw%3A%2Fwtsojw.%2Fcmagllukaga-%2Felrndtgua-eo-ormnfryinoita&s=ZGk0gmu--hIPvDFuchpWFL3CUX0>. Your account executive will make clear at the beginning of the relationship which entity is providing services to you, or please refer to your Terms of Business Agreement.

For information on how we use your personal data and how you may exercise your rights in respect of that information, please refer to our Privacy Notice <https://url6.mailanyone.net/scanner?m=1s0MtR-0003xR-5Y&d=4%7Cmail%2F90%2F1714143000%2F1s0MtR-0003xR-5Y%7Cin6r%7C57e1b682%7C25626367%7C13533097%7C662BBF056405693933882B7004CD47DA&o=%2Fphtw%3A%2Fwtsojw.%2Fcmagapukyivc%2Fr%2Fycilop-&s=NfD-8-NLBR SJWNKPwUKdR8xfyZ0>. If you are providing us with personal data of another individual, you must tell them you are providing this to us and show them a copy of this notice. Please contact me if you do not want to receive direct marketing information from us.

This e-mail and any attachments are CONFIDENTIAL and may contain legally privileged information. If you are not the intended recipient of this e-mail message, please telephone or e-mail us immediately, delete this message and do not copy, distribute or use the information in this message or any attachments.

This email has been scanned for spam & viruses. If you believe this email should have been stopped by our filters, [click here](#) to report it.



Insurance | Risk Management | Consulting

Wroughton Parish Council
Ellendune Community Centre
Barrett Way
Wroughton
Swindon
SN4 9LW

IF PAYING BY **DIRECT BANK TRANSFER** PLEASE CHECK BANK DETAILS BELOW AS THEY MAY HAVE CHANGED SINCE YOUR LAST INVOICE

Invoice

Client Ref: 2894297
Invoice Ref: 532940853
Invoice Date: 26 April 2024

			Amounts (£)	Cost (£)
Non-Fleet Rated Commercial Motor	MS Amlin	Premium	3,212.44	3,597.93
	Contract No.: AGRV105337/2023	Insurance Premium Tax	385.49	
	Term: 26/04/24 - 05/04/25			
TOTAL				3,597.93

Payment due by return.

If you would like to pay by credit/debit card please contact us on 01483 462 860.

Payments by **direct bank transfer** should be made to the following account, using reference - 532940853 and e-mail remittance details to: UK.Glasgow.AJGIBL.Remittances_@ajg.com

Bank: Lloyds Bank Plc
Account Name: AJGIBL GBP CLIENT NST ACCOUNT
Account Number: 19511668
Sort Code: 30-80-12
Swift BIC: LOYDGB21F09
IBAN Number: GB30 LOYD 3080 1219 5116 68

Arthur J. Gallagher Insurance
Brokers Limited is authorised and
regulated by the Financial Conduct
Authority.

The Financial Conduct Authority
does not regulate all forms of the
products we provide

Blenheim House, 1-2 Bridge Street, Guildford, Surrey, GU1 4RY
t: 01483 462 860 f: w: www.ajg.com/uk

Registered in Scotland: Registration No. SC108909
Registered Office: Spectrum Building, 55 Blythswood Street, Glasgow G2 7AT
VAT Registration No: GB 484 7462 09

Arthur J. Gallagher Insurance Brokers Limited.
Blenheim House
1-2 Bridge Street
Guildford
Surrey
GU1 4RY

REMITTANCE ADVICE
from
Wroughton Parish Council

Please find enclosed remittance for the invoice detailed below:

Client reference:	2894297
Invoice reference:	532940853
Invoice Date:	26 April 2024
Invoice value:	£ 3,597.93

Installation Certificate

This is to certify that:

Vehicle Registration: KX23DCF
Vehicle Make: UNKNOWN
Vehicle Model: UNKNOWN
VIN: 00wk3442237p421012
Unit Id: 955921
Unit Type: STM01F

Has been fitted with an insurance approved

Scorpion M Series S5

As designed and manufactured in the UK by Scorpion Automotive Ltd
Assessed and found to perform in compliance with

Thatcham Category S5: Vehicle Tracking System

Quote: Thatcham Security Certification (TSC) No. TSC205

The System was fitted on behalf of:

Ellendune Community Centre
barret way
Wroughton sn49lw

Date issued: 09/05/2024
Date Of Expiry: 10/05/2025
Certificate Number: 955921

Signed on behalf of Scorpion Automotive Ltd



Mark Downing
Managing Director



Countrywise Insurance Policy Schedule

MS Amlin

Policy number	AGRI/105337/2024	Date of issue	19 Mar 2024
Effective from	00:01 hours 26 Apr 2024	Effective to	23:59 hours 05 Apr 2025

This schedule contains an update to your policy and replaces your previous schedule(s).

Please take time to read the following important information

This schedule, which should be read in conjunction with your Countrywise Motor Insurance policy wording and certificate(s) of insurance, confirms the level of cover you have chosen, together with any terms and restrictions that apply, which in some cases may be modified by an endorsement.

It is important that you read this schedule carefully to ensure that you understand the level of cover that we are providing and to contact your broker immediately if you need to add information, make any changes or have any questions.

You are also reminded that where cover has been agreed on the basis you providing supporting documentation then this should be provided to your broker as soon as possible, but in any event within the number of days stipulated by them.

Should you wish to make any future changes, please contact your broker immediately since cover will not begin until MS Amlin confirms acceptance.

Proposer

Name of Company	WROUGHTON PARISH COUNCIL
Trading Name	
Address	Barrett Way Wroughton Swindon Wiltshire SN4 9LW
Agricultural Occupation	Parish Council
Other Occupation(s)	None

Premium

Premium (excluding Insurance Premium Tax)	£ 3,212.44
Insurance Premium Tax	£ 385.49
Total Premium including Insurance premium Tax	£ 3,597.93

MS Amlin Insurance SE, UK Branch with the company registration number FC038781 and offices at The Leadenhall Building, 122 Leadenhall Street, EC3V 4AG, tel. +44 (0)20 7746 1000. MS Amlin Insurance SE is authorised and regulated by the National Bank of Belgium. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority and the Financial Conduct Authority are available from us on request.



Countrywise Insurance Policy Schedule

MS Amlin

Important Information

This **schedule** forms part of the **policy**.

You must make a fair presentation of the risk to **us** when **you** take out, renew or vary **your policy**. This means that **you** must tell **us** about all facts and circumstances which may be material to the risks covered by **your policy** and **you** must do so in a clear and accessible manner. Material facts are those which are likely to influence **us** in the acceptance or assessment of the terms or pricing of **your policy**. If **you** are in any doubt as to whether a fact is material, **you** should tell **us** about it.

If **you** fail to make a fair presentation of the risk, where that failure is deliberate or reckless, or where **we** would not have issued, renewed or varied **your policy** had **you** told **us** about a material fact or circumstance, **we** may treat **your policy** as if it had not existed and refuse to pay any claims and require you to repay any claims that we have already paid under the Policy. In other cases, **we** may only pay part of the value of **your** claim or impose additional terms.

For these reasons, it is important that **you** check all of the facts, statements and information set out in this document and any other information provided are complete and accurate, and that **you** have answered any questions completely and accurately. If there is more than one person involved in **your** business or employed by **you**, **you** should check with them where appropriate that the facts and statements that **you** make are complete and accurate.

If any of the facts, statements or information about **you** or **your** business are incomplete or inaccurate, **you** or **your** agent must contact **us** immediately. Failure to do so may mean that **your** claim will not be paid, or that we will impose different terms on **our policy**, or charge **you** a higher premium or, in the worst case, invalidate **your policy** and require **you** to repay any claims that have already been paid under the **policy**.

Privacy Notice

Your information has been, or will be, collected or received by MS Amlin Corporate Services Limited. **We** will manage personal data in accordance with data protection law and data protection principles. **We** require personal data in order to provide good-quality insurance and ancillary services and will collect the personal data required to do this. This may be personal information such as name, address, contact details, identification details, financial information and risk details.

The full Data Privacy Notice can be found on www.msamlin.com/en/site-services/data-privacy-notice.html. A paper copy of the Data Privacy Notice can be obtained by contacting the Data Protection Officer by email (dataprotectionofficer@msamlin.com) or at the below address:

Data Protection Officer
MS Amlin Corporate Services Limited
The Leadenhall Building
122 Leadenhall Street
London
EC3V 4AG

Insured Vehicles

The MS Amlin Insurance SE will provide cover for any vehicle that you have declared to us and requested insurance for and which MS Amlin Insurance SE has agreed to insure



Countrywise Insurance Policy Schedule

MS Amlin

Commercial Vehicles

Registration	Make / Model	GVW (tons)	Year	Value	Cover	Premium (ex IPT)
WV15 FZF	Nissan CABSTAR	3.51T - 7.50T	2015	£ 20,613	Comprehensive	£ 1,248.22
YT19 KVP	ISUZU D-MAX EXTENDED CAB 4X4	0T - 3.50T	2019	£ 23,600	Comprehensive	£ 1,691.63
AF73DMU	Peugeot Expert Standard Blue HDI	0T - 3.50T	2023	£ 36,534	Comprehensive	£ 1,611.02
IX23 DCF	Karcher MC 130	0T - 3.50T	2023	£ 85,000	Comprehensive	£ 4,781.98

Agricultural / Special Type Vehicles

Registration / Identification	Make / Model	Body Type	Value	Cover	Premium (ex IPT)
WX15 MLY	RANSOMES HR300	Lawn Mower	£ 29,791	Comprehensive	£ 277.17
WX13 LTT	KUBOTA G23	Lawn Mower	£ 6,750	Comprehensive	£ 90.74
OU14 ELC	KUBOTA RTV	Quad Bike	£ 12,000	Comprehensive	£ 324.60
WX56 PWK	KUBOTA STV40	Tractor	£ 6,000	Comprehensive	£ 102.66
WX17 CTK	RANSOMES HR300 WITH MULCHING DECK	Lawn Mower	£ 19,400	Comprehensive	£ 202.39
WX18 CFM	RANSOME HR300	Lawn Mower	£ 32,376	Comprehensive	£ 349.31
HX22 DGY	Ransome RN HR380 V	Lawn Mower	£ 45,240	Comprehensive	£ 480.50

Trailers / Implements

MS Amlin Insurance SE will provide cover for the below Trailers and /or Implements that are attached to a vehicle insured by the MS Amlin Insurance SE policy and will continue to do so once detached until such time that the Trailer / Implement is attached to another vehicle. Furthermore the cover that applies to the Trailer / Implement will be the same as the insured vehicle to which the trailer/implement is (or was last) attached to.

a. Unspecified Trailers and Implements having a value not exceeding £100,000

MS Amlin Insurance SE agrees to insure any Trailer or implement, excluding Catering Trailers, Mobile Homes, Caravans any all types of accommodation trailer having a value not exceeding £100,000.

b. Trailers and Implements having a value exceeding £100,000

MS Amlin Insurance SE will provide cover for any trailer and/or Implement that you have declared to us and requested insurance for and which MS Amlin Insurance SE has agreed to insure.

c. Catering Trailers

MS Amlin Insurance SE will provide cover for any Catering Trailer that you have declared to us and requested insurance for and which MS Amlin Insurance SE has agreed to insure.

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Countrywise Insurance Policy Schedule

MS Amlin

Permitted Drivers

The MS Amlin Insurance SE policy requires all drivers to hold a valid driving licence relevant to the vehicle being driven and to be driving in accordance with the terms and limitation of the licence issued to them, except where a driver who meets the limitations of any relevant health and safety legislation, including age, fitness and training uses an agricultural or special type vehicle in a place where no licence is required by law.

Important: Please refer to the below endorsements for details of additional restrictions that apply to all or some of your vehicles.

Registration / Identification	Permitted Drivers (subject to holding correct licence type)
WX15 MLY	Any
WX13 LTT	Any
OU14 ELC	Any
WX56 PWK	Any
WX17 CTK	Any
WX18 CFM	Any
HX22 DGY	Any
WV15 FZF	Any driver aged over 21
YT19 KVP	Any driver aged over 21
AF73DMU	Any driver aged over 25
KX23 DCF	Any driver aged over 21

Off Road use of an Agricultural / Special type vehicle

Policy allows use by a driver in a place where no licence is required by law, provided that the driver meets the limitations of any relevant health and safety legislation, including age, fitness and training.



Countrywise Insurance Policy Schedule

MS **Amlin**

Policy Excess

The following shows the amount of excess payable by the proposer in the event of a claim for loss of or damage to the insured vehicle.
Where more than 1 excess applies these should be added together.

Standard Policy Excess (including voluntary) All vehicles		£ 100
Young & inexperienced driver excess (does not apply to Agricultural/ Special type vehicles)		
Where driver is aged 21 years or below		£ 250
Where driver is aged 22-24 years		£ 200
Where a driver aged 25 years or more has not held their full relevant UK/EU driving license at least 12 months		£ 200
Glass excess (in total)		
	Agricultural / Special Types	All other Vehicle Types
Repair of Windscreen & Window Glass	£ 0	£ 0
Replacement of Windscreen & Window Glass	£ 50	If approved repairer £ 50 If non approved repairer £ 125



Countrywise Insurance Policy Schedule

MS Amlin

Use of Vehicles

Permitted Use

The MS Amlin Insurance SE policy provides cover for the insured vehicle/s being used for any of the following:

- Social, Domestic and Pleasure and in the ordinary course of the business of the Proposer
- Travel to and/or from the Proposer's place of work and/or study
- Agricultural / Special type vehicles whilst hired or loaned to a Public Authority for the purpose of driving stone crushing plant or for snow clearance
- Agricultural and/or Forestry contracting where the amount of income that is derived from this use is no more than 10%

Excluded Use (unless included as an Additional use extension below)

The MS Amlin Insurance SE policy will not cover any vehicle that is used for the following:

- Use in connection with any other business
- Use by any other person to travel to and/or from their place of work and/or study and for any associated business use
- Transportation of passengers, goods, livestock and/or towing of a vehicle / trailer for hire or reward
- Racing, pace-setting, speed trials, motor rallies, competitions or trials
- Self drive hire
- Use in connection with the motor trade

Tool of Trade Use

The MS Amlin Insurance SE policy does not provide tool of trade cover. Your liability to third parties is not covered whilst your vehicle, trailer and/or implement is working as a tool in an area not covered by Road Traffic Act law. Travelling to or from your site of work is covered as is damage to your vehicle, trailer and/or implement

Additional Use Extension

Driver Name	Vehicles
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Use in the ordinary course of their occupation/trade

Carriage of any horse, animal and/or other living creature for hire and/or reward

Endorsements (that amend your policy)

No endorsements apply.



Countrywise Insurance Policy Schedule

MS Amlin

How to make a complaint

Our aim is to ensure that all aspects of **your** insurance are dealt with promptly, efficiently and fairly.

At all times **we** are committed to providing **you** with the highest standard of service.

If **you** have any questions or concerns about **your policy** or the handling of a claim **you** should, in the first instance, contact **us** or **your** broker where applicable. In the event that **you** remain dissatisfied and wish to make a complaint, **you** can do so at any time. Making a complaint does not affect any of **your** legal rights. **Our** contact details are:

Post: Complaints, MS Amlin Insurance, SE, The Leadenhall Building, 122 Leadenhall Street, London EC3V 4AG.

Telephone: +44 (0) 20 7746 1300 Fax: +44 (0) 20 7746 1001

Email: AISE.complaints@msamlin.com

Website: www.msamlin.com

If **you** remain dissatisfied after **we** have considered **your** complaint, or if **you** have not received a written final response within eight weeks from the date of **your** complaint, **you** may be entitled to refer **your** complaint to the Financial Ombudsman Service who will independently consider **your** complaint free of charge. Their contact details are:

Post: The Financial Ombudsman Service, Exchange Tower, London E14 9SR

Telephone: Tel: 0800 023 4567 (calls to this number are free from 'fixed lines' in the UK) 0300 123 9123 (calls to this number cost the same as 01 and 02 numbers on mobile phone tariffs in the UK) Tel (Outside UK): +44 (0) 20 7964 0500

Fax: +44 (0)20 7964 1001

Email: complaint.info@financial-ombudsman.org.uk

Website: www.financial-ombudsman.org.uk

Please note:

You must refer **your** complaint to the Financial Ombudsman Service within six months of **our** final response.

The Financial Ombudsman Service will consider a complaint from private individuals or from a small to medium enterprise (SME) which has an annual turnover of less than £6.5 million (or its equivalent in any other currency) and;

- i. Employs fewer than 50 persons; or
- ii. Has a balance sheet total of less than £5 million (or its equivalent in any other currency)

The existence of this Complaints Procedure does not affect any right of legal action you may have against MS Amlin Insurance, SE.



Countrywise Insurance Policy Schedule

MS Amlin

Making a Claim

It is important that **you** notify **us** of any incident (irrespective of who may be to blame), that may lead to a claim, at **your** earliest opportunity.

When **you** need to report an incident which may give rise to a claim, please provide us with the following:

- **your policy** number, **your** name and **your** driver's name;
- **your** vehicle make, model and registration details;
- date, time and place where the incident occurred;
- the nature of the incident and the damage to the vehicles;
- name and address of the other driver, their insurance company, **policy** number and vehicle registration number;
- note the number of passengers in the third party's vehicle;
- take photos, if safe to do so, of the accident scene and the other driver's damage;
- police incident reference if applicable;
- details of any witnesses including passengers in **your** vehicle; and
- a copy of the tachograph record and CCTV footage if available.

There are various conditions that apply in the event of a claim – for full details please refer to General Conditions 0 Claim Conditions on page 36.

Financial Services Compensation Scheme

MS Amlin Insurance, SE is covered by the Financial Services Compensation Scheme. **You** may be entitled to compensation from the Scheme if MS Amlin Insurance, SE is unable to meet its obligations to **you** under this **policy**. If **you** were entitled to compensation from the Scheme, the level and extent of the compensation would depend on the nature of this **policy**. Further information about the Scheme is available from the Financial Services Compensation Scheme (10th Floor, Beaufort House, 15 St. Boltup Street, London EC3A 7QU) and on their website www.fscs.org.uk.

Law and Jurisdiction

In the absence of any agreement to the contrary, the laws of England and Wales will apply and this **policy** will be subject to the exclusive jurisdiction of the courts of England unless, at the commencement of the **period of insurance**, you are either:

- a resident of; or
- a business with its registered office or principal place of business situated in;

Scotland, Northern Ireland, the Channel Islands or the Isle of Man, in which case (in the absence of agreement to the contrary) the law of that country, crown protectorate or dependency will apply and this **policy** will be subject to the exclusive jurisdiction of the courts of that country, crown protectorate or dependency.

Fraud Prevention and Detection

If false or inaccurate information is provided and fraud identified, details will be passed to fraud prevention agencies. Law enforcement agencies may access and use this information. **We** and other organisations may also access and use this information to prevent fraud and money laundering, for example when:

- checking details on applications for credit and credit related or other facilities;
- managing credit and credit related accounts or facilities;
- recovering debt;
- checking details on proposals and claims for all types of insurance; and
- checking details of job applicants and **employees**.

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Countrywise Insurance Policy Schedule

MS **Amlin**

Sanctions

Notwithstanding any other terms under this Agreement, no insurance cover shall apply under this contract and **we** shall not be deemed to provide any cover, benefit or service to **you** or shall be liable to pay any sum in respect of any claim or to assist under this contract to the extent that the provision of such benefit, the settlement of any such claim or the provision of assistance or service would expose **us** to any sanction, prohibition or restriction under United Nations resolutions or trade or economic sanctions under the laws or regulations of the United Kingdom, the European Union or any other applicable national law.

Motor Insurance Database

Information relating to **your** insurance **policy** will be added to the Motor Insurance Database (MID) managed by the Motor Insurers' Bureau (MIB). MID and the data stored on it may be used by certain statutory or authorised bodies including the police, the DVLA, the DVLI, the Insurance Fraud Bureau and other bodies permitted by law for purposes not limited to but including:

- a. electronic licensing
- b. continuous insurance enforcement
- c. identifying the insurer of a vehicle
- d. law enforcement (prevention, detection, apprehension and or prosecution of offenders)
- e. the provision of government services or other services aimed at reducing the level and incidence of uninsured driving.

Persons (including their appointed representatives) pursuing a claim in respect of a road traffic accident (including citizens of other countries) may also obtain relevant information which is held on the MID. It is vital that the MID holds correct registration numbers for **your** vehicles.

If incorrect details for any of **your** vehicles are shown on the MID **you** are at risk of having the relevant vehicle seized by the police. **You** can check that correct registration number details for **your** vehicles are shown on the MID at www.askmid.com

