



WROUGHTON PARISH COUNCIL

22 May 2024

Dear Councillor,

You are **summoned** to attend the
ADDITIONAL COUNCIL MEETING
to be held on **WEDNESDAY 29 May 2024 at 6.45pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 20 May 2024. (Copy to follow)
5. **Swindon Local Councils Forum (SLCF)**
To receive the minutes and agendas from the most recent meetings: (Copies attached)
 - 5.1 15 February 2024 SLCF Mins
 - 5.2 11 April 2024 SBC Transfer of Services notes
 - 5.3 23 May 2024 SLFC Agenda
6. **Tree Tender Award**
 - 6.1 To note the scoring summary from the working party held on 16 April 2024.
 - 6.2 To agree on the appointed contractor for the associated tree works.
7. **Payment Schedule**
To approve the payment schedule for May 2024 (copy to follow).
8. **Bank Reconciliations**
To receive the bank reconciliations for April 2024 (copy to follow).
9. **Income and Expenditure**
To receive the income and expenditure report as at the end of April 2024 (Copy to follow).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.