



WROUGHTON PARISH COUNCIL

11 June 2024

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 17 June 2024 at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2023.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 29 May 2024 (Copy attached)
5. **Chairs Report**
To receive a report of the Chair.
6. **Office Closure**
To note the parish office will be closed 12.30 – 2.30 on Tuesday 18th June due to the funeral of Brian Ford.
7. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
8. **Committee Membership**
To elect Cllr L Ramsay onto the Planning & Highways Committee.
9. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
 - Transport Reps
 - Carnival Committee
 - Friends of Wroughton Library (WoLF)

10. **SMASH Youth Work**
To receive an update from the Clerk regarding the parish council's youth work (To follow).
11. **Swindon Local Councils Forum (SLCF)**
To receive updated notes from the Swindon Local Councils Forum regarding the Transfer of Services working party discussions. (Copy attached)
12. **Annual Governance Statement**
To approve the Annual Governance Statement 2023/24 as part of the 2023/24 Annual Return.
(Copy attached)
13. **Accounting Statement**
To approve the Accounting Statement 2023/2024 of the Annual Return for the External Auditor
(Copy attached)
14. **Summer Newsletter**
To review the parish councils draft summer newsletter and delegate authority to the Clerk and Chair to sign off the final version via email consultation with other members (Copy to follow).
15. **Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: **Contractually Sensitive**
16. **Akers Land**
 - 16.1 To consider new information received from Swindon Borough Council in relation to the Akers Land adjacent to the parish council's allotment site. (To follow)
 - 16.2 To agree on a response back to Swindon Borough Council.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.