

WROUGHTON PARISH COUNCIL



FULL COUNCIL MEETING

Minutes of the meeting held on 17th June 2024 at 7.30pm
At the Ellendune Community Centre, Barrett Way, Wroughton. SN4 0RX

Councillors: Cllr J Hewer (Chair)
Cllr L Campisano (Vice-Chair)
Cllr G Cook
Cllr L Gough
Cllr T Kewen
Cllr D Hooper
Cllr E Shaw
Cllr H Woodward

Ward Cllr M Courtliff

Clerk: Emma Freemantle

Public: 0

FC/041 Apologies

Apologies were received and accepted from Cllr N McMahon and also received from the policing team.
No apologies received from Cllr A Poole.

FC/042 Declarations of Interest & Applications for Dispensation

There were no declarations of interest or applications for dispensation.

FC/043 Public Questions

None.

FC/044 Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Council meeting held on 29 May 2024. The Chair signed the minutes.

FC/045 Chairs Report

Members received a report of the Chair, a copy of which is attached as Appendix A in the Minute Book. The Chair reminded members to sign up to recent training schedules sent out by the Clerk.

Office Closure

FC/046 Members **NOTED** the parish office will be closed 12.30 – 2.30 on Tuesday 18th June due to the funeral of Brian Ford.

Ward Councillor Update

FC/047 Members received an update from Ward Cllrs:

Cllr G Cook advised that pot holes on Wharf Road will be repaired on 6th June and repair works will continue round to Maunsell Way, the repair works will take roughly 28days.

Wroughton Ridgeway school – Julie Furneal from SBC has been working on parking restrictions in Boness Road, Falkirk and Inveraray road. The School Safety Zones meeting with officers and ward councilors has been arranged for 20th June. The Clerk and Chair will attend to represent the parish council and find out more on the proposed works.

Cllr H Woodward asked where is the footpath by Haul road? According to the Canal Survey this footpath will be closed. Cllr H Woodward raised that its completely unclear on where the footpath closure is taking place. Identify where this is.

Cllr M Courtliff stated he has been liaising with SBC regarding the lower churchyard, its maintenance ongoing cutting back of trees. Members notes that there is still no plan for maintenance on the footpaths in the churchyard as advised by SBC. Questions have been raised by residents over the equalities act breach on the bad conditions of the footpath.

The Chair advised that Brian Pinchbecks replacement, Steve Ilse's has identified the issue as a matter of concern and Cllr M Courtliff advised that there is no money available from SBC for the repair of footpath. Members also NOTED that broadband in village will be covered later this year and fiber will reach the other non-fibre areas. Commercial operators are being asked to tender for this contract by September 2024.

Cllr H Woodward references the public toilets are Barbury Castle. The toilets are listed as open on line but there is nowhere on the SBC web to report this issue of that they are closed. There is no water which is a health hazard and the parish want to know what SBC are doing to help with the issue.

Cllr M Courtliff stated he will ask the member responsible, he is aware that there was a pot of money set aside for Barbury but not sure what happened to this.

Cllr E Shaw advised that the farm sold years ago and the responsibility is split between Wiltshire County Council and Swindon Borough Council. The money should be available from both to go towards the toilet refurbishment.

Cllr M Courtliff left at 19.52.

FC/048 Committee Membership

Members **RESOLVED** to elect Cllr L Ramsay onto the Planning & Highways Committee.

FC/049 Parish Council Representatives' Report

To receive reports from Members of outside bodies:

Transport Reps: Cllr N Hooper and Cllr G Overbury attended a get Swindon moving meeting on 29th May. SBCs Public Transport and Low Carbon Research technician, Rachel Oliver, ran the session and is trying to encourage parishes to take on more responsibility for the bus stops and bus flags.

The group identified that Better bus services in town, disability guidelines. Bryony Chetwoed and Rachel Oliver will be arranging a further meeting in July 2024.

Carnival Committee – Cllr L Campisano confirmed that this year's carnival is going ahead on 6th July however they are still hoping to rally volunteers – the committee have a good number for the setup of the day but require more help for the set down. Anyone interested please be available for 12pm on Sunday 07th July.

Footpath working party – Cllr H Woodward advised that the Footpath working party have organized a footpath walking day for Saturday 13th July 9.30-13.00. There will be bacon sandwiches and teas and coffees available – all are welcome.

SMASH Youth Work

FC/050 Members **NOTED** an update from the Clerk regarding the parish council's youth work, a copy of the information is attached as Appendix B in the Minute Book.

FC/051 Swindon Local Councils Forum (SLCF)

Members received updated notes from the Swindon Local Councils Forum regarding the Transfer of Services working party discussions, a copy of the notes are attached as Appendix C in the Minute Book.

The Clerk confirmed that a hard copy of the spreadsheet will be made available to members on request.

Members **NOTED** that any conversations regarding the TUPE of SBC staff will take a long period of time and there would be many restrictions in place. SBC would need to evidence the exact time each member of staff has worked in the Wroughton & Wichelstowe Parish area and cost up the services and maintenance carried out in this specific area.

FC/052 Annual Governance Statement

Members **RESOLVED** to approve the Annual Governance Statement 2023/24 as part of the 2023/24 Annual Return. A copy can be found as Appendix C in the Minute Book.

FC/053 Accounting Statement

Members **RESOLVED** to approve the Accounting Statement 2023/2024 of the Annual Return for the External Auditor, a copy can be found as Appendix D in the Minute Book.

FC/054 Summer Newsletter

Members reviewed the parish councils draft summer newsletter and **RESOLVED** to agree to delegate authority to the Clerk and Chair to sign off the final version via email consultation with other members. A copy of the newsletter can be found as Appendix E in the Minute Book.

FC/055 Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Contractually Sensitive**

FC/056 Akers Land

16.1 Members consider new information received from Swindon Borough Council in relation to the Akers Land adjacent to the parish council's allotment site. A copy of the information is now filed in the Confidential Minute Book.

16.2 Members **RESOLVED** to agree on a response back to Swindon Borough Council with a list of new questions and agreed that the Clerk request a meeting with SBC and its relevant members to have a more detailed conversation.

The meeting closed at 8.41pm.

Signed:

Chair of the Council

Date: