WROUGHTON PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the meeting held on 29th May 2024 at 7.30pm
At the Ellendune Community Centre, Barrett Way, Wroughton. SN4 0RX

Present:

Wroughton Parish Council:

Councillors: Cllr J Hewer (Chair)
Cllr L Campisano (Vice-Chair)
Cllr G Cook
Cllr L Gough
Cllr T Kewen
Cllr N McMahon
Cllr D Hooper
Cllr E Shaw
Cllr H Woodward

Clerk: Cathy Martyn (Deputy Clerk)

Public: 1

FC/032 **Apologies**
Apologies were received and accepted from Cllr D Archer, Cllr B Keetch, Cllr B Streeton, Cllr D Hooper, Cll N Hooper and Cllr G Overbury.

FC/033 **Declarations of Interest & Applications for Dispensation**
There were no declarations of interest or applications for dispensation.

FC/034 **Public Questions**
None.

FC/035 **Minutes of the previous meeting**
Members **RESOLVED** to approve the minutes of the Council meeting held on 20th May 2024. The Chair signed the minutes.

FC/036 **Swindon Local Councils Forum (SLCF)**
Members received the following minutes and agendas:

- 15th February 2024: SLCF Minutes (a copy of which can be found as Appendix A in the Minute Book).
- 11th April 2024: SBC Transfer of Services notes (a copy of which can be found as Appendix B in the Minute Book).
- 23rd May 2024: SLCF Agenda – the Chair gave a verbal update.

The Chair had been invited to a further meeting on 31st May. Wroughton Parish Council would discuss whether it wished to take on any additional devolved services once Swindon Borough Council had provided further information.

FC/037 Tree Tender Award

Members NOTED the scoring summary from the working party meeting held on 16th April 2024.

Members **RESOLVED** to appoint WRC Ecology & Agriculture for the associated tree works, subject to receipt of satisfactory references, insurance documents, risk assessments etc.

FC/038 Payment Schedule

Members **RESOLVED** to approve the payment schedule for May 2024 with the following amendments as advised at the meeting – a copy of the schedule appears as Appendix C in the Minute Book.

- The addition of the May invoice for LEX Auto Lease at £584.70
- Invoice 6470098517 from Lyreco had been paid by WCAT
- Invoice 1481152157 from Screwfix & 1486617325 from B&Q would be paid via the Tradepoint D/D
- Invoice P01654478 from WEX would be paid via D/D
- The Zoom subscription had been paid by debit card.

FC/039 Bank Reconciliation

Members **RESOLVED** to defer consideration of the Bank Reconciliation for April 2024 until June's meeting as the OMEGA system did not work more than 1 month ahead.

FC/040 Income and Expenditure Report

Members **RESOLVED** to defer consideration of the Income & Expenditure Report for April 2024 until June's meeting as the OMEGA system did not work more than 1 month ahead.

The meeting closed at 19.17.

Signed: …………………………………………………
Chair of the Council

Date: …………………………………………………….