

Swindon Local Council Forum
Subsidiary of the Wiltshire Association of Local Councils for the Swindon area

To All Members of the Forum

6th September 2024

Dear Members,

Please find attached the agenda and supporting documents for the next meeting of the Swindon Local Councils Forum which will be held in Committee Room 2, Civic Offices, Euclid Street on **Thursday 19th September 2024**.

The September meeting is also the Annual General Meeting, so if you have any nominations for Chair or Vice Chair and/or would like to be a representative for the Forum on attendance at external meetings/groups then please let me know in advance of the meeting. *Note: This year the AGM will take place following the Forum meeting, to allow external visitors and non-members to leave the discussion prior to discussing exempt items.*

Yours sincerely,

Laura Cutter
Secretary

Swindon Local Councils Forum
Agenda – 19th September 2024
7.00pm – 8.45pm in Committee Room 2, Euclid Street, Swindon

- 1 Apologies**
To receive and accept apologies.
 - 2 Minutes**
To confirm the minutes of the meeting held on Thursday 23rd May 2024 (attached).
 - 3 Introduction from WALC's Local Councils Advisor**
To receive an introduction from Ian Nockolds, Local Council Advisor for the Wiltshire Association of Local Councils (WALC) and discuss ways in which communications between the Forum and WALC can be improved.
 - 4 Borough & Local Councils Charter (Protocol)**
To receive an update from the working party on a meeting held with Swindon Borough Council on Monday 9th September 2024.
 - 5 Transfer of Services**
To receive an update from the working party on the proposed Transfer of Services from Swindon Borough Council.
 - 6 Members Reports**
To note any updates from Members that do not appear on the agenda.
 - 7 Items for the Next Agenda**
To be passed to the Secretary prior to the next meeting 21st November 2024.
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Swindon Local Councils Forum
Annual General Meeting Agenda – 19th September 2024
8.45pm – 9.00pm in Committee Room 2, Euclid Street, Swindon

- 1 Election of Chairman**
- 2 Election of Vice Chairman**
- 3 Confirmation of the Secretary**
- 4 Confirmation of External Representatives**
 - a) SBC Standards Committee
 - b) Wiltshire and Swindon Countryside Access Forum
 - c) Swindon Youth Advisory Group
- 5 To approve the minutes of the previous AGM held 21st September 2023**
- 6 Financial Report 2023/2024**
- 7 Secretary's Salary**