



WROUGHTON PARISH COUNCIL

15 October 2024

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 21 October 2024 at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).
4. **Benet & Sutton Charity – Rev Phill Harrison**
To receive an update from Revd Phill Harrison regarding the Benet & Sutton Charity.
5. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 23 September 2024 (Copy attached).
6. **Chairs Report**
To receive a report of the Chair.
7. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
8. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
 - 8.1 **Transport Reps (Cllr G Overbury & Cllr N Hooper)**
 - Minutes from the Get Swindon Moving meeting in September.
 - Update regarding the recent proposed Bus Charter.
 - Update following the recent meeting with SBC and the JVT.
 - 8.2 **Carnival Committee (Cllr L Campisano)**
 - To consider allowing the fun fair to operate longer hours on the carnival day and decide which organisation will be responsible for the additional activity on the Weir Field.
 - Note that WPC will be holding a stall for the 2025 Carnival event and all councillors to consider availability.
 - 8.3 **Churchyard Representative Update (Cllr D Hooper)**

9. **Police and Crime Commissioner's Annual Report 2023 - 2024**
To receive the PCCs annual report [Annual Report 2023 - 2024 \(wiltshire-pcc.gov.uk\)](https://www.wiltshire-pcc.gov.uk/annual-report-2023-2024)
10. **SMASH Youth Work**
To receive the quarterly update from SMASH (copy attached).
To receive an update from the Community Projects and Grants Officer regarding SMASH the parish council's youth work (Copy attached).
To consider the request from SMASH to fund a 3rd staff member for the Tuesday evening sessions (confirmation of amount to follow).
11. **Wroughton Community Library**
11.1 To receive an update from the Library Supervisor regarding the Community Library provision.
11.2 To note the 2nd Quarters statistics for the Wroughton Library received from SBC. (To follow)
12. **Friendship Cafe / New sessions**
To consider a brief outline proposal from the Deputy Clerk for Wroughton Parish Council to host a Friendship Group/ Café on a weekly or fortnightly basis, in the Library, whilst the Library is closed on a Monday. (Copy to follow).
13. **Ellendune Community Centre**
To receive the notes and consider the recommendations of the working party held on 8th October 2024. (Copy attached).
14. **Clerks Forum**
To receive the notes and any update form the Clerks Forum held on 07th October 2024 (to follow).
15. **Notice of Casual Vacancy**
To receive and accept the resignation of Cllr L Gough and note the casual vacancy advertisement attached dates (Copy attached).
16. **Committee Membership**
16.1 To elect Cllr B Keetch as the new Chair of the Planning and Highways Committee.
16.2 To elect the new Vice Chair of the Planning and Highways Committee.
16.3 To remove Cllr G Cook from the Planning and Highways Committee.
16.4 To elect Cllr G Cook onto the Finance and General Purposes Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.