



WROUGHTON PARISH COUNCIL

12 November 2024

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 18 November 2024 at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 21 October 2024. (Copy attached).
5. **Chairs Report**
To receive a report of the Chair.
6. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
7. **Councillor Co Option Vacancy**
To note the deadline for any new parish councillor co option applications is Friday 13th December 2024 and interviews to be held on Monday 16th December 2024.
8. **Committee Membership**
To remove Cllr B Keetch from the Community Assets and Open Spaces Committee.
9. **Wroughton Community Library**
To receive an update from the Library Supervisor regarding the Community Library provision (to follow)
10. **White Ribbon Day 2024**
To note that White Ribbon Day this year is on Monday 25th November and the parish council will tie a ribbon around the tree in Moat Walk. (Information to follow).

- 11. SMASH Youth Work**
 - 11.1** To receive an update from SMASH regarding the parish councils Youth Work.
 - 11.2** To note the new schedule of Winter sessions (copy attached)
- 12. Parish Council Representatives' Report**

To receive reports from Members of outside bodies:

 - 12.1 Transport Reps (Cllr G Overbury & Cllr N Hooper)** - Update regarding the finalised proposed Bus Charter.
 - 12.2 Carnival Committee (Cllr L Campisano)** - Update regarding any information for next year's Carnival.
 - 12.3 Churchyard Representative Update (Cllr D Hooper)** – To note that the Clerk and Grounds Manager will be meeting with the Lower Churchyard volunteers on Thursday 21st November to discuss various issues.
- 13. Wichelstowe Community Sports Hub**
 - 13.1** To note that Cllr J Hewer and Cllr B Keetch have agreed to represent the parish council for all future meetings with the Joint Venture Team and SBC regarding developments with the Wichelstowe Sports Hub. Updates will be fed back via the Planning & Highways Committee or Full Council depending on which is most appropriate.
 - 13.2** To receive an update from Cllr J Hewer and Cllr B Keetch regarding the recent stakeholder meetings which have taken place and discussions around public consultation material.
- 14. Swindon Local Councils Forum**
 - 14.1** To receive the mins from the previous meeting held on 19th September 2024 (to follow).
 - 14.2** To note the agenda and next meeting is scheduled 21st November 2024 at CR2 at Civic Offices (to follow)
- 15. Let's Talk Swindon**
 - 15.1** To note that Swindon Borough Councils Lets Talk Swindon sessions are now available book online for residents to attend www.swindon.gov.uk/letstalkswindon
 - 15.2** To note that there will be a drop-in session held within the Wroughton Library (Ellendune Community Centre) on Monday 09th December 2024 at 11am – 1.00pm.
- 16. Christmas Light Switch on Event**

To note the timings for this year's light switch on event – Sat 30th Nov 2024 (copy attached) and to confirm councillor attendance for this year's event.
- 17. Community Emergency Plan**
 - 17.1** To review the parish councils Community Emergency Plan.
 - 17.2** To agree the working party membership moving forward.
 - 17.3** To agree a date for the next working party in December 2024.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.