



Dear Councillor

31st October 2024

Members of the Committee
are **summoned** to attend a meeting of the
PLANNING & HIGHWAYS COMMITTEE to be held on **6TH NOVEMBER 2024 at 7:30PM**
at The Ellendune Community Centre, Barrett Way, Wroughton, SN4 9LW

Emma Freemantle
Clerk

AGENDA

1. Apologies

To receive apologies.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.

3. Public Questions

To receive and respond to any questions, comments or representations from the public. Maximum 10 minutes.

4. Minutes

To approve the minutes of the meeting on 16th October 2024.

5. Chairs Report

To receive an update from the Chair.

PLANNING INCLUDING TPO (Tree Preservation Order) NOTICES

6. Planning Applications to be Examined

6.1 Application number: S/AMEND/24/1198

Location: Parcels 7DC & 9DC Middle Wichel District Centre

Proposal: Non-material amendment from previous application (S/RES/22/1632) relating to change of description of development to remove the words "and assisted living apartments (C2)" update approved plans.

Deadline: 06.11.24

6.2 Application number: S/ADV/24/1217

Location: Science Museum, Red Barn Lane, Wroughton. SN4 9NS

Proposal: Display of 2no. free standing, non-illuminated entrance signs.

Deadline: 12th November 2024

6.3 Application number: S/HOU/24/1235

Location: 50 Kennet Road, Wroughton. SN4 9EA

Proposal: Erection of a 2 storey side/ rear extension.

Deadline: 11th November 2024

7. To approve retrospectively the responses to Swindon Borough Council on planning applications which were agreed by email:

None.

8. Planning Decisions made by Swindon Borough Council.

- | | | | |
|------------------|--------------------|---|------------------------------------|
| • S/LDP/24/0999 | 28 Berkeley Road | Certificate of lawfulness (proposed) for the erection of a rear dormer window and change from hipped roof to gable end roof. | GRANT |
| • S/LDP/24/1047 | 4 Lower Close | Certificate of lawfulness (proposed) for the erection of a single storey rear extension. | GRANT |
| • S/PHOU/24/1042 | 113 Swindon Road | Prior approval notification for the erection of a single storey rear extension measuring 4.3m (from original rear wall) 2.89m (maximum height) & 2.89m (height to eaves). | PRIOR APPROVAL NOT REQUIRED |
| • S/HOU/24/0968 | 7 Old Bakery Road | Erection of rear conservatory | GRANT |
| • S/HOU/24/0968 | 70 Coronation Road | Erection of 2m high fence | REFUSAL |

9. Decisions by SBC for TPO Work or tree works within a conservation area (copy attached).

- None

10. Wichelstowe

To receive the notes of the Joint Venture Stakeholders' meeting which took place with WYFC on 11th October 2024.

11. Planning Updates and Information

- None.

STRATEGIC PLANNING
INCLUDING SBC'S LOCAL PLAN AND WROUGHTON NEIGHBOURHOOD PLAN

12. Local Plan Update

To note there is no update to report this meeting.

13. Neighbourhood Plan Updates

To note the Deputy Clerk is in the process of completing the application for a Localities Grant.

HIGHWAYS INCLUDING FOOTPATHS

14. Public Notices: To receive copies for information.

- Swindon Borough Council (Various Roads, Swindon) (Speed Limits) Consolidation Order 2022 (Variation No. 8) 2024 VARIOUS ROADS, WROUGHTON (copy attached).

15. Clouts Wood

To receive the letter dated October 2024 from Wiltshire Wildlife Trust regarding the partial re-opening of the circular path through Clouts Wood.

16. Bridge over the M4, Swindon Road.

To note

- a) National Highways intend to start work sometime in the Spring and will keep the Parish Council advised.
- b) National Highways are aware that some residents would prefer the road layout to remain as is.
- c) The advice received from SBC as follows:
SBC currently have no plans to change the road layout or associated timescales for consideration. Any potential changes would be led by National Highways as bridge owner and SBC would need to consider the impacts on our network. The current view of SBC Highways is that a permanent change to the road layout as suggested would be something we are unlikely to object to.

To consider whether to request that the road layout remains as is with the speed limit remaining at 30mph, or whether to request that both the road layout and the speed limit revert back to the way they were prior to the temporary restrictions and prior to the temporary works being implemented, and to set out the reasons for this request.

17. Radar Speed Signs or SIDs

To receive:

- The notes of the meeting between WPC, Wiltshire & Swindon Road Safety Partnership and Cllr G Cook (SBC ward cllr) held on 19th September 2024.
- a copy of the Practice Note from Wiltshire & Swindon Road Safety Partnership on Community Speedwatch, temporary Speed Indicators Devices (SIDs) and civilian deployed ANPR cameras.

To note:

- SBC needs to carry out a traffic survey on each road to evidence whether a SID is required.
- SBC has been through their traffic survey records since 2021 – and only have speed surveys at Wharf Road (Bladen Close), Swindon Road (Woodland View) and Priors Hill (Roberts Close). They have listed the 50th percentile and 85th percentile speeds on the attached.
- For Brimble Hill/Marlborough Road, Church Hill and Moormead Road, SBC advise there would need to be new surveys commissioned.
- Alternatively SBC could provide data from their Speed Compliance system – which gives them access to data collected from mobile devices in vehicles – to provide information on speeds. Its increasingly used by authorities to give a quick indication of speed compliance without the need for tubes to be laid on the carriageway. Please see an example attached of the output showing the approaches to the Wharf Road/Maunsell Way roundabout.
- The Deputy Clerk is waiting for clarification whether data collected from mobile devices in vehicles would be accepted by the Police as reliable data.

If this format is acceptable:

- To consider whether to purchase a mobile SID or ASWs.
- To confirm the roads and the locations where Members want to install a SID or an ASW so SBC can download the data, which will calculate speeds along a section of road, rather than just at a fixed point.

18. B4005 Marlborough Road/ Brimble Hill – concerns regarding speed and safety of drivers and pedestrians

To receive information from Chiseldon Parish Council regarding SBC's response to concerns raised about the B4005 through Chiseldon – please see copy attached.

To receive the notes of the meeting held with Wiltshire & Swindon Road Safety Partnership (WSRSP) on 21st October 2024.

To note that Danny Kruger MP has been invited to the next meeting of WSRSP, date to be confirmed.

To note the 3 photographs received from a resident of Marlborough Road showing a large crane mounting the pavement in front of a pedestrian.

To agree any concerns and suggestions for possible improvements to the B4005 Brimble Hill/ Marlborough Road additional to those on the notes of the WSRSP meeting held on 20th October Road, for forwarding to Perry Payne prior to the next meeting when he will circulate the Road Safety Assessment.

19. Priors Hill – concerns regarding speed and safety of drivers and pedestrians and use by HGVs

To note that this was discussed briefly at the meeting held with WSRSP on 21st October 2024, and will be discussed in more detail at the next meeting, and that a residential road needs an except for access weight limit (environmental weight limit) to enable deliveries etc.

To note residents have raised concerns about the HGVs using Priors Hill, and the following information has been received from Swindon Borough Council:

- *Environmental Weight Limit - it allows vehicles over 7.5t to enter the area of the restriction if their origin or destination is within the area. The restrictions on vehicles over 7.5t is "except for access".*
- *The [Thames Water] construction site is accessed from Priors Hill but as Thames Water confirm, the route to it should be from the south on Priors Hill, accessed from Comet Way. There should be no construction traffic travelling from the north, down Priors Hill..... Priors Hill is absolutely not a suitable construction traffic route.*

To agree details of any concerns to be forwarded to WSRSP, prior to the next meeting with Perry Payne.

To request that Cllr G Cook contacts Wiltshire & Swindon Road Safety Partnership in her SBC ward councillor capacity, to ask for a road safety audit of Priors Hill.

20. SSEZ (School Safe Environment Zone) for The Deanery & Kingfisher Academy

To note the updated map of the SSEZ for The Deanery & Kingfisher Academy.

21. Highways Updates & Information

To note the following information received from the Wichelstowe Development Manager in response to a complaint raised with WPC by residents that Wichelstowe construction vehicles have been using the B4005 which is not on the designated haul route:

Yes sure – we will remind contractors of the approved routes. If residents could also make a record of the vehicle details, in particular the contractors name and if possible, the registration that will allow us to be more targeted. It may be that these are not vehicles are not actually going to /from Wichelstowe but the name of the contractor will help us pinpoint those responsible.

To note the following information received from Swindon Borough Council's Traffic Development Management Team relating to access routes to construction sites and their enforcement:

The TDM team assesses the implications for the highway and transport networks of all new development projects. As a branch of the Local Highway Authority, we are a statutory consultee. Part of that function involves the agreement as to what are the most appropriate routes that construction traffic should take when accessing a construction site. Given the general presumption in favour of new development enshrined in national planning policy, the onus on us is very often trying to establish least bad routes, recognising as we must, that the construction process will inevitably lead to impacts. The agreed construction access routes are normally set out within a Construction Traffic Management Plan (CTMP), generally a requirement of the planning permission. We review and agree the submitted CTMP before construction commences and where we are not content that the least bad access route is proposed, we will not accept it. Until the CTMP is formally agreed, the developer must not commence work.

When work commences, we are unfortunately reliant on the public to notify us of any breaches of the terms of the CTMP, as we have no capacity to monitor this ourselves. Often, when we contact the developer to report a breach of the terms of the CTMP, they deny that the construction vehicle in question was one of theirs; unless a vehicle can be tracked onto a particular construction site, it is difficult to attribute blame to any particular developer.

We do, as Highway Authority, have other powers and obligations as they relate to the safe use of the highway, unrelated to development. That network management function lies with colleagues in our Traffic team.

22. Welcome to Wroughton & Wichelstowe Parish signs

To note:

- The purchase of 'Welcome to Wroughton & Wichelstowe' signs to install on the main roads in / out of the parish was raised as a suggestion by Members after the October CA&OS Committee meeting.
- Due to the geographic extent of the parish, this would probably require a minimum of 9 signs.
- The Deputy Clerk has made some initial enquiries and has received the following advice (in red) from SBC:

You will need to consult our traffic team (trafficmanager@swindon.gov.uk) on locations of signs and the designs of them. If they approve the signs and the locations, you will then need to apply for works permits, or your chosen contractor will, to book road space. You will need to apply per USRN, one application will not cover all the works. You can do this via the section 171 application through the SBC website -

https://www.swindon.gov.uk/info/20027/licences_and_permits/75/apply_for_a_section_171_licence_to_excavate_or_place_traffic_management_on_the_highway

Re: whether there is a formal process for determining where the signs can be sited, their size, whether WPC needs to use existing street furniture or install new poles etc. The traffic team can advise you on this and put you onto companies that can supply such signs.

Members are asked:

- To confirm whether they would support the office investigating this any further, to enable the staff to provide the relevant information to the SBC Traffic Team, and also to contact suppliers for estimates.
- To confirm the locations of the signs on each road, including whether they could be attached to existing street furniture or whether new poles would be needed.
- The wording to go on the signs
- To confirm that the parish logo is to be included on the signs.

23. Strategic Priorities for 2025-26.

23.1 To consider the Committee's strategic priorities for 2025-26, with a view to making a recommendation to the F&GP Committee, prior to budget setting in Autumn 2024.

23.2 Possible priorities already suggested and to be investigated further:

- Radar Speed signs on the main roads in and out of Wroughton, as well as Priors Hill
- Funding for the Neighbourhood Plan should be put into the 2025/26 budget.

Members of Committee

Cllr B Keetch (Committee Chair)

Cllr D Archer

Cllr J Hewer

Cllr N McMahon

Cllr L Ramsey

Cllr E Shaw

Cllr H Woodward (Committee Vice-Chair)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights