



WROUGHTON PARISH COUNCIL

11 December 2024

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 16 December 2024 at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Co Option of Parish Councillor**
 - 3.1 To consider applications for the parish councils co-option vacancy and carry out interviews within public session. (Copies of applications attached).
 - 3.2 To agree to elect a new co opted parish councillor onto Wroughton Parish Council.
4. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
5. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 18 November 2024.
(Copy attached).
6. **Chairs Report**
To receive a report of the Chair.
7. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
8. **Wroughton Community Library**
To receive an update from the Library Supervisor regarding the Community Library provision (Copy attached).
9. **Friendship Café**
 - 9.1 To receive an updated report from the Deputy Clerk regarding the proposal for the Friendship Cafe and consider the recommendations within the report (Copy attached).
 - 9.2 To note the supportive correspondence received from Swindon Borough Council (Copy attached).

- 10. SMASH Youth Work**
10.1 To receive an update from SMASH regarding the parish councils Youth Work (copy attached).
10.2 To note the new schedule of Winter sessions (copy attached).
- 11. Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
- 11.1 Transport Reps (Cllr G Overbury & Cllr N Hooper)
11.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
11.3 Churchyard Representative Update (Cllr D Hooper)
11.4 WALC – Wiltshire Association of Local Councils (Cllr L Campisano) – Slides from the most recent WALC conference are attached for reference.
- 12. Use of the Weir Field 2025**
12.1 To consider a formal request from the Carnival Committee to use the Weir Field for next years event.
12.2 Note the dates required for the Carnival are Friday 04th July until Monday 07th July - 2025.
- 13. Ellendune Community Centre Managers Report**
To receive a report from the Centre Manager regarding various items (Copy to follow)
- 14. Wichelstowe Community Sports Hub / Joint Venture Team (JVT)**
To receive a report from the Chair and Cllr B Keetch regarding the ongoing communication and consultation with SBC and the JVT in relation to the new proposals for the Community Sports Hub. (Copy attached).
- 15. Parish Council Logo**
15.1 To agree to formally request that the parish councils existing name and logo is changed to “Wroughton & Wichelstowe Parish Council”. This will echo and standardise the formal name of the existing Wroughton & Wichelstowe Boundary Ward and align the parish title with the ward title.
15.2 Agree to approach Swindon Borough Council with a formal request.
15.3 Retrospectively approve the new logo design, as previously agreed by members via email (Copy attached).
- 16. Swindon Local Councils Forum**
16.1 To receive the DRAFT mins from the Swindon Local Councils Forum meeting held on 21st November 2024 (copy attached).
16.2 To note the next SLCF meeting is scheduled for Thursday 20th March 2025.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.