



Memorial Policy Review
16 December 2024
Community Projects Officer

The attached policy has been reviewed to include the option of residents being able to apply for commemorative plaques to be put on existing benches. This has been happening in practice for some time but our documents do not reflect this.

It also proposes that a fee for ordering, installation and ongoing maintenance is included. Previously these factors have been covered by Wroughton Parish Council.

With regard to memorial trees, we may wish to reconsider whether we would allow plaques to be put in the ground near to them. We do have some small plaques next to the memorial trees dedicated to previous Parish Councilors at Belmont Green which are inobtrusive.

Richard House, Head of WPC Grounds has been consulted on and inputted to the contents of this document and the recommendations included.

An appendix with indicative costs for a bench has been included as an illustration of bench costs.
Councilors can consider whether they wish to include this with the reviewed policy.

The last two memorial benches installed within the Parish area were the same type specified in the attached and can be viewed at Falkirk Field and on the Weirfield near the Jubilee gates.

Recommendations

- 1. WPC Councilors to discuss the revised policy and make any relevant changes.**
- 2. WPC Councilors agree to adopt the policy,**
- 3. Or; if any further research is to be made, defer to the next Finance & General Purposes Committee or Community Assets and Open Spaces Committee, to consider further.**