



**Wroughton Parish Council
Memorial Bench Policy
Appendix 1**

PLEASE NOTE THIS IS A GUIDELINE ONLY REGARDING PRICING.

- Costed example as at November 2024 for a bench with memorial plaque.
- You can see examples of these by the Jubilee gates at the Weirfield, at the Wharf Road end of Perry's Lane and on Falkirk Road field.

Ellwood Bench, pictured below.

Composite recycled plastic, low maintenance.

Length 1985mm, Depth 675mm, Seat Height 470mm, Overall height 915mm

£815.56 EXCL VAT



Brass memorial plaque with chosen wording

£101.39 EXCL VAT

Installation of bench by Wroughton Parish Council Grounds Team (includes all required actions including concrete sub-base)

£ 100 EXCL VAT

Ongoing maintenance for 5 years for plastic bench to include pressure washing and graffiti removal

£150 EXCL VAT

Ongoing maintenance for 5 years for wooden bench to include removal of graffiti, sanding down/varnishing etc

£200 EXCL VAT

As Wroughton Parish Council is not VAT registered, all prices will remain EXCL VAT.

Example Total ALL INCLUSIVE for Ellwood Recycled plastic bench:

£1,166.95 Exl VAT

Suggested table of costs to be included in reviewed WPC Memorial Policy:

	Recycled Plastic Bench	Wooden Bench	Brass Plaque	^^New Tree
**Purchase Cost £	Up to £900	Up to £1,200	Up to £150	£50 - £200
Installation Cost £	£100	£100	£25	£50
Administration Cost £	£50	£50	£25	£25
Ongoing Maintenance for 5 years	£500	£500	£50	£ tbc
Total Estimated Cost	£1,550	£1,850	£250	£275+

***Purchase prices of benches and trees will be subject to change in line with direct purchase cost from suppliers at the time and size of item.*

^^ Tree purchase cost includes the tree, tree guard and stake with planting.

- The purchaser will be responsible for the bench for the period of its natural life (approximately 15 years).
- Once the bench has reached the end of its natural life, the bench and plaque may be removed at the discretion of the parish council.
- A request to purchase a new replacement bench can be made at the appropriate time.
- The Council cannot guarantee against theft, vandalism or damage and will not be able to replace or repair either the bench or plaque in this event.

Comparison of other parish council policies:

	Price for Bench £	Install costs £	Engrave Plaque £	Ongoing Maintenance
Haydon Wick Parish Council https://haydonwick.gov.uk/memorial-bench/	£698 - £878	£495 est	£49	5 years = £500
West Swindon Parish Council https://www.westswindon-pc.gov.uk/assets/meetings/appendices/Commemorative_Policy_4.pdf	£650	£150	£30	One off cost £100 - £150
South Swindon Parish Council https://southswindon-pc.gov.uk/memorial-plaques-benches/ Note, different price per location for SSPC	£1,112 +	Inc	£186	Unable to find
SBC Costs for memorial benches – various sites	£1590 for	Inc	Inc	10 years maintenance included, renewal for a further 10 years is £955
Swindon Borough Council costs for permanent memorial lease of new tree of remembrance including plaque	£1655	Inc	Inc	Inc
Swindon Borough Council costs for 5 year memorial lease of a rose bush	£365	Inc	Inc	Inc
Swindon Borough Council cost for memorial plaque on existing bench (upto 5 per bench) for 5 years	£545	Inc	Inc	Inc