



WROUGHTON CARNIVAL

C E L E B R A T I N G C O M M U N I T Y

Bev Margerison
Carnival Committee Secretary
51 Moormead Road
Wroughton
Wilts
SN4 9BU

6th December 2024

Parish Clerk
Wroughton Parish Council
Ellendune Community Centre
Barrett Way
Wroughton
Swindon
SN4 9LW

Dear Emma,

WROUGHTON CARNIVAL 2025 – THE COMMITTEE REQUEST USE OF THE WEIR FIELD (INC PAVILION) AND PROVISION OF FINANCIAL SUPPORT

The planned date for the Carnival is Saturday 5th July 2025. The Carnival Committee would, therefore, like to request that the Parish Council grant the Committee use of the Weir Field and Pavilion for the purpose of holding the 2025 Carnival at nil cost.

We would like to book the field and pavilion from Friday 4th July until Monday 7th July 2025.

The outline schedule is as follows:

Fri 04/07/25	Event set up and marking out of pitches for stall holders and installation of main event arena and fun fair rides
Sat 05/07/25	Carnival day with field being open to Public from 12.00hrs – 18.00hrs. Stall take down will take place after the event has finished at 18.00hrs followed by a general litter clean
Sun 06/07/25	Full and final clean of the Weir Field and Pavilion
Mon 07/07/25	Removal of skip and toilet facilities.

Financial Support

In 2024, the Parish Council agreed to underwrite the Carnival for £2,500.00 and waived the charge to use the Weir Field in order to provide financial support to the Carnival Committee.

The Carnival Committee requests, therefore, that the Parish Council agrees to underwrite the Carnival for £2,500.00 for 2025 and waive the charge for using the Weir Field and Pavilion.

If the Council agrees to the booking of the Weir Field (inc Pavilion) from the 4th July – 07th July 2025 and to providing the financial support, could you please provide confirmation in writing for our records?

If you require any further information, please do not hesitate to contact me.

Yours sincerely

B. Margerison

Bev Margerison
Carnival Chair and Secretary
07824 398516
beverley.margerison@gmail.com