

## WROUGHTON PARISH COUNCIL



15 January 2025

Dear Councillor

Members of the Committee  
are **summoned** to attend a meeting of the  
**FINANCE AND GENERAL PURPOSES COMMITTEE**  
to be held on **Monday 20 January 2025 at 6.45pm**  
at **the Ellendune Community Centre, Barrett Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle  
Clerk

### AGENDA

1. **Apologies**  
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**  
To receive and respond to any questions, comments or representations from the public.  
(Maximum of 10 minutes).
4. **Minutes**  
To confirm as a true record the minutes of the Finance and General-Purpose Committee meeting held on 16 December 2024 (Copy attached).
5. **Payment Schedule**  
To approve the payment schedule for January 2025 (copy attached).
6. **Ellendune Community Centre Payment Schedule**  
To retrospectively approve the payment schedule for January 2025 (copy attached).
7. **Bank Reconciliations**  
To receive the bank reconciliations for December 2024 (to follow).
8. **Income & Expenditure with Balance Sheet**
  - 8.1 To receive the income and expenditure report as at the end of December 2024 (to follow).
  - 8.2 To note the Balance Sheet as at the end of December 2024 (to follow).
9. **Youth Work SLA**
  - 9.1 To receive the SLA from the SMASH Youth Team for the period of work covered 24 February 2025 to 31<sup>st</sup> March 2026 (copy attached).
  - 9.2 To note that SMASH will review the SLA in line with their budget setting process in October 2025.
  - 9.3 To agree to sign the new SLA and note that the costs of £9,875 are factored into the WPC 2025/2026 budget and precept figures.

**10. Grant Funding – New Defibrillator**

10.1 To receive correspondence from the Clerk regarding seeking retrospective approval for match funding to support the purchase of a new defibrillator for installation at Maunsell Way Pavilion. (Copy attached).

**Budget to be used: General Reserves.**

**11. Exclusion of Press and Public**

To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: **Staffing Matters.**

**12. Staffing Matters**

To receive an update from the Clerk regarding staffing matters (Written report to follow)

**Members of Committee (7)**

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr D Archer

Cllr G Cook

Cllr B Keetch

Cllr G Overbury

Cllr H Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.