

WROUGHTON PARISH COUNCIL



9th January 2025

Dear Councillor

**Committee members are summoned to attend
a meeting of the COMMUNITY ASSETS & OPEN SPACES COMMITTEE
on WEDNESDAY 15TH JANUARY 2025 at 7:30pm in the Ellendune Community Centre.**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To approve the minutes of the meeting of 13th November 2024 – copy attached.
5. **Chair's Report and Updates for noting:**
 - a) **Maunsell Way Pavilion – lease to Swindon Model Railway Club:** To note:
 - A Fire Risk Assessment will be carried out shortly.
 - We await receipt of the new plan for the Land Registry and the draft license to sublet from Swindon Borough Council.
 - The work to make an external entrance to the toilets has been completed and the internal entrance into the ladies' toilets has been blocked up to make the interior of the pavilion secure.
 - Swindon Model Railway Club visited shortly before Christmas, as a result of which the Grounds Team have removed from the shower room the tiles which have blown and the redundant plumbing. They will also to make good the plastering so this room is useable as a storage area.
 - The Deputy Clerk has contacted Wroughton Youth Football Club to ask them to complete a grant application for a small container to store the items currently in the cupboard to the side of the rear fire exit.
 - b) **Allotments:** To note the initial report for Wroughton from the National Hedgehog Monitoring Project.
 - c) **Wichelstowe Noticeboard:** To note the noticeboard was installed prior to Christmas with notices including the parish councillors' contact details and general community information.

- d) **Benches:** To note that the wooden bench by the noticeboard and basketball court at Alexandra Park is owned by First Port and is their responsibility.
- e) **Plan Inclusive Play Areas (PiPA):** To receive the PiPA notes for delegates from the November 2024 WALC Conference.
- f) **Moat Pond Footpath works etc:** To note the Deputy Clerk has requested a timescale for the works previously agreed by this Committee to be carried out.
- g) **Road Sweeper:** To note Insurers have confirmed that the road sweeper can be stored outside as long as it's within the compound, and the gates/ fences are secured overnight.
- h) **Wichelstowe Community Spaces and Sports Pitches** To note that updates relating to the Wichelstowe community space & sports hub will go to Full Council meetings rather than separately to both committees, so that all councillors receive the same information at the same time; any Wichelstowe planning applications will continue to be discussed at the Planning Committee meetings, and all councillors will continue to be invited to the quarterly update meetings.
- i) **Felling of 5 trees with ash die back:** To note that the Deputy Clerk is awaiting permission to fell the 5 trees showing signs of ash dieback. Permission has been requested from Swindon Borough Council regarding the tree at Belmont Green and the tree at Maunsell Way/ Falkirk Field, and from the Burderop Estate for the 3 trees at Beranburh Play Area.
- j) **Replacement of the Weir Field Pavilion:** To note:
 - The Projects & Grants Officer has received an estimate of £301,499 for a blockwork build. Additional costs would include design works, R&D surveys, muckaway, and removal of asbestos/ inert material/ contaminated soil if required – see copy estimate attached.
 - If the pavilion is fitted out for Men's football (or other adult football league) it would be difficult to meet the needs of any other user group due to the specific requirements of the football league.
 - The Wichelstowe sports hub may be available for use within a couple of years.
 - The Grounds Team Manager has advised it's likely the pavilion can be maintained in a useable condition for a further 2-3 years but the building will need replacing.
 - A report on possible options for build and funding will come to a future Committee meeting at which point a working party can be set up.

6. Trees for Climate.

To note that the **£9,407.50** remaining from the funding received from Swindon Borough Council for work relating to Trees for Climate will be ringfenced for work relating to the trees and whips planted at Boness Road Secret Garden, Maunsell Way Field, Falkirk Field, Belmont Green, and Wharf Road hedge.

To consider the request from the office that any expenditure can be approved by the Clerk or Deputy Clerk in consultation with either the Chair of the Community Assets & Open Spaces Committee (or any future incarnation of this committee) or in their absence by the Chair of the Parish Council on receipt of an estimate or quote, in order to ensure that any maintenance of these areas can be carried out in a timely manner; any such expenditure would be reported promptly to the Committee.

7. **Transfer of responsibility for emptying and maintaining litter bins within this parish in Wichelstowe**

To consider the request from the Wichelstowe Project Team at Swindon Borough Council to take on ownership and responsibility for emptying the combined litter/ dog waste bins which the Joint Venture/ SBC has installed within Wroughton Parish in Wichelstowe.

8. **St Andrews Depot:**

To note that the asbestos survey been carried out and report received; any asbestos has been classed as low risk.

To agree £300 can be spent on mesh privacy netting to reduce visibility through the fence and improve security. Here is a link to an example: https://vounot.co.uk/products/privacy-netting-230g-m-1-8x10m-green?pr_prod_strat=e5_desc&pr_rec_id=7de5d000c&pr_rec_pid=7934806425820&pr_ref_pid=7934807834844&pr_seq=uniform

9. **Footpaths Working Party.**

To receive a verbal update from Cllr Woodward.

10. **Priorities for the Community Assets Committee for 2025-26.**

To note the Council will be considering all recommendations to be budgeted for 2025-26 when the precept is considered at January's F&GP and Full Council meetings.

Members of Committee (10)

Cllr G Overbury (Committee Chair)
Cllr L Campisano
Cllr D Hooper
Cllr T Kewen
Cllr B Streeton

Cllr D Archer (Committee Vice Chair)
Cllr J Hewer
Cllr N Hooper
Cllr N McMahon
Cllr H Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.