

WROUGHTON PARISH COUNCIL



PLANNING & HIGHWAYS COMMITTEE

Minutes of the meeting held on 22nd January 2025 at 7:30pm at The Ellendune Community Centre, Wroughton, Swindon, SN4 9LW

- Present** Cllr B Keetch (Chair of this Committee)
Cllr N McMahon
Cllr E Shaw
Cllr H Woodward
- Clerk** Cathy Martyn (Deputy Clerk)
- Public** 0
- PH/161** **Apologies**
Apologies were received and accepted from Cllrs D Archer, J Hewer and L Ramsey.
- PH/162** **Declarations of Interest & Applications for Dispensation**
None.
- PH/163** **Public Questions**
None.
- PH/164** **Minutes**
Members **RESOLVED** to approve the minutes of the meeting held on 4th December 2024. The Chair signed the minutes.
- PH/165** **Chairs Report**
- PH/165.1** **Wiltshire Local Plan:** Members NOTED that on 28 November, Wiltshire Council submitted the draft Wiltshire Local Plan Review (WLPR) to the Secretary of State for independent examination. It set out an updated vision and framework for delivering housing and employment land to meet Wiltshire's needs over the period 2020 to 2038. The examination conducted by the Planning Inspectorate was a continuous process, running from the date of submission through to the receipt of the appointed Planning Inspector's Report and was likely to take a number of months. The Local Plan and relevant accompanying documents were available to view on [the council website](#). All updates relating to the examination would be published on [this dedicated webpage for the WLPR examination](#).

- PH/165.2 **S/24/1348: Land west of Priors Hill, Science Park, Hanger D2, Orbital Road, Wroughton.**
Erection of a temporary renewable natural gas facility, solar array & associated infrastructure:
 Members had resolved to make no objections and requested the following conditions, to which Matt Moore (Science Museum) had sent responses (*shown in italics*):
- If granted, the construction route should specifically EXCLUDE Priors Hill.
 REASON: Priors Hill has an environmental weight limit and is signed as unsuitable for HGVs.
Absolutely! We'll use the main entrance that should have been clear in the docs. Sorry
 - The construction management route should avoid the B4005 through Chiseldon and Wroughton.
 REASON: To avoid known pinchpoints on the B4005, thereby reducing the risk of LGVs and HGVs meeting head-on.
All traffic to site is directed via Junc 16 now. New road signs should be going in soon. The route will be included in all traffic management docs for the contractors
 - The construction management route must be agreed with the Principal Transport Manager before any works take place.
 REASON: To identify and agree the safest route to site.
As above and agree
 - After 2 years when the temporary facility is no longer required, please could the solar panels be re-used locally?
 REASON: To facilitate the reduction in the use of fossilised fuel and the reduction of the carbon footprint within the Parish.
We'll take a look at this and hopefully yes, but it'll depend a bit on product liabilities and condition etc.
 - Please could the containers be coloured green.
 REASON: To support the Ecologist's request.
We are looking into that now.

- PH/165.3 **Request to SBC to be notified of major works requiring temporary traffic lights but no road closure:**
 Members NOTED the following response from SBC:
All works proposed and in progress are shown on the website one.network. This is also available to the public and any upcoming planned works can be seen on the interactive map, it will also show works within the neighbouring authorities e.g. Wiltshire Council. The link for the site is: <https://one.network> As soon as a permit is raised by the Utility it will show on one.network before we have even agreed to the works as it runs alongside the permitting system – Street Manager. I believe the only works you will be unable to see straight away will be Emergency / Urgent Works – as 9 times out of 10 the works would have started before a permit is submitted as there is a window of time (2hrs) where works can commence before a permit is submitted, Street Works however majority of the time only receive this information the same time it would be available to you on one.network. Going forward, if there are any Emergency works which we feel would heavily impact the Wroughton Network an email will be issued notifying.
 Members NOTED that they had been informed of Thames Water installing temporary traffic lights on Wharf Road at the end of December/ beginning of January to deal with a water leak, so SBC had already acted on their agreement.

- PH/165.4 **Kingfisher and The Deanery SSEZ/ TRO for Peglars Way, Barwell Avenue and Deanery Drive:**
 Members NOTED the advice from SBC's Senior Traffic Engineer for Traffic Management & Road Safety that the school car park had not been closed, and at the times of her visits it has been open but not all parents were using it they were parking on the roads rather than going round to the car park, the school opened in 2019 and was not yet at full capacity.

PH/165.5 **Bridge over the M4:** Members NOTED that following the previous meeting, the Deputy Clerk had contacted National Highways to formally request that lighting is included in their works to the bridge. They have indicated verbally that this is unlikely but will confirm in writing together with an update.

PH/166 Planning Applications Examination

PH/166.1 **Application number: S/ADV/24/1475**
Location: Parcel 8B, West Boulevard, Middle Wichel District Centre.
Proposal: Display of various illuminated signage including 1no. ground mounted high-level totem sign, 5no. wall mounted fascia signs, and 1no. ground mounted directional sign.
Comments: Members RESOLVED to make NO OBJECTIONS.

PH/167 Proposed Base Station Upgrade: Hay Lane, Wroughton.
Members RESOLVED to respond as follows to the consultation letter dated 9th January 2025 from Cornerstone. A copy of that letter and the plan are attached as Appendix A.

Wroughton Parish Council (WPC) requests that Cornerstone contacts Swindon Borough Council’s Housing Officer, as well as ensuring that residents of this site are proactively informed and consulted as part of this proposed upgrade. WPC requests that Cornerstone appoint a liaison officer for this site to respond to any concerns or queries residents may have. We would be grateful if you would keep us informed as to the dates the work is due to start and finish, if this proposed upgrade goes ahead. Thankyou.

PH/168 Responses to Swindon Borough Council on planning applications which were agreed by email:
Members RESOLVED to formally approve their response made by email to the following application:

S/HOU/24/1424	80 Priors Hill, Wroughton	Erection of a single storey front/ side extension & first floor rear extension with associated balcony	NO OBJECTION Wroughton Parish Council requests a condition that the 3 windows on the proposed bedroom have obscure glass as those north facing windows would overlook the neighbours.
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PH/169 Planning Decisions.

Members NOTED the planning decisions which had been made by Swindon Borough Council:

S/HOU/24/1359	4 Plummer Close, Wroughton	Erection of a single storey rear extension, garage, rear dormer and part render	GRANT
S/HOU/24/1324	19 Markham Rd, Wroughton	Erection of first floor extension, two storey side extension, single storey side/ rear extension and front porch.	GRANT
S/HOU/24/1270	11A Ashen Copse Rd	Conversion of garage into habitable space	GRANT
S/ADV/24/1217	Science Museum, Wroughton	Display of 2no. free standing non-illuminated entrance signs.	GRANT

S/HOU/24/1235	50 Kennet Road, Wroughton	Erection of a 2 storey side/ rear extension	GRANT
S/RES/23/1573	Parcel 11, Land east of Scott Way, Wichelstowe	Reserved Matters application for details of the layout, scale, appearance, landscaping and access in relation to residential Parcel 11 within The Orchards, Wichelstowe in accordance with Condition 4 of the outline planning consent (S/13/1524/SAC). An environmental statement was submitted to support the application.	GRANT
S/RES/24/0122	Wichelstowe District Centre Canalside West	Reserved Matters Application (following planning Application (S/13/1524/SAC) for Wichelstowe District Centre - Canalside West. Details of the layout, scale, appearance, landscaping and access in relation to mixed-use development at Canalside West within Wichelstowe District Centre, Wichelstowe in accordance with Condition 4 of the outline planning consent (S/13/1524/SAC).	GRANT
S/RES/24/0120	Wichelstowe District Centre Canalside East Land west of Mill Lane	Details of the layout, scale, appearance, landscaping and access in relation to mixed-use development for 14no residential units, a gym and cafe in accordance with Condition 4 of the outline planning consent (S/13/1524/SAC). An environmental statement was submitted to support the application.	GRANT
S/RES/24/0058	Wichelstowe Residential Parcel 13, Land West Of Mill Lane, Canalside South	Details of the layout, scale, appearance, landscaping and access in Parcel 13 within Canalside South, Wichelstowe in accordance with Condition 4 of the outline planning consent (S/13/1524/SAC). An environmental statement was submitted to support the application.	GRANT

PH/170 Decisions by SBC to allow TPO Work

Members NOTED the planning decisions which had been made by Swindon Borough Council:

S/TPO/24/1269	4 Headley Close, Alexandra Park.	Works to tree within SBC TPO (No.6) 2002	GRANT
S/TWC/24/1237	Sedes Mia, The Pitches.	Works to T1 (Ash) fell to ground level & T2 (Conifer) crown lift to achieve up to 2m clearance from garage.	NO OBJECTION

PH/171 Planning consultation template

Members RECEIVED a copy of a template used by other parish councils which councillors could use to help formulate their views on any planning application consultation for discussion at future committee meetings. A copy of the template is attached as Appendix B.

ACTION: **Members requested the Deputy Clerk add ‘*incl comments from relevant officer*’ to ‘Material Considerations 5, 7 and 9’ and then re-issue the form.**

- PH/172** **Planning Updates and Information.**
Members RECEIVED a copy of the Neighbourhood Planning Presentation from the November WALC Conference. A copy is attached as Appendix C.
- PH/173** **Local Plan Update**
Members NOTED To note that in light of the changes to the NPPF, the Deputy Prime Minister had asked that all local planning authorities produced an updated Local Development Scheme (LDS) within 12 weeks of the publication of the NPPF, i.e. by no later than 6 March 2025. The updated LDS should include clear, realistic, and specific dates for consultation and submission of the local plan.
- ACTION: Members REQUESTED that the Deputy Clerk contact Swindon Borough Council to ask for an update on when their revised Local Plan would be available, as it was difficult to revise the Neighbourhood Plan without knowing what they have included/ excluded in their draft, revised Local Plan.**
- PH/174** **Neighbourhood Plan Updates**
Members NOTED there was no update to report this meeting.
- PH/175** **Public Notices for information**
None.
- PH/176** **Wiltshire and Swindon Road Safety Partnership.**
Members RECEIVED the confidential notes from the meeting held on 10th January 2025 regarding the draft road safety assessment on the B4005 Brimble Hill/ Marlborough Road. The formal assessment should be available within the next few weeks.
- Members NOTED that Wiltshire and Swindon Road Safety Partnership would carry out a road safety assessment of Priors Hill including Devizes Road Pedestrian crossing, which should be available before the end of March.
- Members NOTED that Chiseldon Parish Council would like to work together with Wroughton Parish Council on any safety improvements affecting the B4005.
- ACTION: Members requested the Deputy Clerk include the following on the agenda for the next Planning & Highways Committee meeting:**
To consider making a request to Cllr Gayle Cook (in her SBC capacity) to ask Wiltshire & Swindon Road Safety Partnership to carry out road safety assessments on the following roads at their convenience, in response to residents’ concerns for the safety of both drivers and pedestrians due to the impact of vehicle speeds, on-road parking, and the road layout/ design/ and characteristics:
- B4005 Wharf Road
 - Perrys Lane (public bus route)
 - Hay Lane
 - Bassett Down
 - A4361 Swindon Road/ Moormead Road
 - A4361 Devizes Road/ High Street/ Church Hill

PH/177 Request from Chiseldon Parish Council
Members **RESOLVED** to support in principle the request from Chiseldon Parish Council to Swindon Borough Council to start a TRO (Traffic Regulation Order) process on the B4005 between Chiseldon and the Toll House (the extent of which was to be confirmed) and requested more detail and also to be kept informed.

PH/178 Highways Updates & Information
Traffic Survey on Moormead Road: Members **NOTED** the following advice received by Cllr Gayle Cook (in her SBC capacity) from Swindon Borough Council in response to her email enquiry:
The speed survey took place 5th to 13th November 2024. Moormead Road north of Telephone Exchange. 7 day, 24hour, 2-way - mean speed = 28.17mph 85th percentile speed = 31.81mph

PH/179 Strategic Priorities for 2025-26.
The Committee **NOTED** that the Clerk and Deputy Clerk were awaiting a resolution from the Council whether the Council wishes to take forward any of the following which were recommended to F&GP as possible projects for 2025/26:

- **Vehicle activated speed signs on the main roads in and out of Wroughton:** £10,000 should be included in the draft budget for 2025/26 to enable the Parish Council to purchase 2 vehicle activated signs.
- **Revision of the Neighbourhood Plan:** £15,000 should be budgeted in the draft budget for 2025/26 to enable the existing Neighbourhood Plan to be reviewed.
- **Welcome to Wroughton & Wichelstowe signs on the main roads into Wroughton Parish:** £17,000 should be budgeted to allow for the purchase of 6 of these signs.

The meeting closed at 20.11.

Signed.....

Date.....

Planning & Highways