



WROUGHTON PARISH COUNCIL

11 March 2025

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 17 March 2025 at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 17 February 2025.
(Copy attached).
5. **Chairs Report**
To receive a report of the Chair.
6. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
7. **Wroughton Community Library**
To receive an update from the Library Supervisor regarding the Community Library provision
(Copy attached).
8. **Friendship Café**
To receive a verbal update from Cllr L Campisano and Cllr D Archer regarding recent activities at the new Friendship café in the Wroughton Library.
9. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
 - 10.1 Transport Reps (Cllr G Overbury & Cllr N Hooper)
 - 10.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
 - 10.3 Footpath Working Party Update (Cllr H Woodward)
 - 10.4 Wroughton History Group (Cllr D Archer)

- 10. SMASH Youth Work**
10.1 To receive an update from the Community Projects and Grants Officer regarding the staffing of the parish council's youth provision via SMASH (copy attached).
10.2 To note the quarterly update from SMASH and their ongoing work with in the parish (Copy attached).
- 11. VE Day and VJ Day 80th Anniversary**
To receive an update summary from the Community Projects & Grants Officer regarding the 80th anniversary for VE and VJ day this year and the involvement of Wroughton Parish Council alongside the Royal British Legion (copy attached).
- 12. Bras for Africa**
12.1 To consider a request from a member of the community to support the Bras for Africa Initiative, details attached.
12.2 To consider the recommendations within the report (copy attached).
- 13. Wroughton Churchyard**
To consider changes to the rubbish collection services provided by the parish council as a gesture of good will (to follow).
- 14. Risk Management**
To review and agree the 2025/2026 parish council Risk Management risk assessment (Copy attached).
- 15. Parish Council Newsletter**
15.1 To agree the draft format for the parish councils Spring newsletter to be delivered throughout April 2025. (copy attached).
15.2 Agree printing costs up to £ 4165/100 £4,000
15.3 Agree to delivery costs of up to £ 4165/100 £4,000
- 16. Wroughton Parish Council Projects 2025/2026**
To formally agree the outcomes set at the working party on Monday 10th March 2025 which formalise the parish councils priorities and Earmarked reserve funds for the next financial year (copy attached).
- 17. Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: **Contractually Sensitive.**
- 18. Akers Land, Mooremead Road.**
18.1 To consider correspondence received from Swindon Borough Council and agree a response following the working party discussions held on 10th March 2025.
(Copy of correspondence attached)
18.2 To receive the notes from the Clerk following the meeting held with the Chair, the Deputy Clerk and Swindon Borough Council from 17th Feb 2025 (copy attached).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.