

Meeting Date Monday 10th March 2025 @7.00pm													
Wroughton Parish Council Project & EMR List 2025/2026													
No.	Project Name / Purchase	Committee	Est Cost	Restrictions	Who and how could this be funded?	Officer Comments	Councillor Comment						
1	NHP Consultant Costs	P&H	£15,000	Awaiting SBCs Draft Local Plan for areas of allocation to be agreed	WPC/ CIL/ Localities Grant	Can't revise NP & apply for grant without revised SBC LP. Govt required all LAs produce LDS by 6th March = timetable for draft LP. £15k = guess. Should be able to apply for Localities funding during 2025/26 unless Govt withdraws funding.	Actual costs unknown. Agree to continue with revision as soon as possible. Investigate funding. Agreed to leave £15,000 in budget.						
2	Vehicle Activated Signs on main roads in & out of Wroughton	P&H	£10,000	Requires SBC approval and premisions for installation	WPC/ CIL	VAS already exist on Wharf Road & Moormead Rd. Cllrs need to agree which road/ site. Also confirm they want the type which are purely smiley/sad face which also flash up actual speed. £10k buys max of 2 signs.	Idea was to put them on Brimble Hill & High St to encourage motorists to slow down. Once installed, can't measure how effective they are. VAS on Brimble Hill doesn't work - belongs to SBC. Ask SBC if can get it working again. Agreed get 1 VAS (smiley/ sad face which shows the actual speed) for High St on the downward side just after the church turning. Speedwatch - agreed leave for a future date when sufficient resource available in the office.						
3	Welcome to Wroughton & Wichelstowe Signage	P&H	£20,000	Requires SBC approval and premisions for installation	WPC/ CIL	Should be sufficient for 6 signs based on costs from SSPC.	NO SUPPORT Don't spend money on these as could lose Wichelstowe from our parish in the next few years. Don't need these signs.						
4	Defibrilator at Alexandra Park	CA&OS	£3,000	Requires permission from the landlord of shop to house and supply power			Yes support - consider combining with stab bandage						
5	Defibrilator at Wroughton Business Park	CA&OS	£3,000	Requires permission from the landlord	WPC / Landlord / Grant funded		Yes support - consider combining with stab bandage. Ask other businesses in the park whether they'd be willing to contribute to cost.						
6	Brian Ford Planter, plaque & road name	FC	£2,000	Require permissions for installation from SBC or other landlord	SBC / WPC	SBC have advised there may be funding available for the purchase costs but WPC could consider ongoing maintenance costs	Yes support. FC to decide where to site the planter. Agree the estimated cost of £2,000.						
7	Wichelstowe Sports Hub Plans	P&H and FC	£3,000	SBC / JVT and WPC joint project - requires input and approval from all parties	SBC / WPC / Outsourced	Poss office resource implication, if Wilts FA manage it, WPC needs good governance doc to ensure it represents community interests in meaningful way & not just become another consultee with no power. Re: shortfall in s.106 - what's resource/ finance implication for WPC?	Amanda to arrange visit to Wilts FA Devides hub and speak to Devides Council. Agree cost for legal fees. £3,000 agreed.						
8	Benches	CA&OS	£2,500+	Requires SBC approval and premisions for installation unless on WPC owned land	WPC / Grant funded via other community groups	Require the ongoing maintenance of benches and for WPC to agree on specific locations. Consider use of Memorial Policy to pay for new benches???	Consider wooden benches from Enterprise Works. Agree the budget of £2,500 so WPC can install more benches if desired.						
9	Bus Shelters	CA&OS	£10,000+	Requires SBC approval and premisions for installation	WPC or donated bus shelters from SBC	WPC been added to list of pcs which have requested 2nd hand bus shelters. No decision made yet by SBC.	Situation hasn't changed; don't know whether any second hand bus shelters will be available. Put £10,000 in budget for 2nd shelter for TP and a new shelter for Perrys Lane. Look into whether s.106 be used from any of the developments at TP to replace the TP shelter?						
10	ECC Alterations - Stage Area	CA&OS and FC	Various	Business case required for new usage	WPC as Sole Trustee / Grant funded by outside body	Stage ok as is, but long term there needs to be a plan for the stage area. Don't need to budget for it now. Emma will arrange a WP. Cllrs asked to think about what it could be used for. Centre Manager been asked to work out income/ exp for stage use.	Mel looking at income generated by use of stage by friends of the ECC against the expenditure required. A business case would be needed before any decision could be made, depending on possible future use of the stage area.						
11	Bowls Club / Health Centre footpath	CA&OS	£6,000 - legal fees plus £6,000 for patch repairs if responsibility/ liability accepted.	WPC have been advised by SBC that the footpath is th resp of WPC	WPC / NHS Property Services / Bowls Club	Each organisation investigating liability under own lease. Accident (fall & broken wrist) 2023 on area responsibility of NHS? Quote for patching work only mostly on WPC area. Areas between patches will need resurfacing in future, advice & quote requested for full resurface incase this represents better longer term solution.	SBC are insisting WPC is responsible. Agree legal fees to find out what our position is. Agree leave budget at £6,000 to look at the leases. Concerned we might be liable under occupier's liability therefore cannot accept responsibility until we know the legal position.						
12	Live Well Hubs (SBC)	FC	unknown	SBC customer service facing role to satellite stations across SBC via library venues		Clerk would like WPC to consider within the next 3 years whether we work with SBC to host a livewell hub at the ECC. Would be sep space to library. Support for eg: FFAs, blue badge parking, service function etc. Leases	WPC would provide the space/ room, not the expertise/ service. Would WPC charge SBC rent? Agree Clerk should explore this possibility.						
13	Public meeting to discuss road safety assessment of Brimble Hill/ Marlborough Road/ B4005	P&H	N/A - all SBC responsiblity	WPC to get residents, ward cllrs & CPCs support to take requests for action to SBC.	SBC as Local Highway Authority	No funding implication for WPC, likely to be large resource implication to organise public meeting, collate feedback, make requests to SBC +follow-up. P&H has requested assessments on other roads.	Agree support this meeting.						
14	Replacement of Weir Field Pavilion	CA&OS	£500,000 +	Requires planning approval.	WPC/ funding application by local sports club / PWBL	Spec for adult sports may preclude use by other non-sport organisations = a lot of £ on very few people. What are Cllrs' objectives for the Weir Field for eg: next 20 years?	£500,000 lots of money for use by a couple of football teams. Would Scouts be interested? Need business case to see if it would be financially worthwhile. Projects Officer to carry out consultation with local groups & potential users to find out their needs, who would want to use the building & what for?						
15	Improvements to Weir Field Footpath (Wainwright Mews to Devides Road)	CA&OS	Awaiting quote. Assume £25,000 for replacement hoggin path	Take into account Equality Act 2010 re path width & composition	WPC	This has just been flagged up by a couple of residents. Tarmac may be better long term = expensive. Looking into regs to get accurate quote.	Noted that estimate for replacement hoggin path not yet received but agree to budget £25,000 for replacement hoggin path as need to budget something.. Can't guess estimate for replacement tarmac path as estimate not yet received.						
16	ECC front doors / main entrance	FC	£15,000				Agreed to increase budget to £15,000						
17	ECC Dishwasher	FC	£1,500			Includes commercial dishwasher, removal of cupboard, installation.	Support the need for a dishwasher but want to review needs of the kitchen as a whole before dishwasher purchased.						
18	WPC New Name and Logo	FC	TBC	Unsure of how this works at present.Potential SBC involvement	Unsure of costs involved but replacement logo signage, uniform and so on	Agreed to change name, but no budget available to deal with change in signage & uniform.	Name already been agreed. Agreed not to go ahead with new signs or new uniform until required. Cllrs want office to design a new logo & arrange zoom meeting with Wichelstowe residents.						