



PLANNING & HIGHWAYS COMMITTEE

**Minutes of the meeting held on 19th March 2025 at 7:30pm
at The Ellendune Community Centre, Wroughton, Swindon, SN4 9LW**

- Present** Cllr D Archer
Cllr J Hewer
Cllr E Shaw
Cllr H Woodward (Vice Chair of this Committee)
- Clerk** Cathy Martyn (Deputy Clerk)
- Public** 1
- PH/219** **Election of a Chair for this meeting and apologies**
Apologies were received and accepted from Cllrs B Keetch, N McMahon and L Ramsey.
- PH/220** **Declarations of Interest & Applications for Dispensation**
Cllr Woodward declared a personal non-prejudicial interest in Minute PH/239.
- PH/221** **Public Question Time**
A resident spoke on behalf of 21 households in Elcombe about the road safety issues on the road through Elcombe. These were particularly bad during roadworks on Wharf Road, or when the M4 was closed. The road had changed in its nature from semi-rural to residential. The residents were engaging with the ward councillors but could not get any response from Swindon Borough Council. Residents would like a sign at each end of the road warning of the narrow road, animals etc. Members advised that residents should notify any incidents to the Police. The details of how to do this had been sent by the Road Safety Partnership. The Deputy Clerk had already forwarded this information onto the resident, and had also sent the information received from the residents to the Road Safety Partnership. They had acknowledged receipt and would advise in due course which organisation was most appropriate to deal with the concerns.
- PH/222** **Minutes**
Members RESOLVED to approve the minutes of the meeting held on 19th February 2025. The Chair signed the minutes.
- PH/223** **Chairs Report**
S/25/0060 Land at 52 Priors Hill: Members NOTED this application had been called in by Cllr Matty Courtliff.
- Re: Planning applications which were on Swindon Borough Council's (SBC's) weekly list and which stated the deadline for comments were 'Not Applicable':** The Chief Planning Officer had confirmed that these were for information only as the 'application' sought confirmation from the Local Planning Authority that a condition had been complied with, therefore there was nothing to consult on.

PH/224	<u>Planning Applications Examination</u>
PH/224.1	Application number: S/HOU/25/0288 Location: 36 Ellingdon Road, Wroughton. SN4 9HY Proposal: Erection of a single storey side & rear extension. Comments: Members RESOLVED not to object but requested a 75mm gap between the edge of the building and the boundary.
PH/224.2	Application number: S/HOU/25/0239 Location: 28 Boness Road, Wroughton. SN4 9DX Proposal: Erection of a single storey rear extension. Deadline: Members RESOLVED not to object.
PH/225	<u>Responses to Swindon Borough Council on planning applications which were agreed by email:</u> Members NOTED there were NONE for this meeting.
PH/226	<u>Planning Applications notified by Swindon Borough Council for information only:</u>
PH/226.1	Application number: S/AMEND/25/0158 Location: Parcel 7DC & 9DC Middle Wichel District Centre Proposal: Non-material amendment for previous permission S/RES/22/1632 regarding the erection of retirement living apartments (C3) and assisted living apartments (C2) with associated communal facilities, car parking and landscaping. Determination by: 12.03.25.
PH/226.2	Application number: S/AMEND/25/0180 Location: Parcel 7DC & 9DC Middle Wichel District Centre Proposal: Non-Material Amendment from previous application (S/RES/22/1632) relating to bat boxes specification Determination by: 13.03.25
PH/226.3	Application number: S/LDP/25/0244 Location: 11 Moormead Road, Wroughton. SN4 9BS Proposal: Certificate of lawfulness (proposed) for the erection of rear dormer window & loft conversion. Determination by: 24.04.25
PH226.4	Application number: S/LDP/25/0232 Location: Parcel 7DC & (DC Middle Wichel District Centre Proposal: Certificate of lawfulness (proposed) for a legal determination as to whether the development approved under S/RES/22/1632 can be implemented and occupied without compliance with Condition 24 of Outline Permission S/13/1524. Determination by: 01.05.25
PH/226.5	Application number: S/AMEND/25/0273 Location: Land north of Wichel Way, Wichelstowe. Proposal: Non Material Amendment from previous application S/RES/24/0141-to the recently approved strategic landscaping scheme to correctly capture the list of plans approved under Condition 1 of the decision notice, and to remove Condition 3 which we have agreed is unnecessary. Determination by: 03.04.25

PH/226.6 Application number: S/AMEND/25/0275
 Location: Wichelstowe Development Area Southern Town Development
 Proposal: Non Material Amendment from previous application- S/RES/23/1577 to the recently approved H10 infrastructure scheme to correctly capture the list of plans approved under Condition 1 of the decision notice.
 Determination by: 02.04.25

PH/227 Planning Decisions.

Members NOTED the following decisions which had been made by Swindon Borough Council:

S/AMEND/25/0158	Parcel 7DC & 9DC Mid Wichel District Centre	Non material amendment for previous permission S/RES/22/1632 regarding the erection of retirement living apartments (C3) and assisted living apartments (C2) with associated communal facilities, car parking and landscaping	APPROVED
S/AMEND/25/0180	Parcel 7DC & 9DC Mid Wichel District Centre	Non-material amendment from previous application (S/RES/22/1632) relating to bat boxes specification.	APPROVED
S/AMEND/25/0097	Parcel 7DC & 9DC Mid Wichel District Centre	Non-material amendment from previous application (S/RES/22/1632) relating to bat boxes.	APPROVED
S/RES/24/0141	Land north of Wichel Way	Details of the layout, scale, appearance landscaping & access in relation to strategic landscaping within The Orchards, Wichelstowe in accordance with Condition 4 of the outline planning consent (S/13/1524). An environmental statement was submitted to support the application.	APPROVED
S/RES/23/1577	Land to the east of Scott Way Roundabout Wichelstowe	Details of the layout, scale, appearance, landscaping & access in relation to Wichel Way (H10) within The Orchards, Wichelstowe, in accordance with Condition 4 of the outline planning consent (S/13/1524/SAC). An environmental statement was submitted to support the application.	APPROVED
S/24/1088	Land at Langton Park	Erection of 8 dwellings & associated works.	GRANT
S/HOU/24/1424	80 Priors Hill Wroughton.	Erection of a single storey front/ side extension, & 1 st floor rear extension with associated balcony	GRANT
S/24/2270	Check Inn 79 Woodland View	Change of use from public house to 5 no dwellings Class C3 with the erection of a 2 storey extension & demolition of part of single storey extension with associated works.	GRANT

S/24/1348	Land west of Priors Hill Science Park Hangar D2	Erection of a temporary renewable natural gas facility, solar array and associated infrastructure.	GRANT
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PH/228 **Decisions by SBC to allow TPO Work**
Members NOTED there were none for this meeting.

PH/229 **Wiltshire & Swindon Local Nature Recovery Strategy – Consultation deadline 20th April 2025**
Members NOTED:

- The draft LNRS was available here: <https://www.wiltshire.gov.uk/local-nature-recovery-strategy>
And anyone could sign up to receive updates.
- The public consultation started 4th March 2025 and closed 20th April 2025.

Members RESOLVED to defer their response until April’s meeting.

PH/230 **Planning Updates and Information.**
Members RECEIVED the presentation *Making Defensible Planning Decisions* from the Planning Advisory Service which Members could use to help formulate their responses to planning application consultations. A copy is attached as **Appendix A.**

PH/231 **Local Plan Update**
Members NOTED there were none for this meeting.

PH/232 **Neighbourhood Plan Updates**
Members NOTED there was no update to report this meeting.

PH/233 **Public Notices for information**
Members NOTED there were none for this meeting.

PH/234 **Road Safety Concerns raised by Elcombe residents**
Members NOTED the concerns raised by Elcombe residents – a copy of which is attached as **Appendix B.** These had been forwarded to Wiltshire and Swindon Road Safety Partnership who had confirmed they would advise on the most appropriate organisation for the resident to raise these concerns.
Members RESOLVED to contact Swindon Borough Council to request that the sign for the de-restricted speed limit be removed and that a sign warning drivers that it is a residential road to be installed at both ends.

PH/235 **Advice from Wiltshire & Swindon Road Safety Partnership**
Members NOTED the following advice received from Wiltshire & Swindon Road Safety Partnership:

- *I am prepared to come and have a look at Priors Hill and the Devizes Road pedestrian crossing and to meet some residents should you/they wish. The purpose of that visit wouldn’t be to carry out an assessment, that’s not my role or expertise, but to listen to the concerns of the Parish Council and residents.*
- *The WSRSP doesn’t have or seek the authority (statutory or otherwise) to instruct any of our partners on what to do. Partners are the responsible bodies and the subject matter experts.*

- *I have no doubt “incidents” have occurred in the locations you mention and that’s why it’s important to understand what they are and language is important. Concerns potentially relating to speeding, the breach of weight limits, careless/inconsiderate driving, poor parking, poor road design, unsafe loads, excess noise, requests to reduce speed limits, close roads.....are all examples and the list is far from exhaustive. What I can do, is listen to the road safety concerns people/parish councils have, advise as to which partner would be most suitable to assist them – and to provide contact details accordingly. I can do this before the end of March is that’s of any help?*
- *If residents see road traffic incidents they would like to report please access police web site www.wiltshire.police.uk and use the “Report” tab.*
- *If residents have filmed or captured a driving offence (which is NOT a road traffic collision) they can submit their video or photo to Wiltshire Police using OPERATION SNAP -a national digital portal which allows members of the public to submit any type of footage directly to the Police Force where an offence occurs. Footage can be uploaded from devices like mobile phones, dash Cam, CCTV, Ring doorbell, Gopro cameras.... or from any other device regardless of where it was filmed. It can be filmed from outside of a car as long as it relates to the case being submitted. OP SNAP and the National Dash Cam Safety Portal (NDSP) is a Police response to the increasing numbers of submissions of video and photographic evidence from members of the public in relation to witnessed driving offences. It must show footage of traffic offence allegations, not road traffic collisions (RTCs) and for each submission, an email is sent out acknowledging footage and informing there will only be future contact if required for court. Footage must be clear identifying both the vehicle and the offence, and submitted as soon as possible to enable processing of legal timescales to be met. <https://nextbase.co.uk/national-dash-cam-safety-portal/>*
- *In 2024 these reports enabled Wiltshire Police to carry out 80 prosecutions, 120 Driver Retraining Courses were carried out and 59 warning letters were sent.*

ACTION: Members requested that the information about reporting incidents to the Police should be put onto the Parish Council’s website.

Members NOTED that any meeting with Priors Hill residents would be arranged by Cllr Gayle Cook in her SBC capacity.

Members RESOLVED that a representative of the Planning & Highways Committee should attend the meeting in a stakeholder capacity with Priors Hill residents and the Road Safety Partnership; also that Cllr Gayle Cook should be requested to ask the Police & Crime Commissioner and the relevant Cabinet Member at Swindon Borough Council to attend.

PH/236 **Proposal from Cllr H Woodward to resurface the B4005 Brimble Hill and Marlborough Road from the parish boundary with Chiseldon to the Three Tuns roundabout.**

Members RESOLVED to request Swindon Borough Council resurface the B4005 Brimble Hill and Marlborough Road from the parish boundary with Chiseldon to the Three Tuns roundabout, the worst section of which was between the Toll House and the Data Centre.

PH/237 **Strategic Priorities for 2025-26.**

Members NOTED the projects to be progressed in 2025/26 had been discussed at the Full Council meeting the previous night.

PH/238

Exclusion of the Press and Public.

Members RESOLVED in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business which was about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: **Confidential Information**

PH/239

Flood Alleviation

Members NOTED the confidential information received and also that the Parish Council was a stakeholder and not an organisation with responsibility for alleviating flooding.

Members RESOLVED to recommend to Full Council:

- 1. That a Flood Alleviation Working Party be set up, the primary purpose of which should be to liaise with the Risk Management Authorities (Swindon Borough Council, the Environment Agency, Thames Water and landowners including Wiltshire Wildlife Trust) into order to share information, advice and support from those organisations with residents.**
- 2. The Planning & Highways Committee representatives should be Cllrs John Hewer and Holly Woodward.**
- 3. The Working Party should include residents with riparian responsibility and those directly affected by flooding, including residents from each flooding pinchpoint/ culvert.**

Members RESOLVED the Deputy Clerk should:

- draft terms of reference for the working party which should go onto the agenda for the following Planning & Highways Committee meeting in order that it could be recommended to April’s Full Council meeting.**
- Forward to Cllr Chris Watts, the list of residents which Members would invite to sit on the Working Party with an explanation that whilst this may mean the Working Party was larger than expected, Members felt that there should be a representative for each of the flooding pinch points, otherwise residents of flooding sections not included would feel aggrieved and that their issues were not being addressed.**

The meeting closed at 20.30.

Signed.....

Date.....

Planning & Highways