

WROUGHTON PARISH COUNCIL



15 April 2025

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **Tuesday 22nd April 2025 at 6.45pm**
at **the Ellendune Community Centre, Barrett Way, SN4 9LW.**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General-Purpose Committee meeting held on 17 March 2025 (Copy attached).
5. **Payment Schedule**
To approve the payment schedule for April 2025 (to follow).
6. **Bank Reconciliations**
To receive the bank reconciliations for March 2025 (copy attached).
7. **Income & Expenditure with Balance Sheet**
 - 7.1 To receive the income and expenditure report as at the end of March 2025 (copy attached).
 - 7.2 To note the Balance Sheet as at the end of March 2025 (copy attached).
8. **External Signage**
To consider quotes for external signage to the Ellendune Community Centre which will advertise the parish council office opening times (copies attached).
Budget available: General Reserves
9. **Vehicle insurance**
Retrospectively agree the parish council's vehicle insurance renewal premium (copy attached).
Budget available: 4600/450 Vehicle Insurance £6,000.

10. Swindon Borough Council Payments

- 10.1 To note that the first half of the precept totalling £364,852 has been received.
- 10.2 To note that an additional receipt of £25,662 in CIL funds has also been received.

11. Ellendune Community Centre

- 11.1 To approve the Ellendune Community Centre Payment Schedule (to follow).
- 11.2 To note the resignation of the Ellendune Community Centre Manager and agree a date and time for the next Ellendune Community Centre Management Working Party meeting.

Members of Committee (7)

Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr D Archer
Cllr G Cook
Cllr B Keetch
Cllr G Overbury
Cllr H Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.