



WROUGHTON PARISH COUNCIL

17 June 2025

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 23 JUNE 2025** at **7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 19 May 2025 (Copy attached).
5. **Chairs Report**
To receive a report of the Chair.
6. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
7. **Memorial Planter**
To receive an update from the Community Projects and Grants Officer regarding the purchase of a new planter and plaque in memory of the previous Ward Councillor Brian Ford (Copy attached).
8. **Wroughton Community Library**
 - 8.1 To receive an update from the Library Supervisor regarding the Community Library provision (Copy attached).
 - 8.2 To consider a report of the Deputy Clerk regarding the Proposal to purchase sensory items that enhance accessibility and support for neurodiverse library users and families with young children (copy attached).
 - 8.3 To consider hosting five new free creative writing sessions for adults to take place on a Tuesday morning 10 – 11am in the Alexandra Room (ECC).
 - 8.4 Alex Room to be hired to the parish council library free of charge and for a review to take place after the sessions have completed.

9. Friendship Café

To receive a verbal update from Cllr D Archer regarding recent activities at the new Friendship café in the Wroughton Library.

10. Parish Council Representatives' Report

To receive reports from Members of outside bodies:

- 10.1 Transport Reps (Cllr G Overbury & Cllr N Hooper)
- 10.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
- 10.3 Wroughton History Group (Cllr D Archer).
- 10.4 Friends of The Ellendune Community Centre (Clerk).

11. Bennet and Sutton Charity

- 11.1 To receive an update from Revd Dr Phill Harrison Vicar of Wroughton and Wichelstowe. (TBC)
- 11.2 To consider a request of the Charity to nominate and confirm current trustees (Copy attached)

12. Christmas Light Switch on Event

To receive a report from the Community Projects and Grants Officer and consider the recommendations within the report (Copy attached).

13. Swindon Local Councils Forum (SLCF)

- 12.1 To receive the minutes from the previous meeting on (Copy attached)
- 12.2 To view the agenda for the meeting on (copy attached) and to note that the Chair and Cllr Diane Archer will be in attendance.

14. Working Party Memberships

To remove Cllr L Campisano from the Wichelstowe Working Party.

15. Annual Governance Statement

To approve the Annual Governance Statement 2024/25 as part of the 2024/25 Annual Return.
(Copy attached)

16. Accounting Statement

To approve the Accounting Statement 2024/2025 of the Annual Return for the External Auditor
(Copy attached).

17. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Commercially Sensitive**

18. Wichelstowe Sports Hub Update

- 18.1 To note the recent press and media release for joint working with Swindon Borough Council and Wiltshire Football Association to develop the new Sports Hub.
- 18.2 To review the notes from the Wichelstowe Update Meeting on Wednesday 21st May 2025.
- 18.3 Confirm Parish Councillor attendance for the three consultation events in July.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.