

WROUGHTON PARISH COUNCIL



PLANNING & HIGHWAYS COMMITTEE

Minutes of the meeting held on 16th July 2025 at 7:30pm at The Ellendune Community Centre, Wroughton, Swindon, SN4 9LW

Present:

Wroughton Parish Council

Cllr J Hewer
Cllr B Keetch (Chair of the Planning & Highways Committee)
Cllr W McGregor
Cllr N McMahon
Cllr H Woodward

Cathy Martyn (Deputy Clerk)

Swindon Borough Council

Cllr Matty Courtliff

Public

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PH/45

Apologies for absence.

Apologies were received and accepted from Cllrs D Archer, L Coady, and L Ramsay.

PH/46

Declarations of Interest & Applications for Dispensation

None.

PH/47

Public Question Time

The resident raised questions about the following: the Parish Council's Policy for Recording and Reporting on Council meetings (this policy was available on the website, minutes must record decisions taken and would not be a verbatim record); the use of a Freedom of Information request (which must be made by email direct to the Clerk); the highways sign put on their land which they believed was in the incorrect place, and therefore served no useful purpose as a warning sign (relevant to the road safety issues on Marlborough Road/ Brimble Hill). They mentioned a wayleave document regarding the sign on their land. The Chair asked them to bring a copy into the office for information purposes, as the discussions go back over 20 years.

Cllr Matty Courtliff advised an application for 707 apartments at the Oasis had been rejected by Swindon Borough Council's (SBC's) Planning Committee. If the planning application was not revised, resubmitted and granted, it would create a shortfall of 707 homes in the draft Local Plan, which could lead to additional housing development sites elsewhere in the Borough, including Wroughton. He continued to press SBC for a public meeting in Wroughton as part of their consultation process. This was likely to be late September/ early October. Cllr Hewer requested SBC meet with the Parish Council for 45 mins prior to the start of the public meeting.

Cllr Courtliff had raised Standing Order 15 questions to SBC about the collapsed wall on Brimble Hill/ Marlborough Road, so that all answers would be on the public record.

PH/48

Minutes

Members RESOLVED to approve the minutes of the meeting held on 2nd July 2025. The Chair signed the minutes.

PH/49

Updates and information for noting only.

Speeding through Elcombe: Members NOTED no responses had been received from either Wiltshire and Swindon Road Safety Partnership, or Swindon Borough Council.

Speeding on Church Hill: Members NOTED Swindon Borough Council had offered to share the speed data following the installation of ATC loops in September.

Proposed streetnames for the Hills housing development site: Members NOTED no response had been received from Swindon Borough Council to the Parish Council's request.

Application to the Traffic Commissioner from Nicholas John Gosling & Partners, Berkeley Farm Dairy, Swindon Road, Wroughton, Swindon, SN4 9AQ as an operating centre, to increase the authorisation to 5 vehicles and 4 trailers (from 3 vehicles and 4 trailers). Operator License Number OH1140897 (application publication dated 1 May 2025): Members NOTED no update had been received from Swindon Borough Council.

S/25/0692 Land west of Priors Hill, Science Park, Hangar D2 – query on CIL Funds: Members NOTED no response had been received from Swindon Borough Council.

During the above agenda item, Members raised queries about the minutes and the Parish Council's policy on Recording and Reporting on Council Meetings. The Deputy Clerk advised that any concerns about the policy should be dealt with via a request for a review by Full Council. The minutes had been agreed, so could not be changed retrospectively; any concerns would need to be discussed with the Clerk.

PH/50

Planning Applications Examination

Application no: S/HOU/25/0819
Location: 1 Stirling Close, Wroughton. SN4 9HG
Proposal: Erection of single storey rear and side extensions.
Comments: **Members RESOLVED to make NO OBJECTIONS as long as there was a 75mm gap at the boundary.**

Application no: S/HOU/25/0846
Location: 51 Inverary Road, Wroughton. SN4 9DL
Proposal: Erection of single storey side extension, garage conversion and increase in garage roof height.
Comments: **Members RESOLVED to make NO OBJECTIONS as long as there was a 75mm gap at the boundary.**

Application no: S/ AGRI/25/0328
Location: Overtown Manor, Overtown Lane, Wroughton. SN4 0SH
Proposal: Prior approval for the erection of a general purpose agricultural building.
Comments: Members NOTED Swindon Borough Council had sent this in error and had asked that it be ignored.

- PH/51** **Planning Applications notified by Swindon Borough Council for information only:**
Members NOTED none had been received.
- PH/52** **Responses to Swindon Borough Council on planning applications which were agreed by email:**
Members NOTED there were none for this meeting.
- PH/53** **Planning Decisions.**
Members NOTED the following decisions which had been made by Swindon Borough Council:
- | | | | |
|-----------|-------------------------------------|---|-------|
| S/25/0592 | 71 Coronation Road | Erection of single storey rear extension | GRANT |
| S/25/0338 | Berkeley Farm House
Swindon Road | Erection of 1no. detached self-build
dwelling (C3) and associated works. | GRANT |
- PH/54** **Decisions by SBC to allow TPO Work**
Members NOTED none had been received.
- PH/55** **Planning Updates and Information.**
Members NOTED there were none for this meeting.
- PH/56** **Local Plan Update**
Members NOTED the Reg 18 consultation had been considered at Swindon Borough Council's (SBC) Cabinet meeting on 9th July, where Cabinet Members had made the following recommendations to SBC's Council meeting scheduled for 24th July:
- (1) That Council be recommended to approve the Regulation 18 draft Swindon Borough Local Plan 2043 as attached at Appendix 1 to the report.*

(2) That Council be recommended to authorise the Chief Planning Officer to undertake public consultation on the Regulation 18 draft Swindon Borough Local Plan 2043, including the Policies Map at Appendix 2 and the accompanying documents shown in Appendix 3 - Appendix 7 of the report.

(3) That Council be recommended to authorise the Chief Planning Officer, in consultation with the Cabinet Member for Finance and the Chief Legal Officer, to make minor non-material changes to the content of the appended documents if required, prior to publication.
- PH/57** **Neighbourhood Plan Updates**
Members NOTED there were none for this meeting.
- PH/58** **Brimble Hill/ Marlborough Road**
Members RESOLVED to support the following requests from residents:
To ask Swindon Borough Council to repaint the lines at the roundabout on the junction with Brimble Hill and Wanshot Close.
To ask the Police to carry out speed checks on the fastest sections of the road.
To ask the ward councillors and Danny Kruger MP to support these requests.
- PH/59** **Public Highways Notices for information**
Members NOTED none had been received.

- PH/60** **Footpaths**
 Cllr Holly Woodward updated the Committee that a number of footpaths had already been walked, with a question raised about responsibility for ensuring the kissing gates at Elcombe did not become obstructed by foliage. The Deputy Clerk advised the office had also asked Swindon Borough Council to confirm who was responsible for keeping the kissing gates clear, with a request for general clarification around who was responsible for the maintenance of footpaths generally, Swindon Borough Council or the landowners.
- PH/61** **Highways Updates and Information:**
 Members NOTED none had been received.
- PH/62** **Flood Working Party**
 Members NOTED there were no updates. The next meeting with SBC was due to be held in September.
- ACTION** **The Deputy Clerk to request an update from Swindon Borough Council on whether the tender for works to The Pitchens culvert had been sent out, what those works would entail, whether the works had been carried out, and if not, when they would take place.**
- PH/63** **Strategic Priorities agreed for 2025/26.**
 Members NOTED that the following projects had been agreed at the Full Council meeting held on 17th March 2025, as projects to be progressed during 2025/26:
- **Revision of the Neighbourhood Plan:** £15,000 budget: for consideration after consultation by Swindon Borough Council on their draft Local Plan.
- ACTION FOR FUTURE AGENDA** **At which point Planning Committee members wished to arrange a meeting of the Neighbourhood Plan Working Party to discuss whether the approach to review should continue to be site-based or change to being criteria based.**
- **Vehicle Activated Sign (VAS):** £5,000 budget to purchase 1 VAS (happy/ sad face + showing actual speed) for A4361 Church Hill, on north side (downhill) just after junction of minor road to the church. Awaiting speed data from Swindon Borough Council due September/ October.
 - **Report by Wiltshire & Swindon Road Safety Partnership into residents' concerns on B4005 Brimble Hill/ Marlborough Road:** To progress the outcomes from the public meeting held on 23rd May 2025.
 - **Wichelstowe Community Sports Hub:** All updates other than planning applications would go to Full Council for consideration.
- PH/64** **Strategic Priorities to consider for 2026/27**
- To consider naming roads on any future development after, and in connection with, Wroughton's famous race horses.

The meeting closed at 20.08.

Signed

Date

Chair, Planning & Highways Committee