



WROUGHTON PARISH COUNCIL

15 July 2025

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 21 July 2025 at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Co Option of Parish Councillor**
To consider applications for the parish councils co-option vacancy.
3. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
4. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
5. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 23 June 2025 (Copy attached).
6. **Chairs Report**
To receive a report of the Chair.
7. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
8. **Clerks Operational Meeting (SBC)**
To receive an update from the Clerk Regarding the recent operational meeting with SBC and other Clerks and parish councils regarding SBC processes and issues. (to follow)
9. **Wroughton Community Library**
To receive an update from the Library Supervisor regarding the Community Library provision (Copy attached).
10. **Friendship Café**
To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.

11. Parish Council Representatives' Report

To receive reports from Members of outside bodies:

- 11.1 Transport Reps (Cllr G Overbury & Cllr N Hooper)
- 11.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
- 11.3 Wroughton History Group (Cllr D Archer).

12 Ellendune Hall Trust – Charity Commission Update

To note the correspondence received from the Charity Commission regarding the Section 105 order which allows the trustees (WPC as sole trustee) to transfer the assets from the Ellendune Hall Trust ('transferring charity') to The Ellendune Community Centre CIO ('receiving charity'). (Copy attached)

13 Wichelstowe Sports Hub

To receive a verbal update from the Chair and Cllr B Keetch regarding the Wichelstowe Sports Hub consultation and the next steps in the planning process.

14 SMASH Youth Work

To receive an update regarding the parish councils youth activities.

15. Clouts Wood Closure

To receive correspondence from the Wiltshire Wildlife Trust and note the closure of Clouts Wood to the public from 21 July until further notice while essential ash tree felling work is carried out.

16. Christmas Event

To receive an update from the Community Projects and Events Officer regarding this years Christmas light switch on event (to follow).

17. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Commercially Sensitive**

18. Building Works – Ellendune Community Centre

To consider quotes for the reorganisation of the Ellendune Community Centre front entrance, public toilet access and internal changes to the parish council office and Ellendune office. (Copies attached).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.