

Neighbourhood Plan Working Party (UPDATED)

The Neighbourhood Plan Working Party will report to the Planning and Highways Committee.

The Neighbourhood Plan Working Party has been set up to review the existing Wroughton Neighbourhood Plan, and to recommend any changes to the Planning and Highways Committee, then to monitor the implementation and efficacy of the newly adopted Neighbourhood Plan.

Membership

Membership shall include the Chair and Vice-Chair of the Parish Council, and any Members of the Planning and Highways Committee who wish to sit on this working party.

It may also include residents of this parish who have previous experience of drafting or reviewing neighbourhood plans, or other relevant experience.

Recommendations for membership must be made to the Planning & Highways Committee for final approval by Full Council.

Membership of residents may relate to a specific section of the Plan, or area of expertise, or to the whole.

Terms of Reference:

1. To take instruction from the Planning and Highways Committee on the format of the revised Neighbourhood Plan, including whether it continues to be site based, or moves to a policy-based Plan.
2. To make recommendations on the revision of the Neighbourhood Plan from the initial meeting through to examination, and also referendum (if required).
3. To work with and consider the advice from any consultant(s) appointed by the Parish Council.
4. To make recommendations on publicity and promotion, and engagement with residents.
5. To monitor the implementation of the newly agreed Neighbourhood Plan.
6. To recommend review periods to the Planning and Highways Committee.

Previous terms of Reference

Wroughton Plan Working Party

General

The Wroughton Plan Working Party reports to Full Council.

The Wroughton Plan Working Party was established to work on the Council's project to produce a Neighbourhood Plan. This has now been completed and the approved plan has been submitted to Swindon Borough Council for the next stages of examination ahead of the referendum. The Working Party will continue to oversee the Neighbourhood Plan through the final stages including promoting and organising publicity of the referendum.

As a result of the consultation with the public a number of issues have been raised that were not planning and therefore were not suitable for inclusion in the Neighbourhood Plan.

However, some of these issues need to be recorded and the Working Party will now work on incorporating them into the future plans of the Parish Council.

The Wroughton Plan Working Party will meet as and when required. Membership shall include:

- ✧ 4 members of the Parish Council.
- ✧ Representatives from such other bodies, organisations and sectors of the community as the Parish Council Members of the Working Party think appropriate.

The Working Party will appoint a secretary to convene meetings, take minutes and produce reports for the Parish Council.

Terms of Reference

1. To assist with the adoption of the Wroughton Neighbourhood Plan including working with Swindon Borough Council as required on the final stages, including the referendum.
2. To evaluate the issues raised by the public at consultations and make recommendations for inclusion in the plans of the Parish Council.