

WROUGHTON PARISH COUNCIL



27 August 2025

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **Monday 01st September 2025 at 6.30pm**
at **the Ellendune Community Centre, Barrett Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read "Emma Freemantle".

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
To confirm as a true record the minutes of the Finance and General-Purpose Committee meeting held on 18th August 2025 (Copy attached).
5. **Ellendune Community Centre**
 - 5.1 To receive an update from the Clerk regarding the Parish Office, Ellendune Office and Public Toilets access alterations at the community centre.
 - 5.2 To receive an update from the Clerk regarding the stage doors repair works and ongoing discussions with the "Friends of the Ellendune Community Centre" volunteers.
6. **Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: **Staffing Matters**
7. **Staffing Matters**
 - 7.1 To receive and discuss the summary of training costs provided by the Clerk.
 - 7.2 To receive an update from the Chair following discussions with the Deputy Clerk and agree a suitable way forward for the Deputy Clerks training schedule.

Members of Committee (7)

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr D Archer

Cllr G Cook

Cllr B Keetch

Cllr B Streeton

Cllr H Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.