



WROUGHTON PARISH COUNCIL

16th September 2025

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **Monday 22nd SEPTEMBER 2025 at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 21 July 2025 (Copy attached).
5. **Resignation of parish councillors.**
To note the resignation of Cllr B Keetch and Cllr N Hooper and to note that the monitoring officer at Swindon Borough Council has been informed. The parish council will advertise to fill the vacancies as soon as practically possible.
6. **Election of Chair / Vice Chair to the Planning & Highways Committee.**
 - 6.1 To elect a new Chair to the Planning & Highways Committee.
 - 6.2 To elect a new Vice Chair to the Planning & Highways Committee, if applicable.
7. **Chairs Report**
To receive a report of the Chair.
8. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.
9. **Swindon Local Councils Form (SLCF)**
 - 9.1 To receive the notes form the previous SLFC meeting held on 26 June 2025 (attached)
 - 9.2 To note the agenda items of the meeting scheduled 18 September 2025 (attached).
10. **Wroughton Community Library**
To receive an update from the Library Supervisor regarding the Community Library provision
(Copy attached).

11. **Friendship Café**
To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.
12. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
 - 12.1 Transport Reps (Cllr G Overbury & Cllr N Hooper) (Copy of report attached)
 - 12.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
 - 12.3 Wroughton History Group (Cllr D Archer).
 - 12.4 Footpath Working Party (Cllr H Woodward) To note the next parish public walking event is scheduled for Saturday 27th September 2025.
13. **Wroughton and Wichelstowe Churchyard Committee / Working Party**
 - 13.1 To receive the notes from the Deputy Clerk regarding the recent visit to the Wroughton & Wichelstowe Churchyard for the Churchyard Committee meeting. (Copy attached).
 - 13.2 To receive a verbal update from Cllr D Hooper and the Clerk regarding the recent site visit.
14. **Biodiversity Nett Gain – Consideration for Sites**
To consider a request from Cllr J Milner Barry (SBC) and the parish councils Planning & Highways Committee regarding the call for sites suitable to put forward to Biodiversity Nett Gain (Copy attached).
15. **Swindon Borough Council – Code Of Conduct**
 - 15.1 To receive the newly adopted Code of Conduct from SBC as agreed on 16th May 2025 (copy attached).
 - 15.2 To agree that the parish council adopt the new version of the code of conduct and take forward to the next meeting.
16. **Swindon Borough Council – Local Plan, Regulation 18 Consultation**
 - 16.1 To note the SBC Local Plan Regulation 18 Consultation is taking place and runs for six weeks, from Monday, 1 September 2025 to Monday, 13 October 2025, closing at 11.59pm.
 - 16.2 To note that SBC are holding a public drop in session at the Ellendune Community Centre on Monday 06th October 2025 time 5pm – 7pm, for residents to attend and look at the plans.
 - 16.3 To agree on a response of the parish council and submit before the consultation deadline at 16.1.
17. **Neighbourhood Plan Working Party**
 - 17.1 To receive the notes and consider recommendations from the parish councils Planning and Highways Committee regarding the NHP Working Party Membership (copy attached)
 - 17.2 To receive, review and agree the new Terms of Reference for the Working Party (Copy attached)
18. **Parish Councils Projects List**
To receive the updated projects list and consider the recommendations from the Finance and General Purposes Committee. Full Council to agree which items are taken forward (copy attached).
19. **Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: **Contractually Sensitive**
20. **Akers Land, Mooremead Road**
 - 20.1 To receive correspondence from SBC regarding Akers Land and the potential road access for future development of the site. (copy attached)

20.2 To consider the notes and questions from the Allotment Officer and agree a way forward (copy attached).

21. Ellendune Community Centre

To receive an updated quote and floor plan from the Clerk regarding the Ellendune Community Centre front entrance building alterations.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.