

WROUGHTON PARISH COUNCIL



16 September 2025

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **Monday 22nd September 2025 at 6.45pm**
at **the Ellendune Community Centre, Barrett Way, SN4 9LW.**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
 - 4.1 To confirm as a true record the minutes of the Finance and General-Purpose Committee meeting held on 18th August 2025 (Copy attached).
 - 4.2 To confirm as a true record the minutes of the extra Finance and General-Purpose Committee meeting held on 01st September 2025 (Copy attached).
5. **Payment Schedule**
 - 5.1 To approve the Parish Councils payment schedule for September 2025 (to follow).
 - 5.2 To approve the Ellendune Community Centres payment schedule for September 2025 (to follow).
6. **Bank Reconciliations & Balance Sheet**
 - 6.1 To receive the bank reconciliations for August 2025 (Copies attached)
 - 6.2 To receive the parish councils balance sheet with listed Earmarked Reserves as at 31st August 2025 (copy attached).
7. **IT Equipment Replacement Program**
To consider quotes received for the parish councils IT equipment replacement program (to follow).
8. **Parish Office Telephone System**
To consider a quote from SCG - the parish councils current broadband provider for the change in telephone system provision (copy attached).
9. **Cricket Wicket Maintenance**
To consider a quote for the winter maintenance for the Weir Field Cricket square, Budget Available: 4450/210 £2,140.00 (copy to follow).

10. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters**

11. Staffing Matters

To receive an update from the Clerk regarding any staffing items.

Members of Committee (7)

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr D Archer

Cllr G Cook

Cllr B Streeton

Cllr H Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.