

WROUGHTON PARISH COUNCIL



Dear Councillor

25th September 2025

Members of the Committee are **summoned** to attend
a meeting of the **PLANNING & HIGHWAYS COMMITTEE**
on **Wednesday 1st October 2025 at 7.30pm**
at **The Ellendune Community Centre, Barrett Way, Wroughton, SN4 9LW**

Emma Freemantle
Clerk

AGENDA

1. Apologies

To receive apologies.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 1 July 2012.

3. Public Questions

To receive and respond to any questions, comments or representations from the public. Maximum 10 minutes.

4. Minutes

To approve the minutes of the meeting held on 17th September 2025.

5. Updates and Information for Noting only.

- a) **Speeding through Elcombe:** To note an update is expected when Swindon Borough Council confirms whether and when it is able to carry out a speed survey.
- b) **Speeding on Church Hill:** To note SBC will share speed data following installation of ATC loops this month (September).
- c) **Proposed streetnames for the Hills housing development site:** To note no response has been received from Swindon Borough Council (SBC); Cllr Courtliff will follow this up with SBC.
- d) **Planning Enforcement:** To note that when any update is received on the matter discussed at the meeting on 18th August, it will be put onto the agenda of the following meeting for consideration by this Committee.
- e) **Application to the Traffic Commissioner by Nicholas John Gosling & Partners, Unit 5, Wroughton Business Park, Swindon Road, Wroughton. SN4 9AQ:** Berkeley Farm Dairy, Swindon Road, Wroughton, Swindon, SN4 9AQ: To note the Traffic Commissioner has granted the recent application from NJ Gosling & Partners (Berkeley Farm Dairy) as follows, with condition attached:
Increase at existing operating centre will be: 5 vehicle(s), 4 trailer(s)
New condition Vehicles authorised under this license will, when in the vicinity of the operating centre be parked within its confines and not on the public highway. Attached to Operating: BERKELEY FARM, SWINDON ROAD, WROUGHTON. SN4 9AQ

f) Moormead Road – request for a pedestrian crossing outside Banks Place

To note the Deputy Clerk has emailed Cllr Gayle Cook (in her Swindon Borough Council capacity) to request that a controlled pedestrian crossing be installed on Moormead Road outside Banks Place, noting that a request for traffic monitoring has already been made by Cllr Debbie Hooper, the rationale being the original traffic survey was carried out when Banks Place was built and traffic has increased since then.

g) School Safe Environment Zone and impact of change in Ridgeway School finish times:

To note that following the change in the school finish time of the Ridgeway School to 3.05pm:

- The Deputy Clerk awaits a reply to the Committee's request that Swindon Borough Council carry out a site visit and review the School Safe Environment Zones for both Wroughton Junior School and the Ridgeway School - both schools were copied in as requested.
- The Deputy Clerk awaits a reply to the Committee's request that the Principal of the Ridgeway School attends a meeting to explain why the finish time had been brought forward to coincide with the Junior School finish time.

PLANNING INCLUDING TREE PRESERVATION ORDER NOTICES

6. Planning Applications to be examined:

Application no: S/HOU/25/1172

Location: 12 Kellsboro Avenue, Wroughton. SN4 9HT

Proposal: Erection of single storey side & rear extensions.

Deadline: 09.10.25

Application no: S/25/1096

Location: Hanger C2, Orbital Road, Wroughton. SN4 0FS

Proposal: Change of use from Leisure Karting Centre (Class D2) to Storage & Distribution (Class B8).

Deadline: 13.10.25

7. Planning Applications for information only: To note there are none for this meeting.

8. Planning consultation responses agreed by email: To note there are none for this meeting.

9. To note the following planning decisions made by Swindon Borough Council.

- | | | |
|-----------------|--|---|
| • S/25/0939 | The Old Exchange, 27A Moormead Rd Wroughton | Installation of a shipping container. GRANT |
| • S/HOU/25/0994 | 4 Langton Park, Wroughton. | Change flat roof to lean-to roof on existing single storey wrap-around extension GRANT |
| • S/RES/23/1542 | Land to the west of former electricity Langton Park. | Reserved matters application substation, following outline planning permission S/OUT/21/1634 for the erection of 30 dwellings GRANT relating to the details of the scale, appearance & landscaping. |

- S/25/0859 Land at former Oak & Ash House
Brimble Hill, Wroughton. Demolition of existing buildings & erection of 4 detached dwellings with associated garages, access & landscaping (variation of Condition 20 Approved Plans from planning Application S/13/0966). GRANT
- S/25/0894 Former Oak & Ash House
Brimble Hill, Wroughton. Change of use of land from hostel accommodation (Class C2) to residential garden use (Class C3) Variation of Condition 2 Approved Plans from Planning Application S/23/0172). GRANT

10. To note any decisions made by Swindon Borough Council for work to trees with a Tree Preservation Order (TPO) or to trees within a conservation area (copies attached): To note none have been received.

11. Planning Updates and Information: To note none have been received.

STRATEGIC PLANNING:

12. Local Plan Update:

To note:

- Swindon Borough Council had provided 1 paper copy the Regulation 18 consultation document to be held in the Library.
- The Parish Council office are collating any questions from residents to raise with Swindon Borough Council at the meeting on 6th October.

13. Revision of the Neighbourhood Plan:

To note the Deputy Clerk has emailed the residents identified by Full Council with an invitation to join the Neighbourhood Plan Working Party, a copy of the Terms of Reference, an information sheet and suggested dates and times, so a meeting can be arranged for the week beginning 13th October 2025.

HIGHWAYS INCLUDING FOOTPATHS

14. Brimble Hill/ Marlborough Road

To note

- The response of 19th September 2025 from Swindon Borough Council's Highways & Transport Officer in response to the Committee query about the cameras and also their request that the traffic tubes be relocated towards the lower end of Brimble Hill above the junction with Wanshot Close:
The camera at the Toll House would pick up vehicles entering or leaving the B4005 at that point – heading to or from Barbury Castle/Alexandra Park/Thorney Park. I am not proposing a camera at the Old Coach Road junction opposite Burderop Park entrance – because of the minor nature of this road. I am proposing a further set of traffic counting tubes for Marlborough Road – west of Wanshot Close – as shown on the attached plan (approx. location marked). Please see copy plan attached.
- The Deputy Clerk will bring any information back to the Committee as soon as it is received.

15. Public Notices: To note that none have been received.

16. Footpaths:

To receive a verbal update from Cllr Holly Woodward on the Annual Walk the Footpaths Day held by the Footpaths Working Party on Sunday 28th September 2025.

17. Highways Updates & Information: To note none have been received.

18. Proposed Traffic Order – A4361 Wroughton – proposal by Swindon Borough Council to remove the 24 hour clearway

To consider the following reply from Swindon Borough Council's Senior Traffic Engineer and to consider making a response:

Removing a 24-hour clearway can give drivers greater flexibility to stop or park, but it may also reduce road capacity and increase the risk of congestion in urban areas. In this case, the clearway is within a rural location, and while the practical implications are similar, the setting is different.

A 24-hour clearway order prohibits stopping on the main carriageway for any purpose at all times. The restriction applies to the main running carriageway, slip roads, and any acceleration or deceleration splays included in the order. It does not extend to verges, footways, lay-bys, or other highway areas.

To support drivers who need to take breaks, lay-bys should be provided at frequent intervals. They should also be available for isolated properties along the route where no off-carriageway space exists for parking or loading. If the council were to make this rural road compliant as a 24-hour clearway, the implications would be both financial and operational, it is therefore recommended that it is removed.

FLOODING

19. Flood Working Party:

To receive an update from the Flood Working Party meeting held on Monday 29th September.

STRATEGIC PRIORITIES

20. To note the Strategic Priorities for 2025-26 agreed at the Full Council meeting on 17th March 2025.

- **Revision of the Neighbourhood Plan:** £15,000 budget.
- **Vehicle Activated Sign (VAS):** £5,000 budget to purchase 1 VAS (happy/ sad face + showing actual speed) for A4361 Church Hill, on north side (downhill) just after junction of minor road to the church. This relates to a standing agenda item (Speeding on Church Hill). See previous meeting minutes for details.
- **Report by Wiltshire & Swindon Road Safety Partnership into residents' concerns on B4005 Brimble Hill/ Marlborough Road:** To progress the outcomes from the public meeting held on 23rd May 2025. This is a standing agenda item. See previous meeting minutes for details.
- **Wichelstowe Community Sports Hub:** All updates other than planning applications go to Full Council.

21. To note possible Strategic Priorities for 2026-27 for recommendation to the Finance & General Purposes Committee

- **New street names:** To consider naming roads on any future development after or in association with the famous race horses.

Members of Committee (7) (Quorum = 4)

Cllr H Woodward (Vice-Chair)

Cllr D Archer

Cllr L Coady

Cllr J Hewer

Cllr W McGregor

Cllr N McMahon

Cllr L Ramsay

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.