

WROUGHTON PARISH COUNCIL



FULL COUNCIL MEETING

Minutes of the meeting held on 22 September 2025 at 7.30pm
At the Ellendune Community Centre, Barrett Way, Wroughton. SN4 0RX

Councillors: Cllr J Hewer
Cllr L Campisano
Cllr G Cook
Cllr D Archer
Cllr D Hooper
Cllr J Lowe
Cllr B Streeton
Cllr W McGregor
Cllr N McMahon

Officers: Zoe Dyer, Finance & Administration Assistant.

Public: 1

FC/241 **Apologies**

Apologies received from Cllr H Woodward and Cllr L Ramsay.
No apologies received from Ward Cllr A Poole.

FC/242 **Declarations of Interest & Applications for Dispensation**

There were no Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.

FC/243 **Public Questions**

One member of the public present, no comments or questions were raised.

FC/244 **Minutes of the Previous Meeting**

Members RESOLVED to approve the minutes to be a true and accurate record of the Full Council meeting on 21 July 2025.

FC/245 **Resignation of parish councillors.**

Members RESOLVED to accept the resignations of Cllr B Keetch and Cllr N Hooper and NOTED that the monitoring officer at Swindon Borough Council has been informed. The parish council will now advertise to fill the vacancies as soon as practically possible.
NOTED; new co-option interviews likely to now be at the November full council meeting.

FC/246 **Election of Chair / Vice Chair to the Planning & Highways Committee.**

Following the resignation of the Chair of the Planning & Highways Committee and current absence of the Vice Chair at tonight's meeting, Members RESOLVED to DEFER the decision to elect a new Chair and Vice Chair to the Planning & Highways Committee until November.

FC/247 **Chairs Report**

Members received a report of the Chair a copy of which can be found as Appendix A in the Minute Book.

FC/248

Ward Councillor Update

Members received a verbal update from Swindon Borough Ward Councillors.

FC/249

Swindon Local Councils Form (SLCF)

- 1) Members received the notes from the previous SLFC meeting held on 26 June 2025, a copy is attached as Appendix B in the Minute Book.
- 2) Members NOTED the agenda items of the meeting scheduled 18 September 2025, a copy of the agenda is attached as Appendix C in the Minute Book and that the Clerk and Chair will be attending the Civic Offices for the meeting.

FC/250

Wroughton Community Library

Members receive an update from the Library Supervisor regarding the Community Library provision, a copy of the update is attached as Appendix D in the Minute Book.

All agreed that the “Book Box” for Wichelstowe, which would house withdrawn books in Wichelstowe, should be explored further and members support the Library Supervisor setting this up in consultation with the Joint Venture Team.

FC/251

Friendship Café

Members received a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.

Cllr L Campisano confirmed that she is working with the Community Projects and Events Officer to arrange the next few events on the lead up to Christmas, one of which involves a singer.

All NOTED that there is also now a separate budget line set up within the parish councils accounts for the Friendship Group so that the parish councilors can identify the accurate cost of putting on the social weekly gathering. The 2026/2027 budget may need to be increased if there is a demand to put on more independent activities.

FC/252

Parish Council Representatives’ Report

To receive reports from Members of outside bodies:

- 1) Transport Reps – A verbal update and report ready by Cllr G Overbury a copy of which can be found as Appendix E in the Minute Book.
- 2) Carnival Committee (Cllr L Campisano & Cllr D Archer) No Update.
- 3) Wroughton History Group – Cllr D Archer confirmed that the History Group are due to move into Maunsell Way Pavilion imminently as the lease is being finalized via the Community Assets and Open Spaces Committee.
- 4) Footpath Working Party (Cllr H Woodward) All NOTED that the next parish public walking event is scheduled for **Sunday 28th September 2025**.

FC/243

Wroughton and Wichelstowe Churchyard Committee / Working Party

Members received the notes from the Deputy Clerk regarding the recent visit to the Wroughton & Wichelstowe Churchyard for the Churchyard Committee meeting. A copy of the meeting notes are attached as Appendix F in the Minute Book.

Members NOTED that the Parish Council Grounds Team have agreed to collect all Remembrance and Christmas wreathes from the Churchyard, along with the ongoing general waste collections each week, to help with waste disposal free of charge at the Wroughton & Wichelstowe Churchyard.

FC/244

Biodiversity Net Gain – Consideration for Sites

Members considered a request from Cllr J Milner Barry (SBC) and the parish councils Planning & Highways Committee regarding the call for sites suitable to put forward to Biodiversity Net Gain.

A copy of the request is attached as Appendix G in the Minute Book and a copy of the guidance is also attached as Appendix H.

Members RESOLVED to take this item forward to the next Planning & Highways Committee for further discussion and suggestion of sites. Members agreed that all local land owners and farmers should be approached directly for a call on sites to be protected.

FC/245

Swindon Borough Council – Code Of Conduct

Members RESOLVED to adopt the new Code of Conduct from SBC as agreed on 16th May 2025, a copy is attached as Appendix H in the Minute Book.

All agreed that the parish council will adopt the new version of the code of conduct and take forward to the next appropriate meeting for signing off.

FC/246

Swindon Borough Council – Local Plan, Regulation 18 Consultation

- 1) All NOTED the SBC Local Plan Regulation 18 Consultation is taking place and runs for six weeks, from Monday, 1 September 2025 to Monday, 13 October 2025, closing at 11.59pm.
- 2) All NOTED that SBC are holding a public drop in session at the Ellendune Community Centre on Monday 06th October 2025 time 5pm – 7pm, for residents to attend and look at the plans.
- 3) Members RESOLVED to agree that a response of the parish council will need to be submitted before the consultation deadline and this would also need to be after the public drop in session on 13th October once resident feedback has been collated.

FC/247

Neighbourhood Plan Working Party

- 1) Members received the notes and considered the recommendations from the parish councils Planning and Highways Committee regarding the NHP Working Party Membership. A copy of the notes and recommendations are attached as Appendix I in the Minute Book.
- 2) Members RESOLVED to recommend that Full Council invite the following residents to become members of the Neighbourhood Plan Working Party: Steve Harcourt, Chris Kennedy, Brian Phillips and Pete Wilcox.
- 3) AGREED: Cllr Holly Woodward to investigate further the previous members of the original Neighbourhood Plan.
- 4) Members receive, reviewed and agree the new Terms of Reference for the Working Party a copy of which is attached as Appendix J in the Minute Book.

FC/248

Parish Councils Projects List

Members received and reviewed the current projects list as recommended by the Finance and General Purposes Committee, a copy of which is attached as appendix J in the Minute Book.

Recommendations from F&GP:

Green Projects to go ahead – newly approved – further details in spreadsheet at Appendix J

Orange Projects pending, in hand, or awaiting other information.

Blue Project Complete

Vehicle Activated Signs on main roads in & out of Wroughton

Welcome to Wroughton & Wichelstowe Signage

Defibrillator at Alexandra Park

Defibrillator at Wroughton Business Park

Additional Benches
ECC Alterations - Stage Doors
Replacement of Weir Field Pavilion – long term project
Improvements to Weir Field Footpath (Wainwright Mews to Devizes Road)
ECC front doors / main entrance / public toilet entrance / office alterations

NHP Consultant Costs
Wichelstowe Sports Hub Plans
New Bus Shelters
Bowls Club / Health Centre footpath
Live Well Hubs (SBC)
ECC Dishwasher and kitchen improvements

Brian Ford Planter, plaque & road name suggestions at Hills site
Public meeting to discuss road safety assessment of Brimble Hill/ Marlborough Road/ B4005

Members RESOLVED to agree with the recommendations from the F&GP Committee and noted that the detail is within the original report.

FC/249

Exclusion of Press and Public

Members RESOLVED in accordance with Standing Order 3(d) that ‘in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: **Commercially Sensitive**

FC/250

Akers Land, Mooremead Road

- 1) Members received correspondence from SBC regarding Akers Land and the potential road access for future development of the site and noted that there has been no response to the Clerks communication with SBC. A copy can be found in the Confidential Minute Book.
- 2) Members received and discussed the notes and questions from the Allotment Officer in relation to the allotment plots, a copy of the notes can be found in the Confidential Minute Book.
Members RESOLVED to agree to continue with the business as usual maintenance for all allotment plots until further notice.

FC/251

Ellendune Community Centre

The Clerk provided an updated quote and floor plan regarding the Ellendune Community Centre front entrance building alterations. A copy of the quote and plan are attached in the Confidential Minute book.

The meeting closed at 8.45pm.

Signed:

Chair of the Council

Date: