

WROUGHTON PARISH COUNCIL

PLANNING & HIGHWAYS COMMITTEE



Minutes of the meeting held on 1st October 2025 at 7.30pm at The Ellendune Community Centre, Wroughton, Swindon, SN4 9LW

Present:

**Wroughton
Parish
Council**

Cllr D Archer
Cllr Will McGregor
Cllr Neil McMahon
Cllr Holly Woodward

Cathy Martyn (Deputy Clerk)

Public 0

PH/151 Apologies for absence.

In the absence of a Committee Chair, the meeting was chaired by Cllr Holly Woodward in her capacity as Vice-Chair.

Apologies were received and accepted from Cllrs John Hewer, Lauren Coady and Leo Ramsay.

PH/152 Declarations of Interest & Applications for Dispensation

None.

PH/153 Public Question Time

There were no public questions.

PH/154 Minutes

Members **RESOLVED** to approve the minutes of the meeting held on 17th September 2025. The Chair signed the minutes.

PH/155 Updates and information for noting only.

PH/155.1 **Speeding through Elcombe:** Members NOTED an update was expected when Swindon Borough Council had confirmed whether and when it would be able to carry out a speed survey.

PH/155.2 **Speeding on Church Hill:** Members NOTED Swindon Borough Council had emailed the speed data today and it would be shared with the Committee at the meeting on 15th October.

PH/155.3 **Proposed streetnames for the Hills housing development site:** Members NOTED that still no response had been received from Swindon Borough Council to the Parish Council's request; Cllr Matty Courtliff was following this up.

PH/155.4 **Planning Enforcement:** Members NOTED that when any update was received on the matter discussed at the meeting on 18th August, it would be put onto the agenda of the following meeting for consideration by this Committee.

- PH/155.5 **Application to the Traffic Commissioner from Nicholas John Gosling & Partners, Berkeley Farm Dairy, Swindon Road, Wroughton, Swindon, SN4 9AQ as an operating centre, to increase the authorisation to 5 vehicles and 4 trailers (from 3 vehicles and 4 trailers). Operator License Number OH1140897 (application publication dated 1 May 2025):** Members NOTED the Traffic Commissioner had granted the recent application from NJ Gosling & Partners (Berkeley Farm Dairy) as follows, with condition attached:
Increase at existing operating centre will be: 5 vehicle(s), 4 trailer(s)
New condition Vehicles authorised under this license will, when in the vicinity of the operating centre be parked within its confines and not on the public highway. Attached to Operating: BERKELEY FARM, SWINDON ROAD, WROUGHTON. SN4 9AQ
- PH/155.4 **Moormead Road – request for a controlled pedestrian crossing outside Banks Place:** Members NOTED the Deputy Clerk had emailed Cllr Gayle Cook (in her Swindon Borough Council capacity) to request that a controlled pedestrian crossing be installed on Moormead Road outside Banks Place, noting that a request for traffic monitoring has already been made by Cllr Debbie Hooper, the rationale being the original traffic survey was carried out when Banks Place was built and traffic had increased since then.
- PH/155.5 **School Safe Environment Zone and impact of the change in the Ridgeway School finish time:** Members NOTED that following the change in the school finish time of the Ridgeway School to 3.05pm:
- The Deputy Clerk awaited a reply to the Committee's request that Swindon Borough Council carry out a site visit and review the School Safe Environment Zones for both Wroughton Junior School and the Ridgeway School - both schools had been copied in as requested by the Committee.
 - The Deputy Clerk awaited a reply to the Committee's request that the Principal of the Ridgeway School attend a meeting to explain why the finish time had been brought forward to coincide with the Junior School finish time.
- PH/156 **Planning Applications Examination**
- Application no: S/HOU/25/1172
 Location: 12 Kellsboro Avenue, Wroughton. SN4 9HT
 Proposal: Erection of single storey side & rear extensions.
 Deadline: 09.10.25
 Comments: **Members RESOLVED to make NO OBJECTIONS.**
- Application no: S/25/1096
 Location: Hanger C2, Orbital Road, Wroughton. SN4 0FS
 Proposal: Change of use from Leisure Karting Centre (Class D2) to Storage & Distribution (Class B8).
 Deadline: 13.10.25
 Comments: **Members RESOLVED to object on the following grounds:**
- **There is no Transport Assessment and no Transport Statement to evidence the impacts of the proposed change of use.**
 - **All the reasons for the refusal in 2003 still stand and have not been addressed in any way.**

- The proposed Class B8 use would give rise to traffic of a type and volume which would be inappropriate for the very narrow roads in the locality, particularly the B4005/ Marlborough Road/ Brimble Hill/ Hodson Road, which is the only access without a weight limit, is extremely narrow such that HGVs wing mirrors overhang the extremely narrow pavements putting pedestrians at risk, HGVs often need to mount the pavement putting pedestrians at risk, has known pinchpoints where HGVs risk meeting head-on, has no pavements at all along a stretch in Chiseldon and has a very narrow pavement in one side only within the built area of Wroughton.
- The type and volume of traffic generated by a B8 use would have a detrimental impact on the amenity of the residents living in the area.
- The type and volume of traffic generated by a B8 use would have a detrimental impact on the amenity of the North Wessex Downs Area of Outstanding Natural Beauty.

PH/157 **Planning Applications notified by Swindon Borough Council for information only:**
Members NOTED none had been received.

PH/158 **Responses to Swindon Borough Council on planning applications which were agreed by email:**
Members NOTED there were none for this meeting.

PH/159 **Planning Decisions.**

Members NOTED the following decision made by Swindon Borough Council:

S/25/0939 The Old Exchange, 27A Moormead Rd Installation of a shipping container. GRANT
Wroughton

S/HOU/25/0994 4 Langton Park, Wroughton. Change flat roof to lean-to roof on existing single storey wrap-around extension. GRANT

S/RES/23/1542 Land to the west of former electricity substation, Langton Park. Reserved matters application following outline planning permission S/OUT/21/1634 for the erection of 30 dwellings relating to the details of the scale, appearance & landscaping. GRANT

S/25/0859 Land at former Oak & Ash House Brimble Hill, Wroughton. Demolition of existing buildings & erection of 4 detached dwellings with associated garages, access & landscaping (variation of Condition 20 Approved Plans from planning Application S/13/0966). GRANT

S/25/0894 Former Oak & Ash House Brimble Hill, Wroughton. Change of use of land from hostel accommodation (Class C2) to residential garden use (Class C3) Variation of Condition 2 Approved Plans from Planning Application S/23/0172). GRANT

- PH/160** **Decisions by SBC to allow TPO Work (Tree Preservation Orders)**
Members NOTED none had been received, and that the Deputy Clerk had asked Swindon Borough Council for the process to request a Tree Preservation Order and was awaiting a reply.
- PH/161** **Planning Updates and Information.**
Members NOTED there were none for this meeting.
- PH/162** **Local Plan Update**
Members NOTED:
- Swindon Borough Council had provided 1 paper copy of the Regulation 18 consultation document which was held in the Library.
 - The Parish Council office were collating any questions from residents to raise with Swindon Borough Council at the meeting on 6th October.
- PH/163** **Revision of the Neighbourhood Plan**
Members NOTED the Deputy Clerk had emailed the residents and parish councillors identified by Full Council with an invitation to join the Neighbourhood Plan Working Party, together with a copy of the Terms of Reference, an information sheet, and a summary sheet. A meeting had been arranged for Monday 13th October 2025.
- PH/164** **Brimble Hill/ Marlborough Road**
Members NOTED the response below of 19th September 2025 from Swindon Borough Council's Highways & Transport Officer in response to the Committee query about the cameras and also their request that the traffic tubes be relocated towards the lower end of Brimble Hill above the junction with Wanshot Close:
The camera at the Toll House would pick up vehicles entering or leaving the B4005 at that point – heading to or from Barbury Castle/Alexandra Park/Thorney Park. I am not proposing a camera at the Old Coach Road junction opposite Burderop Park entrance – because of the minor nature of this road.
I am proposing a further set of traffic counting tubes for Marlborough Road – west of Wanshot Close – as shown on the attached plan (approx. location marked).
A copy of the plan is attached to these minutes as Appendix A.
- PH/165** **Public Highways Notices for information**
Members NOTED none had been received.
- PH/166** **Footpaths Working Party - Update**
Members NOTED that annual 'Walk the Footpaths Day' had taken place on Sunday 28th September 2025. 10 people took part and walked the majority of the footpaths outside the village envelope. The Working Party would put together a spreadsheet of any issues - a lot of missing signage had been recorded. The Ramblers would help improve the signage, other than that which was Swindon Borough Council's responsibility.
- PH/167** **Highways Updates and Information:**
Members NOTED none had been received.

PH/168

Proposed Traffic Order – A4361 Wroughton – proposal by Swindon Borough Council to remove the 24 hour clearway

Members NOTED the following reply from Swindon Borough Council's Senior Traffic Engineer:
Removing a 24-hour clearway can give drivers greater flexibility to stop or park, but it may also reduce road capacity and increase the risk of congestion in urban areas. In this case, the clearway is within a rural location, and while the practical implications are similar, the setting is different.

A 24-hour clearway order prohibits stopping on the main carriageway for any purpose at all times. The restriction applies to the main running carriageway, slip roads, and any acceleration or deceleration splays included in the order. It does not extend to verges, footways, lay-bys, or other highway areas.

To support drivers who need to take breaks, lay-bys should be provided at frequent intervals. They should also be available for isolated properties along the route where no off-carriageway space exists for parking or loading.

If the council were to make this rural road compliant as a 24-hour clearway, the implications would be both financial and operational, it is therefore recommended that it is removed.

Members RESOLVED to support the removal of the 24 hour clearway.

PH/169

Flood Working Party

The Chair gave a verbal update as follows: The notes from the meeting on 29th September would be circulated as soon as Swindon Borough Council and Thames Water had sent the information they had read out at the meeting. Swindon Borough Council had been keen to engage, and had explained a new project to be led by the Environment Agency to improve local understanding of flood resilience. Residents were frustrated at the time taken for work to start. Swindon Borough Council was experiencing difficulty in engaging a contractor to carry out a dive inspection of Perrys Lane culvert. There had been a discussion whether debris from the Weir Field ditch was exacerbating the issues in Perrys Lane.

PH/170

Strategic Priorities agreed for 2025/26.

Members NOTED that the following projects had been agreed at the Full Council meeting held on 17th March 2025, as projects to be progressed during 2025/26:

- **Revision of the Neighbourhood Plan:** £15,000 budget.
- **Vehicle Activated Sign (VAS):** £5,000 budget to purchase 1 VAS (happy/ sad face + showing actual speed) for A4361 Church Hill, northwards after junction of minor road to the church. See also standing agenda item (Speeding on Church Hill). See previous meeting minutes for details.
- **Report by Wiltshire & Swindon Road Safety Partnership into residents' concerns on B4005 Brimble Hill/ Marlborough Road:** To progress the outcomes from the public meeting held on 23rd May 2025. This is a standing agenda item. See previous meeting minutes for details.
- **Wichelstowe Community Sports Hub:** With Full Council (excepting planning applications).

PH/171

Strategic Priorities to consider for 2026/27

- To consider naming roads on any future development after, and in connection with, Wroughton's famous race horses.

The meeting closed at 20.10.

Signed
Chair, Planning & Highways Committee

Date