



WROUGHTON PARISH COUNCIL

14th September 2025

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **Monday 20th OCTOBER 2025** at **7:15pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 22 September 2025 (Copy attached).
5. **Co Option of parish councillors.**
To welcome and Co Opt up to two parish councillors onto the parish council and sign their declarations of office.
6. **Election of Chair / Vice Chair to the Planning & Highways Committee.**
 - 6.1 To elect a new Chair to the Planning & Highways Committee.
 - 6.2 To elect a new Vice Chair to the Planning & Highways Committee, if applicable.
7. **Committee and Working Party Membership**
 - 7.1 To consider committee memberships generally and make any necessary changes.
 - 7.2 To consider working party memberships generally and make any necessary changes (*note new members are required for the Emergency Plan Working Party and a new meeting date*).
(Copies of the current memberships are attached)
8. **Chairs Report**
To receive a report of the Chair.
9. **Pride of Swindon Awards**
To receive nominations from members for suitable entries into the Pride of Swindon Awards. [Pride of Swindon Awards 2026 | Swindon Borough Council](#)

10. **Swindon Borough Council Local Plan Regulation 18 Consultation.**
 - 10.1 To note the parish councils response to the SBC Local Plan regulation 18 Consultation (Copy attached).
 - 10.2 To note that the response was agreed via the parish councillors Planning and Highways Committee and circulated to all members for prior approval via email.
11. **Ward Councillor Update**

To receive a report from Swindon Borough Ward Councillors.
12. **Swindon Local Councils Form (SLCF)**
 - 11.1 To receive the draft minutes from the SLFC meeting held on 18 September 2025 (attached)
 - 11.2 To note the next meeting date for the forum is 20th November 2025.
13. **Wroughton Community Library**

To receive an update from the Library Supervisor regarding the Community Library provision (Copy attached).
14. **Friendship Café**
 - 14.1 To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.
 - 14.2 Verbal update from the Community Projects and Events Officer (Copy of notes attached)
15. **SMASH Youth Work**
 - 15.1 To receive a verbal update from the Community Projects and Events Officer.
 - 15.2 Note the recent events schedule and posters.
 - 5.3 Note the quarterly report received by SMASH.
16. **Parish Council Representatives' Report**

To receive reports from Members of outside bodies:

 - 16.1 Transport Reps (Cllr G Overbury)
 - 16.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
 - 16.3 Wroughton History Group (Cllr D Archer).
 - 16.4 Footpath Working Party (Cllr H Woodward)
 - 16.5 Ellendune Community Centre Management Working Party (Clerk) (Copy of report attached)
17. **White Ribbon Day**

To note that this years White Ribbon Day is 25 November 2025 and the parish council will promote awareness accordingly (Councillor pack attached).
18. **Wichelstowe Updates**
 - 18.1 To receive the notes from the Community Projects and Events Officer regarding the recent Wichelstowe Travel Plan steering group meeting. (Copy attached).
 - 18.2 To receive a verbal update form the Community Projects and Events Officer regarding the recent press release regarding the Wilts FA and plans for the Wichelstowe Sports Hub development. [Swindon's newest sports hub reaches significant milestone | Swindon Borough Council](#)
19. **Christmas Light Switch on Event – Saturday 29th November**

To receive a verbal update from the Community Projects and Events Officer regarding this years event.

20. SHAP (Swindon Humanitarian Partnership) Christmas Appeal

To note the Christmas gift appeal run by SHAP this year and that items can be donated and dropped off to the Ellendune Community Centre until 06th November 2025 (Copy attached).

21. Defibrillators

To receive a verbal update from the Community Projects and Events Officer in relation to the funding, purchase and installation of two new defibrillators. One at Alexandra Park and one at the Wroughton Business Park.

22. Remembrance Service – Sunday 9th November

To Receive a verbal update from the Community Projects and Events Officer in relation to this years event.

23. VE Day Planting

To receive a verbal and written report update regarding the VE Day Planting event which will take place after the Remembrance service has passed. (Copy attached).

24. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Contractually Sensitive**

25. Akers Land, Mooremead Road

To receive an update from SBC regarding the Akers Land and parish council leased allotment site (Copy attached).

26. Tree Quotes

26.1 To receive quotes for the parish councils tree works following the recent tree inspection report and request for quotation process.

26.2 Consider two final quotes from contractors (Copies both attached)

Budget Available: £56,000 - 1075/100