



WROUGHTON PARISH COUNCIL

Full Council

Remembrance Report – October 2025

1.0 Introduction

- 1.1 To note Remembrance Sunday Service will take place on Sunday 9 November 2025 and that there will be a full rehearsal for uniformed groups and key participants at the war memorial on Saturday 8 November 1.30pm. There is a separate rehearsal that day at St John the Baptist and St Helen church for standard bearers only.
- 1.2 To approve expenditure for Remembrance Sunday.

2.0 Report Details

- 2.1 The Community Projects and Grants Officer has been liaising with local groups and participants to organise the Remembrance event and a meeting of key stakeholders is taking place later this month.
- 2.2 The occasion will operate as usual and runs smoothly due to the significant input and work put in by our local Royal British Legion branch and we are pleased to welcome the large number of local organisations participating each year. The event will start with a church service at St John the Baptist and St Helen Parish Church followed by a parade down the High Street. Wroughton Silver Band will be in attendance and also provide the bugle soloist for The Last Post and Reveille. We are pleased to again welcome REME Reserves to assist and be involved with the day. Selected Wroughton Junior and Infant School pupils will be attending Wroughton churchyard to assist our local Royal British Legion volunteers and REME service personnel in cleaning the war graves in advance of Remembrance Sunday and these local school children will be laying poppies straight after the wreath laying event.
- 2.3 First Aid Cover has been organised with St Johns Ambulance and they have offered this free of charge as this is a not-for profit community event. Swindon Audio Hire will be providing the PA and sound system on the day. Hickmans Electrical Contractors will again check the electrical source for the sound equipment free of charge as a gesture of goodwill.
- 2.4 A successful road closure application has been confirmed by Swindon Borough Council and we are now awaiting formal statutory notices for display. Wiltshire Police will once again be ensuring the safety of our event by implementing the road closures. Sergeant Danny Salmon will also lay a wreath. Wiltshire police assisting with this occasion again means that WPC do not have to pay a private company to manage the road closures.
- 2.5 Wroughton Silver Band will again be leading the parade and providing musical accompaniment and will not charge a fee. A replica marching side drum with all of the Wiltshire Regiment battle honours up to 1918 has been donated to Wroughton Silver Band and this will be used at the Church service. The drum will then be paraded with the Silver Band to the War Memorial.



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- 2.6 Ian and Jane Woodford of Royal British Legion, Wroughton will be coordinating the ordering and delivery of poppy wreaths to community groups. We anticipate that over 60 wreaths will be laid this year which will be the most ever. It is unlikely that our D Day Veteran guest, Peter Newson will be able to attend due to ill health.
- 2.7 Any Parish Councillors who are able to assist with the stewarding and smooth operation of the Remembrance event should contact the Community Projects and Grants Officer as soon as possible. As always, this is a very poignant and well attended event so the support of our Parish Councillors on the day is of utmost importance. For those able to assist, a volunteer briefing will take place at 10am on Remembrance Sunday.
- 2.8 The grant funded VE Day Commemorative Planting at Belmont Green will be launched on Armistice Day, 11 November with a ribbon cut/tree plant. We are introducing a flowering cherry avenue, wildflowers, orchard planting and new seating. This will be a daytime ceremony with all Parish Councillors invited.
- 2.9 Every year Wroughton Royal British Legion along with REME Reserves and representatives from Wroughton Infant and Junior schools visit the Parish Church to clean some of the war graves. This year BBC Radio Wiltshire will be covering this. Amanda will advise on when this will be on the radio.

2.10 Budget expenditure

First Aid	£0
Audio Hire	£75
Electrical check	£0
WPC Wreath	£50
Silver band	£0
	£125

3.0 Recommendations

- 3.1 To approve the budget expenditure for up to £150. All costs to be met from the Remembrance budget (4760/500) which contains £500.