



WROUGHTON PARISH COUNCIL

11th November 2025

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **Monday 17th November** at **7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2024.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 20 October 2025 (Copy attached).
5. **Resignation of a Parish Councillor**
To accept the resignation of Cllr L Ramsay and decide on the next meeting date appropriate for co option interviews.
6. **Chairs Report**
To receive a report of the Chair.
7. **Committee and Working Party Membership – November 2025**
 - 7.1 To review and note the current Committee membership list (attached).
 - 7.2 To review and note the current Working Party membership list (attached).
8. **Swindon Local Councils Forum**
 - 8.1 To note the minutes from the previous meeting in September and copy of the agenda ahead of the forum meeting on 20th November 2025 (copies attached).
 - 8.2 To receive a verbal update from the Chair following the meeting on the 20th November.
9. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.

- 10. Wroughton Community Library**
 - 10.1 To receive an update from the Library Supervisor regarding the Community Library provision (Copy attached).
 - 10.2 To note the latest statistics received from Swindon Borough Council covering the 1st and 2nd Quarter 25/26.
- 11. Friendship Café**

To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.
- 12. SMASH Youth Work**

To receive a verbal update from the Community Projects and Events Officer.
- 13. Parish Council Representatives' Report**

To receive reports from Members of outside bodies:

 - 13.1 Transport Reps (Cllr G Overbury)
 - 13.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
 - 13.3 Wroughton & Wichelstowe Churchyard Representatives (Cllr D Hooper)
- 14. Wroughton History Group Permission Request**

To receive and consider a request from the Wroughton History Group as follows:

Request: Grant permission for the WHG sub-group Battle of Ellendune Search Group to undertake metal detecting on Parish Council owned and leased land.
(Copy attached).
- 15. Christmas Light Switch on Event – Saturday 29th November**

To receive a verbal update from the Community Projects and Events Officer regarding this year's event and consider the report attached along with any recommendations (to follow).
- 16. Community Projects & Events**

To receive an update from the Community Projects and Events Officer regarding any recent events:

 - 16.1 Remembrance Service
 - 16.2 VE Day Planting
 - 16.3 Pride of Swindon Awards
 - 16.4 Councillor and Staff Christmas event
- 17. Community Infrastructure Levy (CIL)**
 - 17.1 To receive the information received from Swindon Borough Council and note that the parish council is due to receive CIL funds of £14,655.50 – IRO S/24/1088 Land At, Langton Park, Wroughton.
 - 17.2 To consider to adopt a formal CIL policy which details how the funds can be spent and agree to display this information on the parish council website. (copy to follow)
 - 17.3 To discuss and agree on way forward for the allocation of any new amounts of CIL received and advertise the parish councils ability to offer community grants.
- 18. Wichelstowe Sports Hub**
 - 18.1 To review the planning application for the Wichelstowe Sports Hub (copies attached)
 - 18.2 To agree a response to the Wichelstowe Sports Hub Plans
- 19. Weir Field Footpath**

To consider two quotes for the resurfacing of the Weir Field footpath, copies of the quotes are attached.
Budget Available: EMR 341 CIL Funds / £59,653

20. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Contractually Sensitive**

21. Akers Land, Mooremead Road

To receive an update from the Chair and Clerk following recent discussions about the Akers Land as listed in the Swindon Borough Councils Local Plan proposals.

22. Future Agenda Items

To consider any future items.