

WROUGHTON PARISH COUNCIL



FULL COUNCIL MEETING

Minutes of the meeting held on 17 November 2025 at 7.30pm
At the Ellendune Community Centre, Barrett Way, Wroughton. SN4 0RX

Councillors: Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr G Cook
Cllr D Hooper
Cllr W McGregor
Cllr L Coady
Cllr B Streeton
Cllr W McGregor
Cllr H Woodward
Cllr M Smith
Cllr M Courtliff

Officers: Emma Freemantle, Clerk & RFO
Zoe Dyer, Finance & Administration Assistant.
Amanda Woodhead, Community Projects & Events Officer

Public: 1

FC/278 **Apologies**
Apologies received from Cllr G Overbury, Cllr D Archer, Cllr L Ramsey and Cllr J Lowe.
No apologies received from Ward Cllr A Poole. Cllr N McMahon

FC/279 **Declarations of Interest & Applications for Dispensation**
There were no Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

FC/280 **Public Questions**
One member of the public present, a representative of the Wroughton History Group to share information regarding Agenda Item 14, metal detection request. Members of the parish council received an update from Wroughton History Group in relation to artifacts already found and what they hope to achieve with the remains of the Battle of the Ellendun in particular on the Weir Field area.

FC/281 **Minutes of the Previous Meeting**
Members RESOLVED to confirm as a true record the minutes of the Full Council meeting held on 20 October 2025.

FC/282 **Resignation of a Parish Councillor**
Members accepted the resignation of Cllr L Ramsay and decided to advertise and co-opt as soon as possible, with interviews taking place in December 2025 at the full council meeting.

FC/283 **Chairs Report**
The chair provided a verbal report, he thanked the parish councillors and staff for their support and kind words since his recent family bereavement.

Reference was made to the recent media release from Swindon Borough Council today in relation to Swindon linking with Thames / Oxford corridors with a bid to improve investment of housing, roads and public transport , expand skills, training and growth.

“Leaders from across the Thames Valley are progressing plans to pursue a mayoral strategic authority (MSA) for the region, a new combined authority made up of a number of council areas, which would be led by a directly elected mayor.”

More information can be found as Appendix A in the Minute Book.

FC/284

Committee and Working Party Membership – November 2025

Members reviewed and NOTED the current Committee membership list, a new updated copy is attached as Appendix B in the Minute Book.

Members reviewed and NOTED the current Working Party membership list, a copy of which is attached as Appendix C in the Minute Book.

FC/285

Swindon Local Councils Forum

Members received and NOTED the minutes from the previous meeting in September and copy of the agenda ahead of the forum meeting on 20th November 2025, copies are attached as Appendix D in the Minute Book.

FC/286

Ward Councillor Update

To receive a report from Swindon Borough Ward Councillors.

Cllr G Cook Expressed thanks to everyone involved in Remembrance events and stated what a wonderful turnout Wroughton had.

Sam Mowbray Chief CEO for SBC has now been consulted on the collapsed wall on Marlborough Road, this issue has been noted.

Devizes Road – issue reported; area has now been cleaned.

Brian Ford Memorial – taking place Saturday 13th December, 3:30–5:30 pm at the Social Care Centre. Further information to be circulated.

Cllr M Courtliff updated members regarding the Flooding Review – Chris Watts inspected routes and cleared drains.

A key bridge must be removed to allow necessary repair work; currently *unusable*.

A timeline has been requested for works on Perry’s Lane. The Head of Highways will provide an update.

Cycling and Walking Plan – two schemes proposed for Wroughton, including a link to Wichelstowe.

Large Eco Region – currently at expression-of-interest stage. No significant activity expected until 2028/29. Deadline for expressions of interest is in December.

Cllr H Woodward NOTED that the Wichelstowe sporting hub was featured in the news today.

FC/287

Wroughton Community Library

All NOTED that the library supervisors report will follow at the December Full Council Meeting.

Members NOTED the statistics received from Swindon Borough Council covering the 1st and 2nd Quarter 25/26, copy is attached as appendix E in the Minute Book.

Cllr H Woodward asked if data could be received to highlight which members are borrowing which books, Clerk advised that graphs could be made available in the future depending on the data sent over from SBCs system.

FC/288

Friendship Café

Verbal updated received from Cllr L Campisano and the Community Projects and Events Officer regarding recent activities at the new Friendship café in the Wroughton Library. Today in particular was a busy session with 31 people in attendance.

Members NOTED the next Christmas session with music which is Monday 08th December 2025, copy of the poster is attached as Appendix F.

FC/289

SMASH Youth Work

To receive a verbal update from the Community Projects and Events Officer regarding the rebranding of the Youth service, the name change and back ground details are attached as Appendix G in the Minute Book.

Members NOTED that regardless of the name change our Youth Service and offering in Wroughton & Wihclestowe remain the same. Different activities are taking place each week and the activities and sessions are all free of charge. The new Christmas flyer can be found attached as Appendix H in the Minute Book.

FC/290

Parish Council Representatives' Report

Members received reports from Members of outside bodies:

1. Transport Reps (Cllr G Overbury) NOTED - Nothing to report on buses this month, we are still awaiting information on bus shelters from Swindon Borough Council.
2. Carnival Committee (Cllr L Campisano & Cllr D Archer) No update.
3. Wroughton & Wichelstowe Churchyard Representatives (Cllr D Hooper) No update.

Cllr H Woodward advised that she has arranged for a meeting with the Vicar about the Bennet & Sutton charity on Wednesday to go through the charity details with him. The chair confirmed that the Vicar has advised he is stepping down this year and his replacement is not yet known.

Cllr H Woodward updated members with the closure of the Wroughton Community Trust, the group have successfully awarded an estimate of £87,000 over the last 7 years and they are now drawing to a close. The Trust is holding its next meeting to finalise matters on Thursday 27th November 2025.

FC/291

Wroughton History Group Permission Request

Members received a presentation from a member of the history group regarding their request to metal detect in Wroughton and a written request can be found attached as Appendix I in the Minute Book.

Request: Grant permission for the WHG sub-group Battle of Ellendune Search Group to undertake metal detecting on Parish Council owned and leased land.

Members raised concerns about the potential disruption to the sports fields, with a request that only metal detectors be used initially to avoid unnecessary ground disturbance. It was noted that insurance may be covered through the History Group, but further checks will be made to ensure that all group activities are fully insured.

Action: History Group to check own insurance.

There were also concerns about the safety of play areas, and a request was made for a clear timeline of planned activities.

Overall, there was support for the proposal and members RESOLVED to agree that the History Group provide more detailed information as and when activities are planned and let the parish council know how and when the work will take place in advance of any commencement.

FC/292

Christmas Light Switch on Event – Saturday 29th November

Members received a verbal update from the Community Projects and Events Officer regarding this year's event.

All are reminded that any volunteers that they are needed for 4pm on the 29th Nov for the volunteer briefing. There are three schools in attendance this year, the Kingfisher CE Academy, Wroughton Juniors and Wroughton Infants with children from each turning on the lights for us this year.

Sponsorship for this year's Christmas tree has reached an all-time high and is greatly appreciated by the companies taking part, there are new banners in place for all the sponsors.

Also a Big thanks to the friends of the Ellendune Community Center for offering to sell mulled wine for us again and we wish them luck with raising funds for the community center improvements.

FC/293

Community Projects & Events

Members received an update from the Community Projects and Events Officer regarding recent events within the parish council:

Remembrance Service: Thanks to everyone for turning out and supporting or helping with the Remembrance Sunday event. There has been lots of positive media coverage which is brilliant and there will be a wash up meeting with members of the Royal British Legion shortly.

VE Day Planting: Media coverage again has been positive and lots of encouraging comments and messages from residents, the grounds team have been helping prepare the area in advance of the planting.

Pride of Swindon Awards: The Community Projects and Events Officer will be meeting with Cllr L Campisano, Vice Chair after the Christmas event has taken place to submit a entry to the Pride of Swindon Awards for the parish councils chosen groups, Vision 4 Wroughton and the Friendship Group Volunteers .

Councilor and Staff Christmas event: Note that all parish councilors and volunteers are invited to a social gathering on Thursday 18th Dec – 4.30-6.30 in the main hall. More detail to be circulated via email in due course but please "Save the Date".

FC/294

Community Infrastructure Levy (CIL)

Members received and NOTED the information received from Swindon Borough Council and note that the parish council is due to receive CIL funds of £14,655.50 – IRO S/24/1088 Land At, Langton Park, Wroughton. A copy is attached as Appendix J in the Minute Book.

Members consider to adopt a formal CIL policy which details how the funds can be spent and agree to display this information on the parish council website, a copy of the draft information can be found as Appendix K in the Minute Book.

After discussing a way forward members RESOLVED to agree to hold a separate CIL funds meeting on 26th Nov to discuss and agree on the allocation of any new amounts of CIL received. Discussions also required to support the parish councils ability to offer community grants and how this would work twice

yearly. Members RESOLVED to take the CIL meeting and then sign off the way forward at the December full council meeting.

FC/295

Wichelstowe Sports Hub

Members reviewed the planning application for the Wichelstowe Sports Hub, copies attached as Appendix K in the Minute Book.

Members RESOLVED to agree to support the Wichelstowe Sports Hub Plans. All members are in agreement that the Wiltshire FA are consulted again to establish a suitable working partnership and way forward for the new Sports Hub.

FC/296

Weir Field Footpath

Members considered two quotes for the resurfacing of the Weir Field footpath, copies of the quotes are attached as Appendix L in the Minute Book. **Budget Available:** EMR 341 CIL Funds/£59,653

Members RESOLVED to agree with the following quote:

Hogging Path Quote – approx. 520m2@1.8m wide pathway
SUB TOTAL £33,865.00+VAT
VAT £6,773.00
TOTAL £40,638.00 inc. VAT

A copy of the full quote breakdown is attached with in Appendix L.

FC/297

Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.

Reason: **Contractually Sensitive**

FC/298

Akers Land, Mooremead Road

Members received an update from the Chair and Clerk following recent discussions about the Akers Land as listed in the Swindon Borough Councils Local Plan proposals.

A copy of the notes can be found in the Confidential Minute Book.

FC/299

Future Agenda Items

- Review the parish councils projects list in line with budget meeting in Dec
- Update the representatives on outside bodies
- Updated subscription list
- Response for Wharf Road Development

The meeting closed at 21.08pm.

Signed:
Chair of the Council

Date: