



WROUGHTON PARISH COUNCIL

10th December 2025

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **Monday 15th December** at **7:15pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

1. **Co Option of Parish Councillors**
To interview and co opt up to two parish councillors.
2. **Apologies**
To receive apologies. (Cllr H Woodward and Cllr L Campisano).
3. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.
4. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
5. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 20 October 2025 (Copy attached).
6. **Chairs Report**
To receive a report of the Chair.
7. **Subscription List**
To review and note the current parish council subscription list (attached).
8. **Representatives on Outside Bodies**
To review and note the current parish council representatives list for outside bodies (attached).
9. **Swindon Local Councils Forum**
To note the parish council, community library and community Centre Christmas opening hours (attached).
10. **Ward Councillor Update**
To receive a report from Swindon Borough Ward Councillors.

- 11. Wroughton Community Library**
To receive an update from the Library Supervisor regarding the Community Library provision (Copy attached).
- 12. Friendship Café**
To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.
- 13. Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
 - 13.1 Transport Reps (Cllr G Overbury)
 - 13.2 Carnival Committee (Cllr L Campisano & Cllr D Archer)
 - 13.3 Wroughton & Wichelstowe Churchyard Representatives (Cllr D Hooper)
 - 13.4 Wroughton History Group (Cllr D Archer)
- 14. Parish Council Projects & Priority Meeting / CIL Funds**
 - 14.1 To receive the notes from the Projects Working Party meeting dated 26th November (attached)
 - 14.2 To agree the working parties suggested way forward regarding the spend of CIL funds (attached)
 - 14.3 To agree to set an agreed amount of up to a maximum of £15,000 within the 26/27 budget for a new S137 Grant application process.
- 15. Wroughton Bowls Club Grounds Maintenance**
 - 15.1 To consider a request from the Wroughton Bowls Club regarding the cutting of the bowls green for the next years season (copy attached).
 - 15.2 To agree to consider options further and arrange a site visit to the club for the Grounds Manager, Clerk and Chair of Community Assets & Open Spaces Committee.
- 16. Ellendune Community Centre Management Working Party**
 - 16.1 To receive the notes and actions from the meetings on 29th Sep and 24th Nov 2025 (copies attached).
 - 16.2 To note the ongoing maintenance work at the community centre and new front entrance doorway to be installed on 19th Dec and parish office building works early Jan – date tbc).
 - 16.3 To note the next Management Working Party is on Monday 02nd Feb 10.00am.
- 17. Exclusion of Press and Public**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
Reason: **Contractually Sensitive**
- 18. Akers Land, Mooremead Road**
To agree on a written response to Swindon Borough Council (copy to follow).
- 19. Future Agenda Items**
To consider any future items.