

WROUGHTON PARISH COUNCIL



13 January 2026

Dear Councillor

Members of the Committee
are **summoned** to attend a meeting of the
FINANCE AND GENERAL PURPOSES COMMITTEE
to be held on **Monday 19th January 2026 at 6.45pm**
at **the Ellendune Community Centre, Barrett Way, SN4 9LW.**

A handwritten signature in blue ink, appearing to read "Emma Freemantle".

Emma Freemantle
Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public.
(Maximum of 10 minutes).
4. **Minutes**
 - 4.1 To confirm as a true record the minutes of the Finance and General-Purpose Committee meeting held on 17th December 2025 (Copy attached).
5. **Payment Schedule**
 - 5.1 To approve the Parish Councils payment schedule for January 2026 (to follow).
 - 5.2 To approve the Ellendune Community Centres payment schedule for January 2026 (to follow).
6. **Bank Reconciliations & Balance Sheet**
 - 6.1 To receive the bank reconciliations for December 2025 (attached).
 - 6.2 To receive the parish councils balance sheet with listed Earmarked Reserves as at 31st December 2025 (attached).
7. **Tree Maintenance Quote**
 - 7.1 To consider the quote from Southern Forestry for the beat up of trees at Maunsell Way, Falkirk Road and Belmont Green. (Copy attached)
 - 7.2 To note that the remaining budget available via SBC under the Climate for Tree Grant from 2022 is £9,407.50, this is ringfenced for work relating to the trees and whips planted at Boness Road Secret Garden, Maunsell Way Field, Falkirk Field, Belmont Green, and Wharf Road hedge. (Min ref CAOS/078 from Jan 25)
 - 7.3 To note that a maintenance report will be presented to the next CA & OS committee in Feb 2026 to agree that future beat ups and replanting becoming business as usual for the parish council grounds team.

8. Christmas Tree Quote 2026

To agree the 2026 Christmas tree quote for this year's light switch on event, note if quote is agreed before the 31st March 2026 the attached quote will stand. (Copy attached).

9. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters**

10. Staffing Matters

10.1 To receive a verbal update from the Clerk regarding any staffing matters.

10.2 Clerk to provide an update on the shortlisting of the Deputy Clerk applications for interviews at the end of the month.

Members of Committee (7)

Cllr J Hewer (Chair)

Cllr L Campisano (Vice Chair)

Cllr D Archer

Cllr G Cook

Cllr B Streeton

Cllr M Smith

Cllr H Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.