



Community Assets & Opens Spaces Committee

Wednesday 11th March 2026

Agenda Item 16 – Proposal for a new bus shelter at Perrys Lane

1) Background Information

The bus stop located on Perrys Lane, opposite The Orchards and adjacent to the green space area, is regularly used by residents, including commuters, school pupils, and vulnerable users who rely on public transport. At present, the stop has no shelter, leaving users exposed to rain, wind, and low temperatures, particularly during peak travel times.

Following several meetings with the Parish Council's transportation representatives, concerns have been raised regarding user comfort and safety during adverse weather. It is felt that the installation of a bus shelter at this location would significantly enhance the experience for residents and may also encourage higher use of public transport.

The Parish Council has previously agreed in principle to consider the use of Community Infrastructure Levy (CIL) funds for the purchase and installation of a new bus shelter at this location. Members agreed that supporting improved public transport infrastructure is an appropriate and beneficial use of CIL funds.

Initial discussions have indicated that the site appears suitable for a bus shelter, however formal assessments and approvals will be required before progressing. As the land is owned by Swindon Borough Council, their consent and relevant highways approvals will form a key part of the process.

Image of location referred to below.

2) Consideration Points

User Benefits:

- Weather protection:** Keeps users dry and sheltered from rain, wind, and cold.
- Increased accessibility:** Supports older residents, disabled users, and those with mobility difficulties.
- Improved safety:** Provides a clearly defined waiting space away from the carriageway.
- Encourages public transport use:** Better facilities may promote higher patronage and reduce car dependency.
- Community wellbeing:** Represents visible investment in community infrastructure.
- Enhanced visibility:** Improves the stop's clarity and usability for new or visiting passengers.



Criteria Affecting Feasibility of Installation

Size and Design of the Shelter: Must be appropriate for the available space, avoid blocking access routes, and meet accessibility and design standards.

Presence of Underground Utilities - A utilities survey is needed to identify any constraints that may affect positioning or design. (SBC role)

Landowner Permission - Formal consent is required from the landowner, Swindon Borough Council.

Highways Licensing and Approval - Installation near the highway requires approval through Swindon Borough Council's highways licensing process, ensuring visibility, safety, and compliance with standards



3) Swindon Borough Council Information and Guidance:

A - Feedback from SBC Senior Network Co-Ordinator:

Costs

Cost of Installation - An exact cost cannot be determined at this stage.

Costs depend on - Location of the shelter (affecting traffic management requirements or potential road closures for crane installation)

Size of the shelter - Any necessary highway alterations to accommodate the shelter

Required Approvals

Approval must first be obtained from the Traffic Department.

Subsequent approval from Street Works is required for traffic management plans and confirmation of highway availability.



Timescale

The process duration varies depending on: Officer availability to review the application
Location and complexity of the works
Requirement for any road closures

B – Feedback from SBCs Service Manager Passenger Transport:

Alternative Delivery Option – Bauer Media

Bauer Media may be approached as a potential provider for the bus shelter. If the Parish Council chooses to purchase a shelter through Bauer Media, they may carry out their own ongoing maintenance and cleaning.

The shelter could be installed on their preferred terms and specifications.

SBC has an existing contract with Bauer Media for bus shelters within the Borough, under which either the Council or Bauer Media retains ownership.

This could offer a streamlined alternative to a bespoke installation, potentially reducing administrative and maintenance responsibilities for the Parish Council

C – Feedback from SBCS Senior Traffic Engineer:

Once initial agreement is given, Swindon Borough Council will be asked to provide input on:

- Proposed location suitability
- Road safety considerations
- Requirement for any associated signs or road markings

This ensures that the project aligns with local highways standards and safety requirements before progressing to formal approvals or installation.

Recommendations:

- 1) That the Committee investigate the potential for Bauer Media to install a bus shelter at the Perrys Lane bus stop (opposite The Orchards, by the green space), including discussion of ownership, maintenance responsibilities, and any required approvals.
- 2) If the Bauer Media option is not feasible, that the Parish Council approves the use of up to £10,000 from CIL funds to purchase and install a bus shelter at this location, subject to:
 - a) Approval from Swindon Borough Council as landowner and highways authority
 - b) Consideration of site suitability, traffic management, and underground utilities
 - c) Input from relevant SBC officers on road safety, signage, and markings.