



WROUGHTON PARISH COUNCIL

05th March 2026

Dear Councillor

**Committee members are summoned to attend
a meeting of the COMMUNITY ASSETS & OPEN SPACES COMMITTEE
on Wednesday 11th March 2026 at 7:30pm in the Ellendune Community Centre.**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.
3. **Public Questions (Maximum of 10 minutes)**
To receive and respond to any questions, comments or representations from the public.
4. **Minutes**
To approve the minutes of the meeting of 11th February 2026 (Copy attached).
5. **Updates for Noting and for Information Only**
 - 5.1 To note the ongoing projects and outstanding committee items (Copy of list attached).
 - 5.2 To note the current CIL funds allocation spreadsheet for current and future projects (Copy of list attached).
6. **Defibrillator Alexandra Park**
Receive a verbal update from the Community Projects and Events Officer regarding ongoing discussions with the landlord to install a defibrillator at the shops, Alexandra Park.
7. **Tree Warden and Councillor Memorial Trees**
To receive a report from the Community Projects and Events Officer regarding the parish councils volunteer warden and also replacement suggestions for existing memorial trees. (Copy attached)
8. **Wroughton Youth Football Club WYFC**
To receive the February 2026 newsletter from the Wroughton Youth Football Club (Copy attached).
9. **Community Litter Pick Day – 26th March 2026**
Receive a verbal update from the Community Projects and Events officer ahead of this months litter pick day in line with the Great British Spring Clean week.
10. **Beranburh Play Area Lease**
 - 10.1 To note the latest correspondence received from Savills, land agent for the Beranburh play area lease.

- 10.2 To consider the parish councils listed criteria and amendments for the extended lease for e play area Heads of Term. To agree on comments to be sent back to the agent, Savills to discuss with the Landlord.

11. Play Area Working Party

- 11.1 To receive the report and verbal update from the Community Project and Events Officer following the Play Area Working Party on 16th February 2026.
- 11.2 To consider the recommendations withing the report. (Copy attached).

12. Ellendune Car Park Recycling Bins

To receive and discuss correspondence received from the following organisations in relation to the recycling bins situated in the Ellendune Community Centre Car Park:

- 1) Monster Recycling (phone update received)
- 2) Recycling Solutions (email received)
- 3) HVDV (phone update received)

13. Common Farm / Solar Fam Maintenance

To receive and note correspondence from Swindon Borough Council in relation to the maintenance of the solar farms and that the parish councils services are no longer requested. (Copy attached)

14. Litter Bin Replacement Installation

To consider relacing the existing litter bin at the lay by on the A4631 (past Elcombe on the right hand side) with a larger black wheelie bin, secured to the fence in place, which can be emptied by the parish council. (Location attached).

15. Maunsell Way Pavilion

Receive an update from the Clerk and the Chair regarding the pavilion decoration, roller shutter maintenance, electrical works and any Health and Safety items.

16. Proposal – Purchase of a New Bus Shelter

To consider the purchase of a new bus shelter for Perrys Lane as per the attached report and liaise with Swindon Borough Council to complete the necessary highway installation applications, utility and licence checks. (Copy to follow)

17. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Contractually Sensitive**

18. Footpath Maintenance – Barret Way to Bowls Club

- 19.1 To review the summary report from the Clerk regarding the correspondence received to date in relation to the footpath which leads to the entrance of the Bowls Club – adjacent to the parish council offices. (Copy to follow)
- 19.2 To review the legal advice from the parish councils appointed solicitor (Copy attached).
- 19.3 To agree a way forward and inform the Bowls Club of the parish councils decision.

Members of Committee (10) (Quorum = 5)

Cllr D Archer (Committee Chair)

Cllr L Campisano

Cllr L Coady

Cllr J Hewer

Cllr D Hooper

Cllr G Overbury

Cllr N McMahon
Cllr W McGregor
Cllr B Streeton
Cllr H Woodward
Cllr A Varma

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.