

WROUGHTON PARISH COUNCIL

Community Assets & Open Spaces Committee

Minutes of the meeting held on 11th February 2026 at 7.30pm

Present:

Wroughton Parish Council: Cllr D Archer (Chair of this Committee)
Cllr L Campisano (Vice Chair of the Parish Council)
Cllr D Hooper
Cllr N McMahon
Cllr G Overbury
Cllr B Streeton (Vice-Chair of this Committee)
Cllr H Woodward

Clerk, Emma Freemantle

Public: 0

- CAOS/063** **Apologies**
Apologies were received and accepted from Cllrs J Hewer, Cllr W McGregor and Cllr N McMahon.
- CAOS/064** **Declarations of Interest & Applications for Dispensation**
Cllr D Archer declared an interest in Agenda Item 14 as a member of the Wroughton History Group.
- CAOS/065** **Public Questions:**
There were no members of the public present.
- CAOS/066** **Minutes of the previous meeting**
Members RESOLVED to approve the minutes of the Community Assets & Open Spaces Committee meeting held on 14th January 2026.
- CAOS/067** **Updates for Noting and for Information Only**
Members reviewed and NOTED the ongoing projects and outstanding committee items, copy of which can be found as Appendix A in the Minute Book.
The Chair advised that this is an ongoing list of projects and the relevant committee will discuss the relevant projects. Any CIL Funds require full council approval.

Other items: Weir Field Footpath Works are underway.

The Clerk and Community Projects & Events officer has met with contractors on site and planned to meet an architect shortly to help pull together a business plan for the Weir Field Pavilion replacement.

Parish office to chase up the redundant tree trunks that have been left at the Moat Pond area, SBC have not yet advised what they are doing with them and when.

CAOS/068 Tree Works following the 2025 Tree Assessment

No update as yet, Clerk to report back at next meeting once Bawdens have works booked in.

CAOS/069 Tree Planting Initiatives (Climate for Trees)

Members received and NOTED the written update from the Community Projects and Events officer regarding the long term maintenance schedule for new trees planted within the parish, trees from 2022 and 2025.

A copy of the notes are attached as Appendix B in the Minute Book.

Members noted that two of the Grounds Team members have taken on training and that the planting maintenance is now under way.

CAOS/070 Wroughton Youth Football Club WYFC

Members received the January 2026 newsletter from the Wroughton Youth Football Club a copy is attached as Appendix C in the Minute Book.

The Chair confirmed that the football club are still using the football storage at Maunsell way and the working relationship and storage facility alongside the History Group is currently going well.

CAOS/071 Wichelstowe Sports Hub

Members considered a response to the correspondence received from the Joint Venture Team on the parish councils' involvement with the Wichelstowe Sports Hub, both financially and operationally. A copy of the request from the Joint Venture Team is attached as Appendix D in the Minute Book.

The Chair confirmed that the parish council is unable to spend the S106 monies due on the Sports Hub project itself and so the focus has now shifted to the Weir Field Pavilion replacement. Members agreed to ask the Clerk to communicate with the JVT and investigate timescales for completion of capital projects and consider the new projects in line with the 2027/2028 budget setting process if needed.

The parish council need to know what projects and funding are required with a breakdown and an estimated timescale for delivery.

The Chair also reminded the committee that should CIL funds be agreed instead of CIL this would need to go back to the Full Council for consideration and approval.

Action: Once a response is received the Clerk and Community Projects Officer are to arrange a new Wichelstowe Working party

CAOS/072 Active Swindon Trails Challenge – Wroughton

Members received a report from the Community Projects and Events Officer in relation to the new proposed “Active Swindon Trails Challenge” for Wroughton, a copy of the report is attached as Appendix E in the Minute Book.

All NOTED that verbal update will also be provided at the next Footpath, Cycling and Bridle Way working Party on 05th Feb.

The Chair advised that there are maps available on the History Group website if the parish or SBC could use them. **Action:** Clerk to advise the Community Projects and Events Officer that the maps may help with the Active Swindon Trails Challenge.

CAOS/073 Beranburh Play Area Lease

Members NOTED the latest correspondence received from Savills, land agent for the Beranburh play area lease with the parish councils request to extend the term. A copy is attached as Appendix F in the Minute Book.

NOTED that the Play Area Working Party is to consider options for the Barenburgh Play Area, the current suggestions and preference is not to replace play equipment however provide more of a picnic area / open space, benches and somewhere for older children to meet.

The lease renewal is still pending more information from the agent and will remain on the agenda.

CAOS/074 Weir Field Footpath Works

All NOTED that the start date for the Weir Field Footpath resurfacing works is scheduled for Monday 23rd February 2026 and that residents living within the immediate area have been written to this week.

A copy of the correspondence to residents is attached as Appendix G in the Minute Book.

CAOS/075 Swindon Borough Councils (SBC) Mechanical Road Sweeping Schedule

Members received SBC's report which highlights the annual routes for roads sweeping across the borough, a copy is attached as Appendix H in the Minute Book.

Members NOTED that whilst it is not a responsibility of the parish council it would be helpful if the team could find time to clean up some of the parking bays at the front of the medical Centre. The spaces would need to be empty and cleaning probably requires both the road sweeper and man power by hand with a spade.

Action: Clerk to add to the Grounds Team I Auditor.

CAOS/076 Maunsell Way Pavilion

Members receive a report summary for the replacement costs of Maunsell Way Pavilion roller shutters, a copy is attached as Appendix I in the Minute Book.

Members considered three quotes collectively for the replacement of 5 security roller shutters, with new electrical installation points at the Pavilion via Hickmans.

All present RESOLVED to agree with the following recommendations:

- 1) **To proceed with new security roller shutters for all 5 windows at the Maunsell Way Pavilion.**
- 2) **Proceed with BGS Intelligent Door Solutions as they have carried out a site visit and have included all installation and removal costs within quote.**
- 3) **Total cost agreed per quote: £10,464.00 + VAT to be used via General Reserves.**

CAOS/077 Ellendune Car Park Recycling Bins

Members received and discussed correspondence received from Ward Cllr G Cook in relation to the ownership of the recycling boxes housed at the Ellendune Community Centre Car Park. A copy of the information is attached as Appendix J in the Minute Book.

Members agreed to investigate the recycling bin ownership further to establish the charity credentials, locality of the charity and if permissions from SBC to be situated in the car park can be evidenced.

CAOS/078 Defibrillator at Alexandra Park

Members received an update from the Clerk regarding the installation of a new defibrillator at Alexandra Park, a copy of the latest correspondence from the landlord of the shop is attached as Appendix K in the Minute Book. This dates back to the 12th December 2025.

All agreed to keep progressing the conversation with Hannick Homes and to keep adding pressure to the owners of Hannick Homes until the absent agreement has been finalised and signed off.

CAOS/079 Bowls Club – Bowls Green Maintenance

The Clerk provided an update to the committee regarding the SLA agreement with the Bowls Club, a few minor changes have been made to the dates and the parish council Grounds Team are due to start on the first week of April 2026 on a Wednesday and Friday morning.

The meeting finished at: 20.29

Signed:

Date:

Chair of Community Assets & Open Spaces Committee