



WROUGHTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 23rd March 2026 at 6.45pm
at the Ellendune Community Centre, Barrett Way, SN4 9LW.

MINUTES

- Present**
- Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr D Archer
Cllr G Cook
Cllr B Streeton
Cllr M Smith
Cllr H Woodward
- Finance Officer - Zoe Dyer
- FGP/132** **Apologies**
No apologies received apologies.
- FGP/133** **Declarations of Interest & Applications for Dispensation**
There were no Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.
- FGP/134** **Public Questions**
There were no members of the public present.
- FGP/135** **Minutes**
Members RESOLVED to confirm as a true record the minutes of the Finance and General-Purpose Committee meeting held on 23rd February 2026.
- FGP/136** **Payment Schedule**
Members RESOLVED to approve the Parish Councils payment schedule for March 2026, a copy is attached as Appendix A in the Minute Book.
- Members RESOLVED to approve the Ellendune Community Centres payment schedule for March 2026, a copy of the report is attached as Appendix B in the Minute Book.
- Action:** Clerk to request refund balance for the faulty connection with Vision ICT and Councillor email accounts.
- FGP/137** **Bank Reconciliations & Balance Sheet**
Members received and NOTED the bank reconciliations for February 2026, a copy is attached as Appendix C in the Minute Book.
- Members received and NOTED the parish councils balance sheet with listed Earmarked Reserves as at 28th February 2026, a copy is attached as Appendix D in the Minute Book.

FGP/138

Vehicle Insurance Renewal

Members considered and RESOLVED to agree the renewal quotation from MS Amlin for Wroughton Parish Council for the period 6 April 2026 – 5 April 2027, with a total annual premium of £14,105.11 (including IPT and all fees). A copy of the quote is attached as Appendix E in the Minute Book.

Cllr D Archer confirmed that there are 20-40% increases on premiums and that the parish council will benefit from the use of dash cams for vehicles which will help with bringing the premium costs down.

Budget Available: 4600/450 £12,500 and Remaining £1,605 to be taken from General Reserves.

FGP/139

Broadband Connection – Grounds Team Workshop (Business Park Unit 1)

Members considered a proposal for SCG Broadband Installation at Unit 1, Business Park and cancellation of existing mobile data contract, a copy of the information is attached as Appendix F in the Minute Book.

Action: Finance Officer to gain three further quotes before committing further. If the costs are lesser than the appendix attached then delegated authority has been approved to progress the contract.

FGP/140

Sage Payroll Upgrade

Members considered and RESOLVED to agree the recommendations with a report from the Finance Officer in relation to proposals for the upgrading of the current payroll system Sage 50 Payroll, a copy is attached as Appendix G in the Minute Book.

FGP/141

Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: **Staffing Matters – No members of the public present.**

FGP/142

Staffing Matters

Members NOTED update of the Clerk, a copy is attached in the confidential minute book.

Meeting Finished: 19:03

Signed.....

Date.....

Chairman of the Council