



**Community Assets & Opens Spaces Committee
Wednesday 20 May 2026**

Agenda Item 10 – Proposal for a New Bus Shelter on Perrys Lane: Progress Report

Purpose of the Report

Members are required to:

- **NOTE** the ongoing work to place a new bus shelter on Perrys Lane
- **NOTE** the previously agreed minute references CAOS/095 and FC/368 that confirm the commitment to use CIL funds

Background

The bus stop located on Perrys Lane, opposite The Orchards and adjacent to the small strip of grass, is regularly used by residents. The stop currently has no shelter, which leaves users exposed to the elements.

Following several meetings with the parish council's transportation representatives, concerns have been raised regarding user comfort and safety during adverse weather conditions. It is felt that the installation of a bus shelter at this location would significantly enhance the experience for residents and may also encourage higher use of public transport.

The Parish Council has previously agreed in principle to consider the use of Community Infrastructure Levy (CIL) funds for the purchase and installation of a new bus shelter at this location. Members agreed that supporting improved public transport infrastructure is an appropriate and beneficial use of CIL funds.

Initial discussions have indicated that the site appears suitable for a bus shelter, however formal assessments and approvals will be required before progressing. As the land is owned by Swindon Borough Council, their consent and relevant highways approvals will form a key part of the process.

Guidance from Swindon Borough Council (SBC)

Approval for a shelter must be obtained from the Traffic Department. Subsequent approval from Street Works is required for traffic management plans and confirmation of highway availability.

The process duration varies depending on officer availability to review the application, the location and complexity of the works and whether any road closures are required.

Delivery Option – Bauer Media

Through initial discussions with Swindon Borough Council, it was suggested that the parish council contact Bauer Media, who may be open to working with the parish to put a bus shelter in place. If the parish council chooses to purchase a shelter through Bauer Media, the company may carry out its own ongoing maintenance and cleaning operations. The shelter could be installed on their preferred terms and specifications.

SBC has an existing contract with Bauer Media for bus shelters within the borough, under which either the council or Bauer Media retains ownership. This could offer a streamlined alternative to a bespoke installation, potentially reducing administrative and maintenance responsibilities for the parish council.

Latest Position – May '26

On Monday 11 May, the Deputy Clerk met with representatives from Bauer Media to discuss delivery options. At this meeting, Bauer Media confirmed that they would be in a position to work with the parish to place a bus shelter on Perrys Lane, and resolved to supply the Deputy Clerk with a number of delivery options. As of Tuesday 19 May, this information is yet to be received.

Next Steps

The Deputy Clerk will continue to liaise with Bauer Media and Swindon Borough Council with the aim of presenting a number of delivery and funding options to members for approval at the next committee meeting on Wednesday 10 June.

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