

**WROUGHTON & WICHELSTOWE
PARISH COUNCIL**



16th June 2026

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 22nd JUNE** at **7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

Attending

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2026.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 17 May 2026.
(Copy attached)
5. **Chairs Report**
To receive a report from the Chair.
6. **Ward Councillor Update – Cllr G Cook, Cllr M Courtliff and Cllr M Barrett.**
To receive a report from Swindon Borough Ward Councillors.
7. **Committee Membership**
 - 7.1 To remove Cllr M Courtliff from the Planning & Highways Committee
 - 7.2 To elect a new member onto the Planning & Highways Committee (Membership = 7)
8. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
 - 8.1 Transport Reps – Copy of the report from Graham Overbury attached.
 - 8.2 Duck Race Committee - Thank you to the Duck Race Committee for grant funding.

8.3 Wroughton & Wichelstowe Closed Churchyard

8.4 Wroughton History Group

9. Friendship Café

To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.

10. Wroughton Carnival – Saturday 04th July

To receive a verbal update from the Clerk and consider if parish councillor attendance for the event is possible as either a stall holder or part of the committees volunteer team (Copy of report attached).

11. Wroughton Community Library

To receive a report from the parish councils Library Supervisor (To follow).

12. Swindon Local Councils Forum (SLCF)

To receive the minutes from the last SLFC meeting on 12th March 2026 (copy attached) and note the verbal update from members who are attending the meeting on 18th June 2026. (Agenda attached).

13. Youth Work – Young Swindon and Wiltshire (SMASH)

To receive an update, if any, from Young Swindon and Wiltshire regarding the parish councils youth provision <https://youngswindonandwiltshire.org.uk/>

14. Wichelstowe Sports Hub Update

14.1 To receive an update regarding recent meetings with Swindon Borough Councils Joint Venture Team and Wiltshire FA in relation to the future of the Wichelstowe Sports Hub Plans.

14.2 To approve the request from Wroughton & Wichelstowe Youth Football Club for endorsement by Wroughton & Wichelstowe Parish Council as the Grassroots Partner Club for the Wichelstowe Sports Hub, to help progress collaborative working.
(Previously deferred from CA&OS pending the recent meetings to take place with further info)

15. Parish Council Meeting Venue – The Deanery CE Academy (Wichelstowe)

To note the following Finance & General Purposes Committee and Full Council Meetings only are taking place at the new venue above, address Peglar's Way, Wichelstowe, Swindon, SN1 7DA:

20th July 2026 - 6.45pm and 7.30pm

21st Sep 2026 - 6.45pm and 7.30pm

21st Dec 2026 - 6.45pm and 7.30pm

16. Benet and Sutton Charity

16.1 To note the Charity background and constitutional information (Copy attached).

16.2 To note the Charity accounts as at 31 March 2025.

16.3 To receive a verbal update from Cllr H Woodward regarding the charity activity, current members and financial arrangements.

17. Ellendune Community Centre Working Party

17.1 To receive the notes of the working party meeting held on 15th June 2026. (Copy attached).

17.2 To consider the suggested SLA as recommended by with Working Party (Copy attached).

17.3 To consider the updated Terms Of Reference for this working party (Copy attached).

18. Annual Governance Statement

To approve the Annual Governance Statement 2025/26 as part of the 2025/26 Annual Return. (Copy attached).

19. Accounting Statement

To approve the Accounting Statement 2025/2026 of the Annual Return for the External Auditor.

(Copy attached).

20. Future Agenda Items

To table any future agenda items raised by members.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.