



WROUGHTON & WICHELSTOWE PARISH COUNCIL

Friday 5 June 2026

Dear Councillor

You are summoned to attend
a meeting of the **COMMUNITY ASSETS & OPEN SPACES COMMITTEE**
on **Wednesday 10 June 2026** at **7:30pm** in the **Ellendune Community Centre**.

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Parish Clerk

AGENDA

1. Apologies

To receive apologies.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. Public Questions (Maximum of 10 minutes)

To receive and respond to any questions, comments or representations from the public.

4. Minutes

To **APPROVE** the minutes of the meeting held on 20 May 2026 (copy attached).

5. Actions from the Previous Meeting

To **NOTE** the following actions from the meeting held on 20 May 2026:

5.1 The parish council's grounds team has been informed of the committee's decision to fill in the potholes on the allotment track and to install plot markings. These jobs have been added to the grounds team's work programme.

5.2 Following approval of the Kompan quote for £2,305.39 (plus VAT) to fix the play equipment at Alexandra Park, the job has been added to the work schedule and is expected to take around four to six weeks to complete.

5.3 The Deputy Clerk has undertaken initial investigations to place a new bench on Perrys Lane. A more detailed update will be brought to a future committee meeting.

5.4 A request for a new dog bin at the top of Overtown Hill has been incorporated into the larger dog fouling communications campaign, which will feature a review of bin locations.

6. Updates from Committee Chair (if any)

To **NOTE** any verbal updates from the Chair.

7. Proposal for Action to Tackle Dog Fouling: Communications Plan

To **NOTE** the communications plan Poo Free Parish and **CONSIDER** the recommendations (copy attached).

8. Proposal for a New Bus Shelter on Perrys Lane

To **NOTE** the report and **CONSIDER** the potential delivery options for a bus shelter on Perrys Lane (copy to follow).

9. Wichelstowe Sports Hub: Next Steps

To **NOTE** the verbal update from the Clerk/Deputy Clerk following the meeting between the parish council and the Joint Venture Team on Tuesday 9 June and to **CONSIDER** a recommendation to Full Council.

10. Request for a New Bin on Foxham Way

To **NOTE** the report and **CONSIDER** the recommendations (copy attached).

11. New Speed Sign for Allotments

To **NOTE** the report and **CONSIDER** the recommendations (copy attached).

12. Bowls Club Footpath

To **NOTE** the report and **CONSIDER** the recommendations (copy to follow).

13. Beranburh Play Park Lease: Update from Saville's (the agent)

To receive a verbal update from the Clerk on the Beranburh Play Park lease.

14. Committee Project Tracker

To **NOTE** the Community Assets & Open Spaces Committee Project Tracker.

15. Future Agenda Items

For members to suggest any future agenda items for consideration by the committee.

Members of Committee (9 / Quorum 5)

Cllr Lisa Campisano (Chair)

Cllr Mark Trigg (Vice Chair)

Cllr Yathi Bangalore

Cllr Martin Barrett

Cllr Lauren Coady

Cllr Debbie Hooper

Cllr John Hower

Cllr Tony Moglione

Cllr Holly Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.