



WROUGHTON & WICHELSTOWE PARISH COUNCIL

COMMUNITY ASSETS & OPEN SPACES COMMITTEE

Minutes of the meeting held on **Wednesday 20 May 2026 at 7:30pm**

Present

Cllr Lisa Campisano (Chair of the Committee)
Cllr Mark Trigg (Vice Chair of the Committee)
Cllr Martin Barrett
Cllr John Hewer
Cllr Debbie Hooper
Cllr Tony Moglione
Cllr Holly Woodward

Emma Freemantle (Clerk)
Thomas Haworth (Deputy Clerk)

Apologies

Cllr Lauren Coady
Cllr Yathi Bangalore

CAOS/01 Declarations of Interest & Applications for Dispensation
No interests or dispensations declared.

CAOS/02 Public Questions (Maximum of 10 minutes)
Cllr Robbie Easter attended as a member of the public but did not ask any questions.

CAOS/03 Minutes
Members resolved to **APPROVE** the minutes of the meeting held on 11 March 2026, subject to the correction of a spelling mistake at minute reference CAOS/092.

CAOS/04 Updates from Committee Chair (if any)
Thanks were noted to Cllr Diane Archer for allowing the parish council to install a defibrillator and bleed kit on her house in Alexandra Park.

Members heard that work to install new gym equipment on the Weir Field Gym equipment was on track for completion. It was noted that the equipment was funded by the parish council, not Swindon Borough Council.

Members also heard that a new bench at Maunsell Way will be in place week commencing 1 June. Members queried the location of the bench but were reassured that it will be put in the correct place.

CAOS/05 Updates for Noting and for Information Only

Cllr LC talked the committee through a list of updates provided by the Community Projects Officer.

CAOS/06

Updates from Allotment Working Party

The committee **NOTED** the report (attached at Appendix A) and **APPROVED** the recommendation to spend £110 to enable the parish council's grounds team to fill in potholes on the allotment track as a temporary measure. The committee also received two quotes, a lower quote and a higher quote, from Contractor A to improve the allotment track in the longer term. The committee felt the higher quote was too expensive and that the lesser quote was the better option. They agreed to decide on a way forward after having initial discussions with the Grounds Team.

The committee **APPROVED** the recommendation to spend £350 on creating plot markings to ensure the plots are more easily identifiable.

The committee asked the Clerk and Deputy Clerk to check the terms and conditions of plot holders' allotment agreements to check if the parish council is liable for any loose items that may dislodge from the plots and pose a health and safety risk.

CAOS/07

Alexandra Park Play Equipment Repair

The committee **NOTED** the report (attached at Appendix B) and **APPROVED** the Kompan quote for £2305.39 (plus VAT) in order to replace all the black damper parts of the play equipment using earmarked funds for Alexandra Park Play Equipment.

CAOS/08

Proposal for Action to Tackle Dog Fouling

The committee **NOTED** the report (attached at Appendix C) and **APPROVED** the recommendation for the Deputy Clerk to write a behaviour change communications campaign to try to reduce instances of dog fouling. Members discussed various potential strategies such as erecting new signs, facilitating the reporting of dog fouling incidents and making dog bags more available.

The Deputy Clerk will take a full communications plan to the next meeting on Wednesday 10 June 2026.

CAOS/09

Proposal for a New Bus shelter on Perrys Lane: Progress Report

The committee **NOTED** the report (attached at Appendix D) **NOTED** the progress report and were pleased to hear that the project was developing. The Deputy Clerk was confident that a full set of proposals, which will include costings and shelter designs, will be available for the next meeting on Wednesday 10 June 2026.

Cllr MB asked that the design of the new shelter be properly enclosed to guard against the elements and Cllr HW asked for a plaque to be installed to thank former parish councillor Graham Overbury for his efforts to improve bus provision in the village.

Members also indicated that other locations they would like to explore for future bus shelter upgrades are Thorney Park and outside the Science Museum.

CAOS/10

Wichelstowe Sports Hub: Next Steps

The committee **NOTED** the progress report (attached at Appendix E) on the Wichelstowe Sports Hub and **APPROVED** to allocate £70,000 of Community Infrastructure Levy funds towards a new MUGA (Multi Use Games Area).

Cllr HW questioned why the parish council had been asked to fund a new play park when the requirement already existed for the developers to fund play parks. Members agreed that putting money towards a new MUGA instead of a play park would be a more sensible use of CIL funds. EF told members that information about CIL funding can be found on the parish council's website – [link here](#).

CAOS/11

Future Agenda Items

The committee asked for a number of items to be considered for future meetings.

Cllr DH asked for a new bench to be installed on Perrys Lane. With Perrys Lane being quite a long road, she was concerned that residents with mobility issues find it difficult to walk along.

Cllr HW requested a new dog bin to be placed at the top of Overtown Hill and Cllr JH asked for the vegetation around a dog bin at Langton Park (What3Words: Bliss.Chairs.Remark) to be cut back.

Members also asked if on the parish council's new list of working parties, the Clerk could include the frequency of the meetings.

Cllr LC wanted to remind members that initial budget setting for 2027/28 will begin in October.

The meeting was closed at 8:39pm.

Signed:



Chair of Community Assets & Open Spaces Committee

Date:

