



WROUGHTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday 20th April 2026 at 6.45pm
at the Ellendune Community Centre, Barrett Way, SN4 9LW.

MINUTES

Present

Cllr J Hewer (Chair)
Cllr L Campisano (Vice Chair)
Cllr D Archer
Cllr G Cook
Cllr M Smith

Clerk – Emma Freemantle
Finance Officer - Zoe Dyer
Deputy Clerk – Thomas Haworth

FGP/143

Apologies

Apologies received from Cllr H Woodward and Cllr B Streeton.

FGP/144

Declarations of Interest & Applications for Dispensation

There were no Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

FGP/145

Public Questions

There were no members of the public present.

FGP/146

Minutes

Members RESOLVED to confirm as a true record the minutes of the Finance and General-Purpose Committee meeting held on 23rd March 2026.

FGP/147

Payment Schedule

Members RESOLVED to approve the Parish Councils payment schedule for April 2026, a copy is attached as Appendix A in the Minute Book.

The Clerk advised that the yearend accounts for 2025/2026 are not yet complete however this will be finalised before the next internal audit which is the 07th May.

The Ellendune Community Centre Payment schedule will follow however the reporting process looks different due to the pending year end closure.

FGP/148

Bank Reconciliations & Balance Sheet

Members received and NOTED the bank reconciliations for March 2026, a copy is attached as Appendix B in the Minute Book.

Members received and NOTED the parish councils balance sheet with listed Earmarked Reserves as at 31st March 2026, a copy is attached as Appendix C in the Minute Book.

The Clerk confirmed that all interest payments from the CCLA Bank Account are paid directly into the Co Op current account.

A handwritten signature in blue ink, appearing to be 'WJH', located at the bottom right of the page.

Action: Finance Officer to report on interest received for the year at the next F&GP meeting.

FGP/149

Defibrillator Expenditure (CIL Funds)

Members NOTED the existing budget, expenditure and sponsorship in relation to the recent parish council purchases of defibrillators and bleed kits within the parish, a copy of the report is attached as Appendix D in the Minute Book.

Members RESOLVED to agree to spend up to £1,159.20 for the purchase of a new defibrillator for installation at Alexandra Park. The Chair confirmed that the defibrillator will be installed at a parish councillors house in Alexandra Park and that the installation works will be concluded at the next Community Assets and Open Spaces Committee.

Action: Running total of CIL funds previously allocated to the defibrillator and bleed kit fund to be circulated retrospectively.

FGP/150

Lease Matters – Depot at St Andrews Close and Maunsell Way Pavilion.

Members received an update on the status of both the Former Depot Lease and the Pavilion Lease. In each case, all progress has stalled due to a lack of communication from Swindon Borough Council. A copy of the correspondence is attached as Appendix E in the Minute Book.

Members NOTED the interim bill issued in respect of professional charges incurred between 18 November 2024 and 17 October 2025 for work undertaken on the proposed lease of the former depot at St Andrews Close, Swindon. All NOTED and agreed the cost of £1,500+ VAT, copy attached as Appendix F in the Minute Book.

Action: Formal complaint to go back to SBC regarding lack of response from its legal department in response to our solicitor over the o/s terms of lease arrangements.

FGP/151

Bank Transfer CCLA to Co Op Current Account

Members NOTED the approval and transfer of £50,000 from the parish councils CCLA Deposit account to the Co Op Business Bank on 08th April 2026.

Members also NOTED that the first instalment of the precept has been received from Swindon Borough council, Friday 17th April 2026.

FGP/152

CIL Funds – Receipt from SBC

Members NOTED that the amount of £25,165.36 is due to be received from Swindon Borough Council this month in relation to CIL funds. A copy of the funds are attached as Appendix F in the Minute Book. Funds relate to the following planning applications:

<u>Application No</u>	S/24/0607	1 Westleaze, Mill Lane, Swindon, SN1 7NU	£11,723.91
	S/RES/20/0555	Land To The Rear Of Woodland View, Wroughton,	£14,441.45
		Total Received:	£26,165.36

Meeting Finished: 18:56

Signed.....

Date.....

Chairman of the Council