

**WROUGHTON & WICHELSTOWE
PARISH COUNCIL**



14th July 2026

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 20th July at 7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

Attending

1. **Apologies**
To receive apologies.
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2026.
3. **Public Questions**
To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).
4. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 22 June 2026 (Copy attached).
5. **Chairs Report**
To receive a report from the Chair.
6. **Ward Councillor Update – Cllr G Cook, Cllr M Courtliff and Cllr M Barrett.**
To receive a report from Swindon Borough Ward Councillors.
7. **Committee Membership**
To elect Cllr Martin Barrett onto the Planning & Highways Committee (Membership = 7)
8. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
 - 8.1 Transport Reps – Graham Overbury & Nathanael Hooper
 - 8.2 Carnival Committee – Cllr L Campisano and Cllr D Archer.
 - 8.3 Wroughton History Group – Cllr D Archer

- 9. Wroughton & Wichelstowe Closed Churchyard**
9.1 To note the correspondence from SBC regarding the ongoing tree maintenance in the closed Churchyard (copy attached)
9.2 To note the update regarding the lower churchyard footpath maintenance / repair (Copy attached).
- 10. Friendship Café**
To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.
- 11. Wroughton Community Library**
To receive a report from the parish councils Library Supervisor (Copy attached).
- 12. Remembrance Sunday Service – Road Closure**
To receive a report from the Community Projects and Events Officer regarding this years event (Copy attached).
- 13. Benet and Sutton Charity**
To receive a verbal update from Cllr H Woodward regarding the Charity and recent activity.
- 14. Ellendune Community Centre Working Party**
14.1 To receive the notes of the working party meeting held on 13th July. (Copy attached).
14.2 To consider the suggested SLA as recommended by with Working Party (Copy attached).
- 15. Tree Works Update**
To receive a verbal update from the clerk regarding the incident involving the Willow Trees next to Devizes Road on 14th July and the request for felling via SBC.
- 16. Parish Councillor Communications**
To consider formally adopting the Parish Council WhatsApp and Social Media Communications Protocol and to note the protocol is in addition to the parish council Social Media Policy (copy attached).
- 17. Future Agenda Items**
To table any future agenda items raised by members.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.